

Philadelphia Department of Revenue Electronic Government Services MSB – 1401 JFK Blvd – Rm 430 Philadelphia, PA 19102-1697 Phone: 215 686-6579, 6582, or 6539 Fax: 215 686-6828 Email: egovservices@phila.gov	Enrollment Agreement for Electronic Funds Transfer (EFT) of Tax Payments ACH Credit	Office Use Only
		Federal EIN
		Philadelphia Tax Account Number

1) Action Requested ☐ Establish EFT ☐ Change Contact Information

2) Business Name

 Business Address

 City, State, Zip

3) Enter information of individual to contact regarding EFT. ☐ Owner ☐ Accountant ☐ Payroll Service ☐ Other

Name: Last	First	MI	Email Address
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Telephone Number (including extension)	Fax Number
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4) Mailing Address

 City, State, Zip

5) Eligible Taxes

 Check the appropriate block(s) to indicate the tax(es) you will be paying by EFT.

<input type="checkbox"/> 01 – Wage Tax* <input type="checkbox"/> 02 – Earnings Tax <input type="checkbox"/> 03 – Net Profits Tax <input type="checkbox"/> 06 – Amusement Tax <input type="checkbox"/> 08 – Parking Lot Tax <input type="checkbox"/> 09 – Coin Operated Amusement Tax <input type="checkbox"/> 14 – Vehicle Rental Tax <input type="checkbox"/> 23 – Hotel Room Rental Tax	<input type="checkbox"/> 24 – Business Income and Receipts Tax <input type="checkbox"/> 28 – Liquor Sales Tax <input type="checkbox"/> 29 – School Income Tax <input type="checkbox"/> 58 – Valet Parking Tax <input type="checkbox"/> 60 – Real Estate Tax <input type="checkbox"/> 76 – Outdoor Advertising Tax <input type="checkbox"/> 84 – Use & Occupancy Tax
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***Wage Tax Filing Frequencies**

Quarterly – For an employer who withholds less than \$350 Philadelphia wage tax per month.

Monthly – For an employer who withholds Philadelphia wage tax in excess of \$350 but less than \$16,000 per month.

Weekly – For an employer who withholds Philadelphia wage tax of \$16,000 or more per month.

Semi-Monthly – For an employer who fits the weekly filing criteria with a bi-weekly payroll.

Please use the correct period and year when remitting your payments.

Failure to do so will result in the misapplication of your payment, assessment of interest and penalty and/or legal action.

THIS COMPLETED ENROLLMENT AGREEMENT CAN BE FAXED OR MAILED TO THE ABOVE ADDRESS.