



## Viktoriia Pavlyk


**Date of birth:** 07/02/2007

**Place of birth:** Ternopil , Ukraine

**Nationality:** Ukrainian

**Gender:** Female

## CONTACT

 46022 Ternopil , Ukraine  
(Home)

 [pavlyk1910@gmail.com](mailto:pavlyk1910@gmail.com)

 (+380) 986111286

## ABOUT ME

Student highly passionate about sustainable development, economics, and business, with skills in teamwork, communication, and project organization. Interested in creating practical solutions that connect education, community, and business. Motivated to learn, contribute, and develop professional competencies through active participation in trainings and projects.

## WORK EXPERIENCE

● **Shchodnya (Щодня)** Ternopil , Ukraine

### Sales assistant

05/2025 – 07/2025

- Provided customer consultations and product recommendations, achieving sales targets.
- Strengthened teamwork, customer service, and time management abilities.

● **KredoBank** Ternopil , Ukraine

### Customer contact centre information clerk

11/2025 – Current

- Assisted clients with inquiries and banking services, ensuring high-quality customer support.
- Developed strong communication, problem-solving, and multitasking skills.

## EDUCATION AND TRAINING

● **2013 – 2024** Ternopil , Ukraine

● **Completed full secondary education** School №14

Level in EQF EQF level 4

● **2024 – 2028** Ternopil , Ukraine

● **Bachelor** West Ukrainian National University

Level in EQF EQF level 6

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Ukrainian

**Other language(s):**

**English**

Listening B1

Spoken production B1

Reading B2

Spoken interaction B1

Writing B1

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Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

## SKILLS

Microsoft Office | Microsoft Word | Microsoft Excel | Microsoft Powerpoint | Social Media | Zoom | Team-work oriented | Google Drive | Motivated | Organizational and planning skills | Good listener and communicator | Outlook | Creativity | Responsibility | Gmail | Critical thinking

## HOBBIES AND INTERESTS

### ● **Reading**

Enjoy reading books in my free time, especially those related to learning and personal development.

### ● **Learning**

Interested in learning new things and improving knowledge related to my studies.

### ● **Planning and organizing tasks**

Like planning daily tasks and organizing my time to balance studies and other responsibilities.