AJANI JOSEPH ABIDEMI

Lagos, Nigeria   Email: ajaniabidemijoseph@gmail.com
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LinkedIn Profile: linkedin.com/in/ajanijoseph01   *DOB: 05 October 1998*

Github: git@github.com:CjayMedia/myportfolio.git   *State of Origin: OYO*

PROFESSIONAL PROFILE

JOSEPH is a highly analytical team player with excellent multitasking abilities and a flexible approach to managing competing priorities. He is enthusiastic about learning new things, organized and hardworking with first-rate communication and management abilities, ability to inculcate value under little or no supervision, seeking an opportunity to continue his career pursuit in an organization that will make good use of his analytical, leadership and friendly potentials.

SKILLS AND COMPETENCES

- Multitasking skills
- Interpersonal skills
- Analytical and Critical Thinking
- Clerical Support
- Project Management
- Visual sitemaps
- HTML
- CSS
- coordinating skills
- Microsoft Suite
- Flexible and Adaptable
- Teambuilding
- Teamwork and Collaboration
- Canvas / pixel lab
- Bootstrap
- JavaScript

WORK EXPERIENCES

CJAYMEDIA.NG

FRONTEND DEVELOPER AND GRAPHIC DESIGNER   *December 2022   -   present*

- Responsible for observing user behavior to improve the interactive and visual design principles on websites and web applications for a positive and cohesive user experience, Determining the structure and design of web pages, striking a balance between functional and aesthetic design, and ensuring web design is optimized for Smartphone's, optimizing web pages for maximum speed and scalability, maintaining brand consistency throughout the design.

NATIONL YOUTH SERVICE CORP (Rivers state**)**   *February 2022   –   February 2023*

Comprehensive Secondary School, OPOBO Town: Computer Subject Tutor

- Effectively and efficiently gave reports of daily activities and tasks

- Taught and mentored student on preliminary impacts of Technology to the present world and the world to come by creating after school Practical class on WEB development & MS Office Suit

- CDs Education Development Group (Mass Literacy, Extra Murals ICT) enhance the education standard of the host community, career guidance and counseling for the students.

FADI GASKIYA ALUMINUM NIGERIA LIMITED SOKOTO

FRONT DESK PERSONNEL/ SECRETARY: *October 2020 - January 2022*

- Welcoming clients and visitors upon arrival, Organizing and distributing messages
- Perform all check-in and check-out tasks (Documenting all vital information)
- Monitoring and analyzing the purchase of goods and services
- Organized and Manage calendar for the day to day activities

GUARANTY TRUST BANK SOKOTO

INDUSTRIAL TRAINING PROGRAMME *January 2018 – December 2019*

Industrial Trainee program that enable me to gather technical expertise and personal skills which enable me to make an impact in my career and benefit from the vital on the job experience. It was a great way to explore the career choices that lie ahead.

- Support of the transaction unit of the bank
- Data and Information Entries
- Attend to customers and directing them in filling of documents/directions

PRESERVE DAY ACADEMY SOKOTO

ICT INSTRUCTOR/OPERATOR *January 2017 - September 2017*

- Planning & delivering well structured lessons which engage and motive students, planning and organizing visits, field studies and special activities connected with better understanding of present day Technology.
- Data and Information entries of both academic and non-academic activities

Assistant to the Principal: *September 2017 - December 2017*

- Managing resources effectively and ensuring appropriate value of funds, organizing and supporting a range of extracurricular actives achieving and maintaining high standards, planning, preparing and reviewing the school curriculum of the stuffs, keeping an eye out for bullied kids.

EDUCATIONAL QUALIFICATION

Higher National Diploma in Computer Science (HND)	2021
National Diploma in Computer Science (ND)	2017
West African Senior School Certificate	2014
Senior Secondary Leaving School Certificate	2014
First Primary School Leaving Certificate	2009

REFEREES

Available on Request