



Receipt #:

Date Stamp (Office Use Only)

APPEAL FORM

Students wishing to appeal a fine, charge, fee or disciplinary sanction or who are seeking an administrative exception (i.e. requests for exceptions to lease/contract dates) must submit this form to the Student Housing & Residence Life, Residence Services Desk **within 30 days of the dated document** (i.e. sanction letter, invoice, check-out form, etc.). Supplemental documentation to back-up any appeal claim is highly encouraged. Upon submission of this form, a written or electronic receipt number will be issued. Appeals will be reviewed the first Tuesday of every month with a written reply to their appeal or be contacted for an appeal meeting by the end of that week. Students are advised to pay their residence fees while their appeal is being reviewed in order to avoid service charges on their ROSI balance as Student Housing & Residence Life does not adjust service charges incurred.

Noah Miguel	Perez	Male
First Name	Last Name	Gender
1011088234		
Student Number	Building/Area of Residence	Unit Number
437 778 1581	noah.perez@mail.utoronto.ca and noahm.p.in2017@gmail.com	
Primary Phone Number	Email	

Please indicate the area relevant to your appeal:

- ☐ Facilities (i.e. damage or cleaning charges, special maintenance/caretaking requests, etc.); **or**
☒ Administrative (i.e. requests for exceptions to lease/contract dates, administrative charges, etc.); **or**
☐ Residence Life (i.e. fines, challenging sanction imposed by CSB, etc.).

For the related issue, please indicate if this:

- ☒ Is the first inquiry;
☐ Is a subsequent appeal

Consistent with the University's position on a student's right to due process, Residents have the right to appeal a decision. Acceptable grounds for appeal include the following (please indicate the one(s) applicable to your case):

- ☒ The Resident is concerned about the penalty imposed and its appropriateness for the circumstances;
and/or
☐ The Resident has concerns about the finding of facts in the case at hand;
and/or
☐ The Resident is concerned that the process of determining the facts was biased or unfair.



Please outline below the basis of your appeal. Be as detailed as possible as this information will be used to reach a decision regarding your appeal. Attach any supporting documentation. Use an additional sheet if you need more space.

My name is Noah Miguel Perez. I am writing to request a refund of the \$2,000 (\$350 + \$1650) deposit made for the UTM residence. I am an incoming first-year student in a Computer Science Specialist with Co-Op program at UTSC this Fall. Computer Science is the only program I applied for at any university in Ontario, with the University of Toronto being my top choice. I applied to all three University of Toronto campuses, ranking UTSC as my top choice, because it is the closest (2 kilometers away, close enough to bike to/from daily) among all the campuses to my residence.

Our appeal for a refund is not due to personal convenience or indecisiveness in choosing a campus, but rather is **due to an unusually-late change in admission decisions by UTSC admissions office which took place more than a month past the OUAC deadline provided to all university applicants**. I have consistently communicated and complied with your office's requirements for my residency seeking for the least cost arrangement possible in order to study at the University of Toronto.

(PLEASE REFER TO A DETAILED TIMELINE OF EVENTS AND ADMISSION LETTER IN THE ADDITIONAL SHEETS BELOW)

Although my application for UTM Residence has been manually canceled through the support of an administration staff, we are concerned nonetheless by the \$2,000 (\$350 + \$1650) which we had been charged. We paid this fee solely due to the expectation that my admission to the UTM campus would be final because my deferral from UTSC (to a non-Computer Science course) will not change anymore as every course admission decision had already closed since May 31, 2024. The new though belated acceptance letter from UTSC to the Computer Science course received in July 4 offers me the most financially viable, logistically sound location and most reasonable arrangement to help me be successful in the University of Toronto school system.

Thus, given the circumstances, I firmly believe it is unfair for UTM's Student Housing and Residence Life Department to charge the full \$2,000 (\$350 + \$1650). I believe UTM's "no refund" policy does not intend to penalize families under circumstances such as mine and exemptions for a refund can still be made. I humbly reiterate this fervent request for reconsideration to facilitate a fair and full refund. I am also available to visit your office or for a phone-call to discuss the matter further if necessary. Thank you for your understanding and looking forward to a positive resolution.

Respectfully,
Noah Miguel Perez

Noah Miguel Perez
Signature

July 30, 2024

Date

"The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering admission, registration, academic programs, university-related student activities, activities of student societies, financial assistance and awards, graduation and university advancement, and for the purpose of statistical reporting to government agencies. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to <http://www.fippa.utoronto.ca/> or contact the University Freedom of Information and Protection of Privacy Office at 416-946-7303, McMurrich Building, room 201, 12 Queen's Park Crescent West, Toronto, ON, M5S 1A8."

FOR OFFICE USE ONLY

☐ Granted ☐ Denied ☐ Partially Granted ☐ Additional Information Required

Appeal Review Notes:

Response to be provided by

Appeal complete by

Admin staff initials

My name is Noah Miguel Perez. I am writing to request a refund of the \$2,000 (\$350 + \$1650) deposit made for the UTM residence. I am an incoming first-year student in a Computer Science Specialist with Co-Op program at UTSC this Fall. Computer Science is the only program I applied for at any university in Ontario, with the University of Toronto being my top choice. I applied to all three University of Toronto campuses, ranking UTSC as my top choice, because it is the closest (2 kilometers away, close enough to bike to/from daily) among all the campuses to my residence.

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Timeline of Events:

- January 25 - First offered a spot in Computer Science by UTM. Acceptance of UTM offer not yet made to wait for UTSC result.
- Feb, March, April & May - no update received from other campus that are closer to home. Acceptance of UTM offer still not yet made.
- May through June – In preparation, I have been looking for an affordable room off campus to rent but have not been successful.
- May 24 - The UTSG and UTSC offers were released, but I had been deferred to UTSC Statistics and UTSG Math & Physical Sciences programs. I did not accept either.
- May 30 - I wrote a letter to UTSC for a reconsideration to Computer Science but was informed that spots are not anymore available.
- May 31 - I finally accepted my UTM offer into the Computer Science program.
- June 5 - I decided to catch the deadline to reserve a room in UTM and paid the mandatory \$350 fee. I plan to live with a relative for the succeeding years when space becomes available. Residency is only explored to help me be in a better position to pass POST.
- June 6 - I sent a request letter to UTM residence to assign us the cheapest room available (Erindale Double).
- June 18 - I was informed there was a big chance that I would be assigned into an Erindale Double, but it cannot be guaranteed until July 17.
- June 19 - I paid the UTM Housing Guarantee fee of \$1650, many days ahead of deadline
- **July 5 – MORE THAN ONE MONTH LATER, I discovered on a late Friday evening that UTSC Computer Science emailed me a very late offer of acceptance. It was sent on July 4 Thursday, and I saw it one day after.**
- July 5 - On that same night, I immediately canceled the UTM offer and accepted the UTSC offer.
- July 8 - The acceptance was confirmed in the system 2 days later, and I began my course enrollment. Note that course enrollment had already begun on July 3, and my course enrollment was further delayed by the late acceptance and the need to wait for this confirmation.
- July 10 - I immediately informed the UTM residence of the late development at UTSC and requested to refund the deposit for residency.
- July 11 - I received an immediate negative response to my request for a refund. No options were offered either. I was just told to cancel our application in the system and no money will be refunded.
- July 11 - We emailed a UTM Housing Coordinator about our request and complained about the seeming convenient dismissal of our request, and asked if it can be escalated and taken more seriously. For my family, \$2000 is a huge amount of money.
- July 12 - A different UTM Housing Coordinator responded, revealing an appeal process where petitions are reviewed on the first week of each month. The first UTM Housing Coordinator did not share this appeal process to us and mainly insisted that nothing will be refunded.
- July 15 - We then continued to work with the 2nd UTM Housing Coordinator in facilitating the cancellation of residency application in the system to free-up the spot and avoid paying the full fee. The UofT system however is not letting us cancel it initially. The unique case brought about by a late UTSC enrollment required admin intervention to manually cancel the application from the system eventually.

Although my application for UTM Residence has been manually canceled through the support of an administration staff, we are concerned nonetheless by the \$2,000 (\$350 + \$1650) which we had been charged. We paid this fee solely due to the expectation that my admission to the UTM campus would be final because my deferral from UTSC (to a non-Computer Science course) will not change anymore as every course admission decision had already closed since May 31, 2024. The new though belated acceptance letter from UTSC to the Computer Science course received in July 4 offers me the most financially viable, logistically sound location and most reasonable arrangement to help me be successful in the University of Toronto school system.

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Respectfully,


Noah Miguel Perez (Student ID 1011088234)