



# EXHIBITOR SERVICES

## MARINA DEL REY MARRIOTT

NAME OF CONFERENCE	START DATE	END DATE	NO. OF EVENT DAYS
ORGANIZATION NAME	ON-SITE CONTACT NAME		ROOM/EXHIBIT BOOTH NUMBER
STREET ADDRESS	CITY	STATE/ZIP	DELIVERY DATE
TELEPHONE NUMBER	DELIVERY TIME	PICKUP DATE	PICKUP TIME
EMAIL ADDRESS	ORDERED BY		

**FORMS NEED TO BE SUBMITTED SEVEN DAYS PRIOR TO EXHIBIT LOAD-IN. ALL OTHER FORMS SUBMITTED AFTER THIS DATE WILL BE SUBJECT TO A 25% LATE FEE. DAY-OF REQUESTS AND REQUEST AFTER CUT-OFF DATE ARE NOT GUARANTEED.**

**All prices quoted are per day and are subject to setup and removal labor in quarter-hour increments. Facility technology fee of 25% and sales tax will apply to all orders. If additional technical assistance is necessary, a two-hour minimum will apply.**

Item	Quantity	Daily Rate	# of Days	TOTAL
<b>INTERNET CONNECTION &amp; POWER</b>				
Wireless Internet (per connection)		\$45.00		
Wired Internet (requires 24-hours notice with IP)		\$175.00		
Electricity/Tabletop Power		\$35.00		
60-Amp Power Drop		\$475.00		
<b>MONITOR/DATA DISPLAYS/PLAYERS</b>				
60" Flat-Screen Monitor with Cart		\$650.00		
65" Flat-Screen Monitor with Cart		\$700.00		
Laptop with Windows 7		\$275.00		
<b>SOUND EQUIPMENT</b>				
Wireless Lavalier or Hand-Held Microphone		\$225.00		
Audio Mixer (required with sound equipment)		\$150.00		
Sound Patch to House System (per section)		\$425.00		
Ballroom Sound System (two speakers and a mixer)		\$475.00		
<b>MEETING ACCESSORIES</b>				
Flipchart Package		\$100.00		
Pipe & Drape (per 10' panel)		\$200.00		
Banner Hanging		\$200.00		
Sign Easel		\$25.00		
OTHER				

<b>LABOR</b> (minimum one-hour at \$125 per hour)	
<b>EQUIPMENT TOTAL</b>	
<b>FACILITY TECHNOLOGY FEE (25%)</b>	
<b>TAX</b>	
<b>TOTAL</b>	



To confirm this order, please completely fill-in this form and email it to [170@pinnaclelive.com](mailto:170@pinnaclelive.com)

Please contact (424) 581-0877 with any questions.

**Marina Del Rey Marriott**

4100 Admiralty Way, Marina Del Rey, CA 90292