# SHITLHANGU CLARENCE SITHOLE

# PERSONAL INFORMATION

#### **Address**

1442 Winnie Mandela Zone 10 Shikobela Street Tembisa, Johannesbug 1632

#### **Phone**

068 414 1750 / 078 491 5122

#### E-mail

Sitholeclarence9@gmail.com

#### Gender Male

#### **EE/AA Status**

African

#### **Nationality**

South African (901027 5313 088)

#### **Home Language**

Xitsonga (Speak, Read, Write)

#### **Other Languages**

English, Sepedi, IsiZulu, Tshivenda (Speak, Read, Write)

#### **Skills / Competencies**

- Microsoft Office Suite
- SAP Skills
- C# (ASP.NET)
- HTML, CSS & JavaScript
- MSSQL
- Communication
- Teamwork
- Office Administration

#### Certification

- Web Development Certificate (Udemy)
- Python Certificate (Udemy)
- Computer Science (Code)
- Database Administrator (Udemy)

### **PROFILE**

I have experience within various work environments. My core qualities are client service, integrity and hard work. I am both adaptable and a quick learner and have helped myself to learn various workplace applications and disciplines. I am driven to succeed in any given situation. I feel that it enables me to offer future employers the knowledge and skills I accrued to assist them in their business endeavors. I am aiming to secure an opportunity within an established and progressive company, which will offer a constant challenge and utilization of my current skills and experience while developing them further.

2020 NQF 5 Systems Development Learnership

Tlou Foundation College

2010 Diploma in Computer Literacy

Avuxeni Computer Academy

2014 Office Administration Certificate NQF 4

Letaba TVET College

2009 National Senior Certificate (NSC)

P.P Hlungwani High School

### **EXPERIENCE**

2020/09 – 2021/09 Full Stack Developer Learnership

Tlou Technologies (Johannesburg)

**Duties & Responsibilities:** 

Developing mobile applications using ASP.NET

Developing windows form application with Visual Studio IDE Developing websites using HTML5, Css, Javascript and PHP for

back-end

Developing Mobile applications using Pycharm IDE

Developing applications with server using node.js and npm

Also acquired skills in XML, UX and UI design

Reference: Oscar, Supervisor – 073 164 3350 / 011 805 9288

2017/03 - 2019/03 Admin Clerk

City Power (Johannesburg)

**Duties & Responsibilities:** 

SAP Admin

Registered electrical meter boxes using iw52 system

Tracking the billing of customers using fd03

FDM admin dispatching the jobs from desktop into gadgets using work order system

Sending stock into gadgets using inventory system

Creating report spreadsheets and their pivot calculations

Capturing job cards

Sending and receiving emails

Reference: Evans Mabunda, Supervisor – 078 011 1255



SITHOLE

SHITLHANGU CLARENCE

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9010275313088

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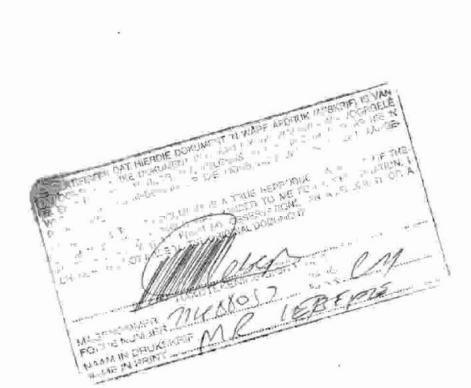
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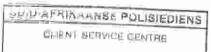
2021 -10- 2 1

GLITANTEFONIEIN

SOUTH AFRICAN POLICE SERVICE









2021 -10- 2

OLIFANTEFONTEN

Placement Letter Agreement

To: whom it may concern,

This letter serves to confirm that <u>Sithole Shitlhangu Clarence</u>, ID Number: <u>9010275313088</u>, has been hosted by Tlou Technologies, for the opportunity to gain relevant professional training and skills within a workplace setting relating to their area of study, as required by the learnership program, on <u>Systems Development</u>, <u>NQF Level 5</u>, <u>SAQA ID</u>: <u>48872</u>.

If you require any additional information regarding Sithole Shitlhangu Clarence, please feel free to contact the office

Sincerely,

Phumudzo Masindi

Tel: 011 805 9288

Email: phumu@tlou.co.za

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### REPUBLIC OF SOUTH AFRICA

National Senior Certifica

2021 -10- 2

QUITANTSFONTEIN

Awarded to

Shitlhangu Clarence Sithole SOUTH AFRICAN POLICE SERVICE

Identity number 9010275313088

Subjects	*	Achieve Jevel	ment
Xitsonga Home Language	70	6	
English First Additional Language	49	3	
Life Orientation	68.	5	1 .
Agricultural Science	30€	2	5
Geography.	38	2	F 25
History	41	3	1 %
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This candidate is awarded the National Senior Certificate and has met the minimum requirements for admirssion to higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

With effect from December 2009

This certificate is issued without alteration or crasure of any kind.

MYWM Chief Executive Officer







Council for Quality Assurance in General and Further Education and Training South Africa

THIS CERTIFICATE IS PRINTED ON WATERMARK PAPER - PLEASE HOLD UP TO THE LIGHT TO VERIFY



This is to certify that PRIKAANSE POLISIEDIENS Sithole Shitlhangu Clarence 901027 5313 088 OUFANTSFONTEIN SOUTH-AFRICAN POLICE SERVICE

## Found competent on the following:

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	Unit St	andard:	The contract of the contract o	ID:	Credits
H	1. K	eyboard Skill	45	9357	4
I)		anage Files using a graphical user interface		117867	3
ij,		perate a PC system		116932	3
1		se Generic functions in a graphical user interfac	oe:	117902	4
		se a graphical user interface based Word Proces		116938	4
-	6. U	se a graphical user interface based Word Proces	ssor to format documents	117924.	5
		se a graphical user interface based Word Proces		119078	5
1	8. U	se a graphical user interface based Word Proces	ssor to create merged documents	116942	3
- 1	9. U	se a graphical user interface based Spread Shee	et to create and edit spreadsheets	116937	4
	10. U	se a graphical user interface based to solve a pr	roblem	116940	6
	11. U	se a graphical user interface based to create ch	arts and graphs	116943	3
	12. U	se a graphical user interface based application	to create and edit slide presentations	116933	3
	13. U	se a graphical user interface based application	to prepare and produce a presentation	n 117923	5
L i	14. U	se a graphical user interface based application	to enhance a presentation appearance	e 116930	5
	15. U	se electronic mail to send and receive email		116945	2
1	16. E	hance, edit and organize electronic mail using	a graphical user interface application	116935	2
1		se a graphical user interface based web browse		116931	4
		se a graphical user interface database to create		116936	3
	19. U	se a graphical user interface database to solve	problem: Acost & LESKELT IS YA	117927	6
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			09/12/2011	nict #	C1

Date

A.J. van Brakel

Assessor



## National Certificate (Vocational)

Level 4

Office Administration

Awarded to

SUID-AFRIKAANSE POLISIEDIENS

CLIENT SERVICE CENTRE

2021 -10-12 1

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SHITLHANGU CLARENCE SUFFICE POLICE SERVICE

Identity number: 9010275313088

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Fundamental subjects:		level
English First Additional Language	50	4 -
Mathematical Literacy	36	2
Life Orientation	M GAFSITE IS	6
Vocational subjects:	of Lembins valence	EW
Business Practice	64	3
Office Data Processing	60	THE 3
Office Practice	63.	3 A
Personal Assistance	5.5	3
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The candidate has obtained the minimum 130 chedits for this qualification as registered on the National Qualifications Framework.

With effect from April 2015

M.S. LAKOMETS

Chief Executive Officer

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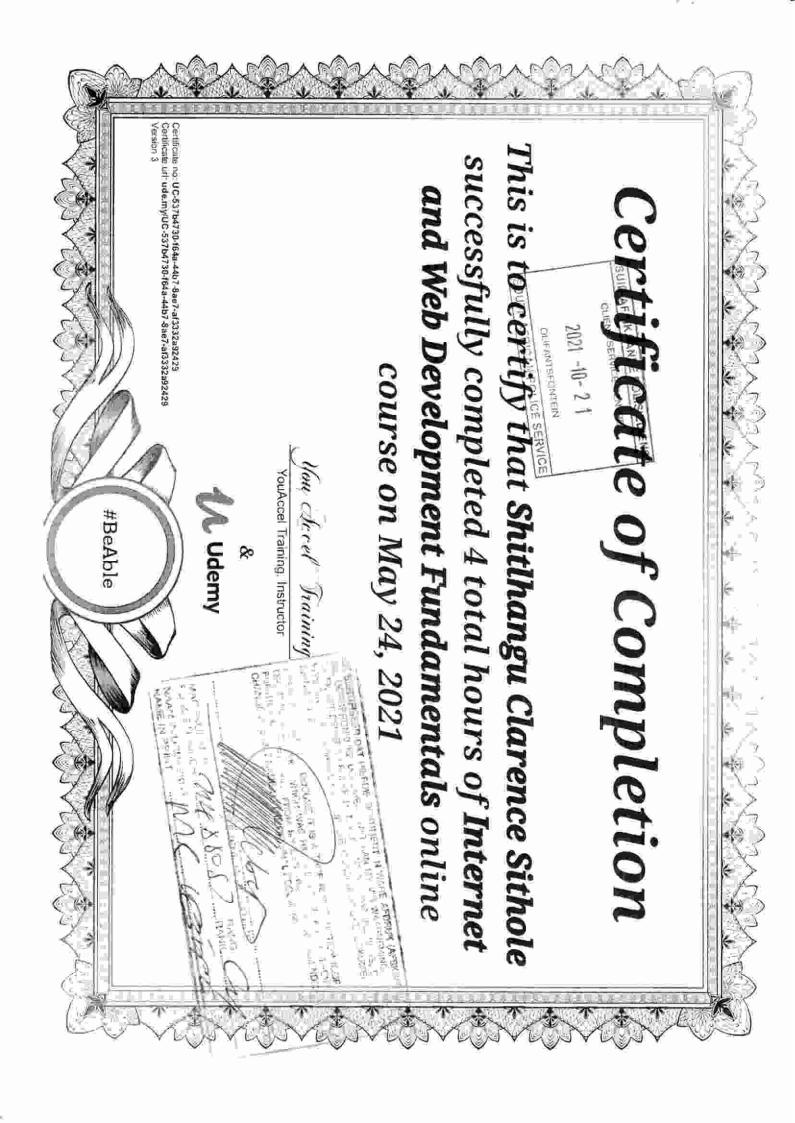


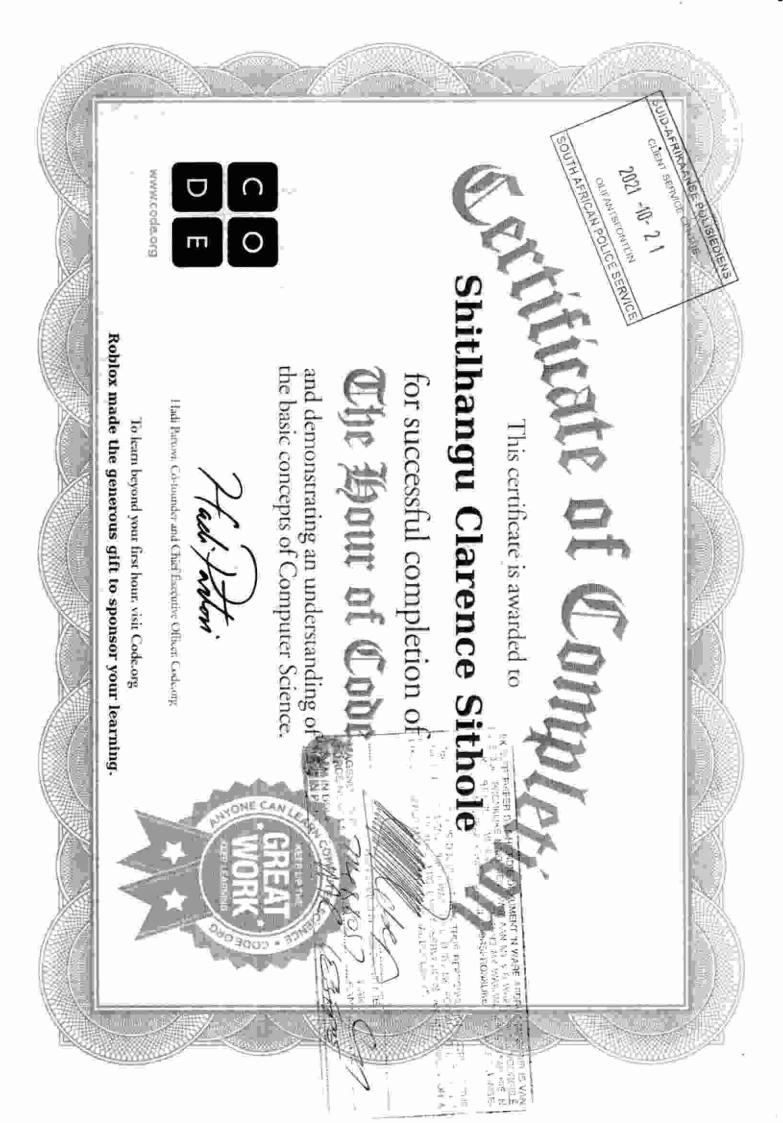


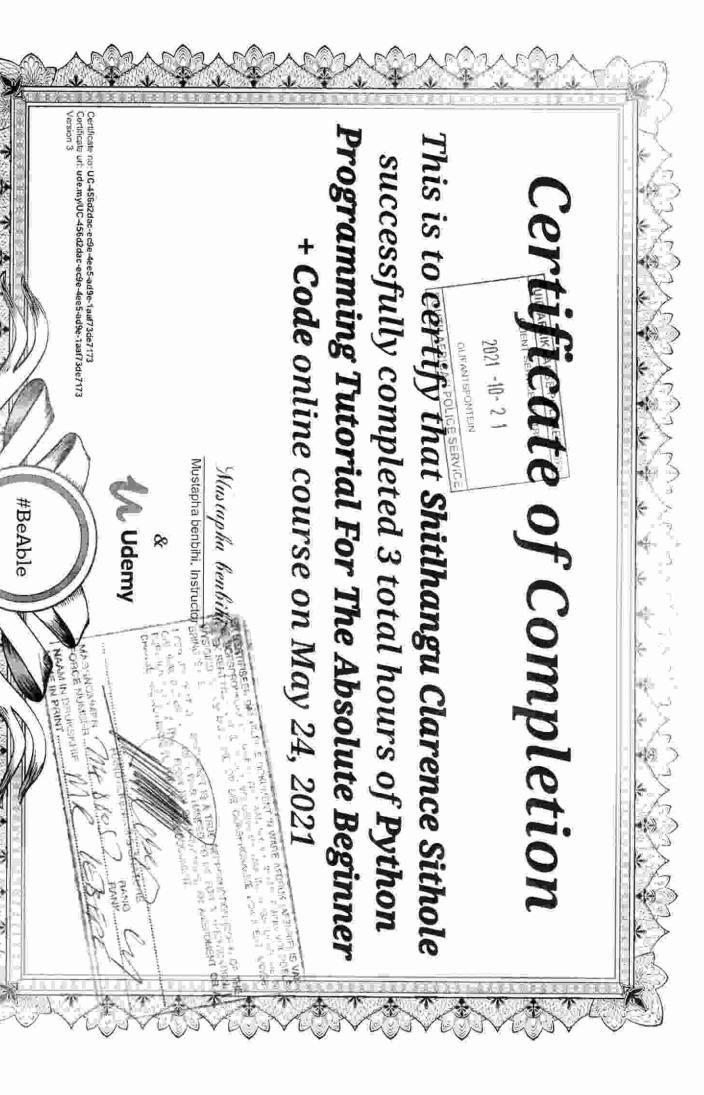
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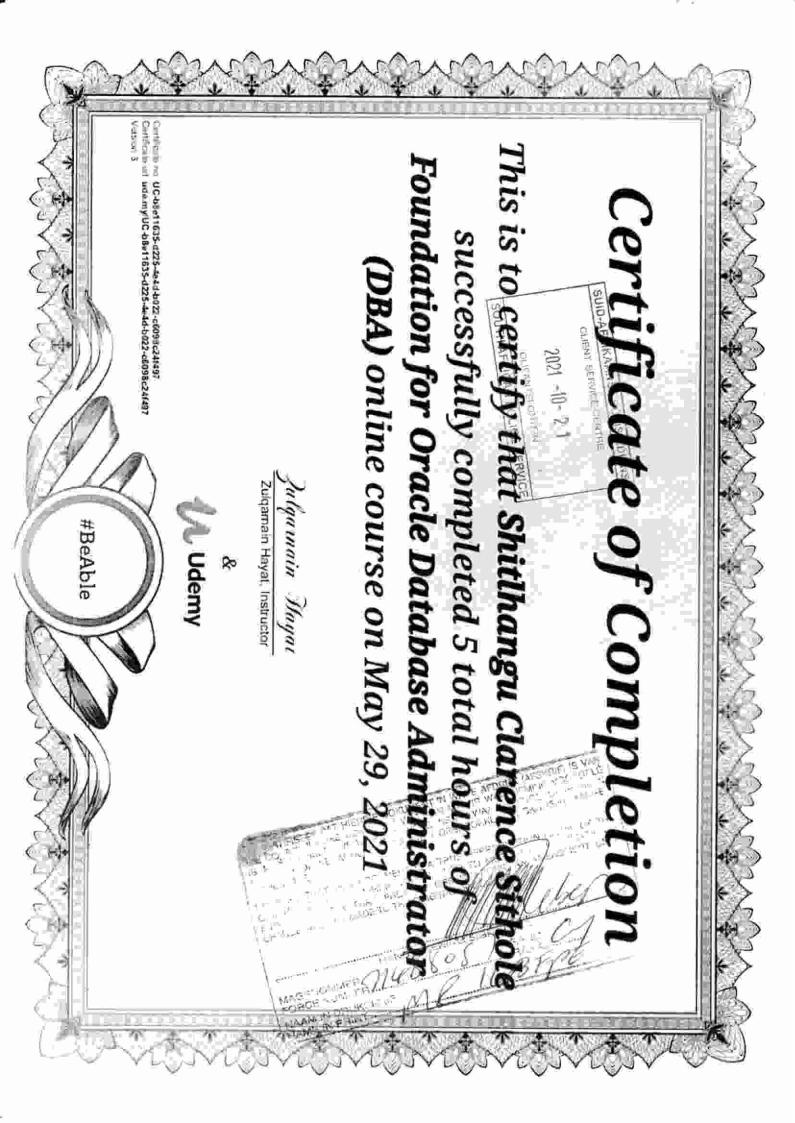
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#### City Power Johannesburg

40 Heronmere Road Box 38766 Reuven Booysens Johannesburg

Tel +27(0) 11 490 7000 Fax +27(0) 11 490 7590

www.Citypower.co.za

18 March 2019

To whom it may concern:

SUID-AFRIKAANSE POLISIEDIENS CLIENT SERVICE CENTRE 2021 -10- 2 1 OLU ANT SUCH FUN SOUTH AFRICAN POLICE SERVICE

This serves to confirm that Sithole Shitlhangu Clarence identity number 9010275313088 has an Opportunity to gain experiential learning on the job training with City Power Johannesburg from 18 March 2017 to March 2019

During his experiential learning he gained exposure or experience in the following:

#### **Duties**

- Registering electrical meter boxes via SAP system
- Receiving and dispatch of stock to the customers / contactors ( store man)
- Scanning and creating weekly report via V-lookup system
- Capturing job cards and save it into share point software
- Converting post-paid meter to prepaid paid using SAP system ( SAP admin)
- Filing the job cards and photocopying
- Solving the customer queries and complains ( customer consultant)
- Receiving inbound calls and emails
- Tracking customers record via SAP
- Dispatching jobs via force link and FDM software.
- Calculating electricity meter reading for customers

Please do not hesitate to contact us for more information and any clarification regarding the above.

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2019 -06- 27

City Pisons

CITY POWER (PTY) LTD

VAT number: 4710191182

METERING SECTION





# Certificate of Completion

This is to certify that

## SHITLHANGU CLARENCE SITHOLE

IDENTITY NO: (901027 5313 088)

has successfully completed a learnership programme in

NC: IT: System Development

SAQA ID: 48872 | NOF Level: 05 | Credits: 140

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Date Issued: 26/10/2021



Monday, October 25, 2021

Re: Testimonial Letter

To: Whom it may concern

Shitlhangu Clarence Sithole has been a good student. I have trained him on a learnership for 12 months on NC:IT: Systems Development NQF Level 5 with 140 Credits. I am privileged to recommend him for the position he has applied for in your organisation. He has successfully finished his learnership programme and would need something to keep him busy while at the same time helping him as a source of income.

He has finished learnership training with a lot of struggles, but he has come out victorious. He is a self-motivated person who did not dwell in the fact he was a bit slower when it comes to programming but instead worked hard to achieve his success.

Shitlhangu Clarence Sithole is a very hard-working person who does not need much supervision. He responds to instruction very well and so no need of pushing him through his duties once assigned. I guarantee you that he will not disappoint you once he is part of your organisation/company.

He practically does not have any particular physical need. This makes him fit for your position. Feel free to contact me through my email address or telephone below at any time to clarify for any more issues that you would want to know about him.

Thank you
Yours sincerely
Oscar Shibambu
011-805-9288 / 073-164-3350
oscar@tloufoundation.org.za







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SOUTH AFRICAN POLICE SERVICE
Placement Letter Agreement

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Sincerely,

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Email: phumu@tlou.co.za

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