**Internship Work Plan**

**Personal Information**

Full Name: CLARK RAVEN S. DALAUTA Student ID No.: 211-00264

Major/Field of Study: BS INFORMATION SYSTEMS College/Campus: CCIS/CSU-MAIN

Contact Information:

Email: dalautaclarkraven@gmail.com Phone Number: 09995490324

**Internship Course Details**

Internship Course Code: IS 197 Course Description: OJT/PRACTICUM

Number of Units: 6 Total Number of Contact Hours: 486

Start Date: End Date:

**Host Training Establishment and Internship Details**

Company/Organization Name: BIZFREND DIGITAL SOLUTIONS

Duration of Internship

Start Date: End Date: Expected Number of Hours per Week: 40

Location of Internship: Platinum St. Block 2 Lot 8 Golden Sun Subdivision, Villa Kananga, Butuan City

Internship Supervisor/Manager

Name: JANN KING T. SANSAIT Position/Title: LEAD SUCCESS

MANAGER

Contact Information:

Email: Phone Number:

**Learning Objectives, Measurable Outcomes, and Activities**

*Please describe the learning objectives and the outcomes that are hoped to achieve during the internship. As the intern, consider your personal and professional goals, specific skills you want to develop, and knowledge you want to gain, and the corresponding activities for the internship program.*

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| --- | --- | --- | --- |
| Learning Objective | Measurable Outcome(s) | Activities | Duration (Contact Hours/Weeks |
| Understand the fundamentals of web development, including HTML, CSS, and JavaScript. | Create a fully functional, multi-page website using WordPress, customizing themes and plugins as needed. | Hands-on Coding Exercises |  |
| Develop responsive websites using WordPress, including creating and customizing themes and plugins. | Build and customize a WordPress theme using PHP, HTML, and CSS. | Mini Projects  Develop a simple blog |  |

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| Implement security best practices for WordPress, including securing user data and preventing vulnerabilities (e.g., brute force attacks). | Create and manage WordPress websites optimized for performance and security. | Develop Project |  |
| Deploy and manage WordPress websites using hosting platforms, cPanel, and tools like WP-CLI. | Design RESTful APIs and integrate them into WordPress for advanced functionality. | Workshops and Labs |  |
| Collaborate effectively using version control systems and agile development methodologies. | Deploy WordPress websites to hosting environments and troubleshoot common issues. | Interactive Sessions and  Real-world Practice |  |

**Evaluation Method**

Frequency of Evaluations:

Meeting Schedule with Supervisor:

Feedback Mechanisms:

Monitoring and Evaluation Forms to be Accomplished:

1. Student – Trainee’s Performance Appraisal Report (F-OSIP-PAR-004)

2. Student – Trainee’s Feedback Form (F-OSIP-STFF-006)

3. Training Supervisor’s Feedback Form (F-OSIP-TSFF-007)

4. Student Internship Monitoring Form (F-OSIP-SIMF-009)

By signing below, I acknowledge that I have read and understood the Internship Plan and agree to fulfill the responsibilities outlined.

Student's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dept. Chairperson's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OJT Supervisor's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College Student Internship Coordinator's

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_