



Microsoft Invoicing

Get paid fast with great looking invoices and online payments.
Designed for small businesses.

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Invoice

Wolnosci 2020
Warsaw, 02-222
+48 123 12345 12
www.yourcompany.com

INVOICE # 128572195
DATE 14/04/2020

TO:

Richard Awesome
Awesome and Sons CO
10 Awesome Street
295821, Awesome City, AW, US
+1 124 5215912 51

SHIP TO:

Richard Awesome
Awesome and Sons CO
10 Awesome Street
295821, Awesome City, AW, US
+1 124 5215912 51

Comments or special instructions:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
Kamil Kowalski	329583	Ewa Nowak	post		Due on receipt
QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL		
4.0	Super fridge	\$200	\$800		
2.0	Awesome toaster	\$100	\$200		
3.0	Mega cooker	\$100	\$300		
SUBTOTAL					\$1300
SALES TAX					\$200
SHIPPING & HANDLING					\$100
TOTAL DUE					\$1600

Make all checks payable to YourCompany!

If you have any questions concerning this invoice dontmsgus@please.com

Thank you for your business!

