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To Whom it May Concerned,

I am pleased to write a letter of recommendation for Clayton Stewart.

Clayton Stewart has worked in AGM's Information Technology Department as AGM's Programmer from June 2013 to the present. Before this time he served under David Dolana, AGM's Quality Assurance Manager, during which Clayton developed a number of impressive tools that greatly improved the department's efficiency. When it became clear to me that Clayton could develop creative solutions to complex business problems, I requested that he be promoted into my department. In this new role, Clayton has exceeded my expectations.

When Clayton first entered my department, I was immediately impressed by Clayton's ability to view problems from a company-wide perspective. Rather than simply focusing on the details of his assigned task, Clayton sought to understand how his work fit into the "bigger picture." Consequently, he was able to provide recommendations on how to improve his own work to more effectively serve AGM.

Clayton is truly passionate about his work, and is committed to completing his tasks with excellence. Though Clayton was initially working for me part-time, he recognized the importance of his work to the company, and he regularly went above and beyond his required hours to complete his assignments. Clayton's personal drive to do things well is matched with a technical competency that enables him to be incredibly productive and valuable to our department.

Clayton has also impressed me with his communication skills. Though engineers and technically-skilled individuals are often stereotyped as poor communicators, Clayton is a skilled and engaging communicator. In his role as AGM's programmer, he regularly works with employees at all levels of the company, and he is able to communicate respectfully, personably, and effectively to everyone from the newest production employee all the way up to the company's CEO. This trait enables me to send Clayton in difficult situations with confidence that he will be able to navigate the social dynamics effectively and develop a solution that is the best interests of the company.

As such, Clayton possesses an unusual mixture of traits. He is talented, strategically-minded, highly intelligent, passionate, and communicative. I am saddened at his departure from AGM, but I am also confident that he would be a powerful asset and significant contributor to your organization.

Accordingly, I give Clayton my unqualified recommendation. If you have any further questions, please feel free to contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tom Christie'.

Tom Christie, I.T. Manager

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