

# CLIFFORD

Date: 10 December 2020

**Clifford Mathebula**

Stand no: 06, nghunghunyani st  
Phalaborwa, Lulekani  
1392

## **RE: Job Application**

Dear Sir/Madam,

As a highly motivated and dedicated person with strong interpersonal and communication skills, I would like to apply for any position available

I have been extensively involved in my school community, which has allowed me to develop strong interpersonal skills. My involvement in various events, including choir and sports, has allowed me to work closely with my peers while supporting the school community as a whole.

These experiences have allowed me to develop strong time management and organisational skills, which I see as being very important when seeking to work in casual employment.

Personal attributes that I believe make me suitable to be granted a job opportunity:

- **Motivation:** Volunteer participation and school results demonstrate high motivation.
- **Communication:** Singing a choir at school has allowed the development of communication skills.
- **IT Assistant:** Being an IT Assistant at phalaborwa foundation has given me exposure to the workplace.

My teachers and educators have eulogized me for my willingness to participate and my dedication to helping out where possible. I enjoy working with others and believe that my strong communication skills will ensure that I can meet the expectations of any role that I may be granted.

I have just completed my undergrad in IT at the university North-West. And I am going to need money in order to persue my studies to an honours degree next year.

I have enclosed a copy of my resume for your consideration. I can be contacted at all times on the details provided above.

Thanking you in advance for your time,

**Clifford Mathebula**

# CLIFFORD

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📍 Stand no:06, Nghunghunyani St  
Phalaborwa  
Limpopo  
1390

## 🔪 Skills

Python, Java, Html, Css,  
Nodejs, C#, SQL C++, JQuery,  
MS Excel, MS Access

## 👤 Reference

**Andreas Scherer - "Pensioner "**

N/A

Andrescherer@yahoo.com

(+27) 83 926 6397

**Phillip Mutshena - "Phalaborwa foundation "**

HoD

Phillip.mutshena@pafound.co.za

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## 🗣 Language

Tsonga

English

Setswana

Isizulu

## 🎯 Objective

A short time job application

## 👜 Experience

### Phalaborwa foundation

24 June

IT Assistant

2019 - 20

1. Build a desktop PC from various components.

July 2019

2. Participated in rolling out multiple Multipoint-based e-learning computer

laboratories consisting of 60 workstations.

3. Part of the team that performed the following tasks:

\* Installation of Microsoft windows Serrver 2016 software and

configuration of server.

\* Update and configure thin-client firmware

\* Update and configure server e-learning components.

\* Post-installation testing and troubleshooting

4. Installation and configuration of digital signage related to internal

marketing and information displays (these displays are networked on the IT infrastructure).

5. Design of content related to the digital marketing displays.

6. Capturing and interpreting data related to a Total Cost of Ownership analysis for a large IT contract.

7. Attended a IT operational planning meeting and a strategic IT Steering Committee meeting.

## 🎓 Education



## Projects



### University projects

Project 1: A personal portfolio website

Project 2: A backend API (with MongoDB)

Results:

I improved my programming skills.

I learnt new technologies such as (Nodejs, html & css).

I got exposed to how clouding works.

Acquired knowledge and ability to build my own websites, or to be self web-developer.



## Achievements & Awards

- Leadership Training Course Certificate
- Physical Science Certificate



## STRENGTH

- Can work underpressure
- Easily to adapt to new changes and environment
- Strong communication skills
- Motivated