Name Surname Position



Research School of Earth Sciences Australian National University 142 Mills Road, Building JX, Room X.XX Acton, ACT 2601, Australia +61 2 6125 XXXX

name.surname@anu.edu.au

June 15, 2018

Subject

Dear Somebody,

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I appreciate your time and look forward to hearing from you.

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Sincerely,

Name Surname