

CHECKLIST OF REQUIREMENTS TO DV	WHERE TO SECURE
Approved APP	Property and Supply Unit
PR	https://pftms.dostcar.ph <u>End-user</u>
Procurement Forms: Request for Quotation Abstract of Quotation/ Canvass Purchase Order/ Job Order Inspection and Acceptance Report Property Acknowledgment Report/Inventory Custodian Slip/ Requisition Issue Slip	https://pftms.dostcar.ph
Billing Statements	Prepared by suppliers
Filled out Attendance Sheets to be attached to payment of meals and snacks	Prepared by staff in charge of the activity

