

Engineering Undergraduate Research Opportunities Programme (EUROP)

Guidance notes for students

Many universities run programmes to enable Engineering undergraduates to engage with research groups at an early stage within the undergraduate degree. We hope that the scheme that we are operating will similarly encourage you to explore the huge variety of options available to you on graduation from this department.

The scheme will be open to all MEng undergraduates in the **second and third years** of their degree and will involve you spending a period of up to 8 weeks within any research group in the department. You will be paid at the Oxford Living Wage (£11.92 p/hr from October 2023), for a 35 hour week over this period. There will also be up to £400 available per student to spend on consumables for the project (your supervisor will need to cover any additional costs).

The aim is to fund up to 25 students each year, but this may vary. If you are interested in applying, then we recommend that you talk to your college tutor about research topics in which you would be interested, so that they can recommend potential academic supervisors for you to approach. You should also read the [research pages](#) on the department website, so that you can get a clear idea of what is happening in the department.

Once you have selected a supervisor and agreed a project with them, you will need to complete a very simple [application form](#). The responsibility for completing this form and for submitting it is yours. The deadline for application is noon on the **Friday of 4th week of Hilary term (Friday 9th February 2024)**. Late applications will not be considered.

All of the applications will be considered by a panel and will be agreed at the Undergraduate Studies Committee at its meeting in 7th week of Hilary term. If the scheme is over-subscribed, then we will take into account your performance in Prelims (if you are a second year) or Part IA Finals (if you are a third year) to allocate places. We will also take into account whether you have already received support for a EUROP project in the previous year. If you have previously been awarded a place on this scheme in your second year, you may apply again in your third year. However, your application must be for a different project with a different supervisor. Please note that academic supervisors are only able to support one EUROP project per year.

By submitting the application, you will need to give us permission to use this information, which will only be circulated to the assessment panel for the purposes of making decisions about these applications. As this will be a contractual arrangement and one for which you will be paid a wage, you will need to satisfy a Right-To-Work check before starting the internship and will be subject to a casual agreement, issued by the Human Resources office.

If you do have any questions, please direct them to me in the first instance. We hope that many of you will want to take advantage of this scheme.

Professor Stephen Morris
Associate Head of Department for Teaching (Elect)
December 2023