Hossam Eldin Ahmed Abd-Elhafeez

Address: El-Haram, Giza, Egypt **Mobile:** (+2) 0111-205-1631

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Military Service: Finished

Career Summery

I am a multi skilled person who want always to know about everything, I use every possible opportunity to enhance, share my current experiences to achieve my goals.

COURSES:

- English Course Level 5- Berlitz.
- HR development-Helwan University.
- Entrepreneurship Course-Yes We Can Student activity-Helwan University.
- FOREX Course Money Experts Club & Helwan University.

COMPUTER

SKILLS:

- Solving computer technical issues.
- Professional in dealing with computers.
- Web development skills.
- Proficient with MS Office (Excel, Word, Power Point), Windows, and Google advanced search.

EXPERIENCES: • Auditing Internship, PwC.

- Worked on Auditing cases.
- Made an assessment & development for internal control.

• Stock Market Internship, Delegate ICGE'14 student activity American University in Cairo.

- Managed 3 portfolios.
- Applied technical analysis on 3 portfolios.
- Applied fundamental analysis on 30 cases.

• Auditing Internship, Delegate COMET '13 student activity Cairo University.

- Worked on 6 Auditing cases.
- Made an assessment & development for internal control for 6 cases.
- Applied audit evidence on 6 cases.
- Prepared audit reports for 6 financial statements.

• Auditing Internship, Delegate Our Vision'13 student activity Cairo University.

- Worked on 10 Accounting & Auditing cases.

Summer training, June 15 to July 15-2012 at NSGB Bank- Documentary Collection Department.

- Worked on export and import documentary collections so we can guarantee the transaction between our client and other clients abroad.

EDUCATION:

• Graduated from Faculty of Commerce & BA - English Section

Helwan University.

Major: Accounting **Graduation Year: 2015** Last Year Grade: Very Good Overall Grade: Good (77.5%)

• 2009 – 2011 Om El Abtal Secondary Experimental language School.

PERSONAL & **SOFT SKILLS:**

- Excellent in interfacing with others at all levels to ensure that the organizational goal is attained.
- Excellent in attention to details.
- Flexible in timing and able to work under pressure.
- Interactive and fast enough to learn new things.
- Keen on troubleshooting and problem solving skills.
- Team worker & Presentation skills.

LANGUAGES:

- Arabic: Mother Tongue.
- English: V.Good speaking & writing.

EXTRA-**CURRICULAR**

ACTIVITIES:

- Member IT and Media at X Project'15 student activity Cairo University
- Creating and developing website.
- Creating designs and logos. Maintaining all IT issues.
- Delegate at Maaan Entrepreneurship foundation.

Period: 2014-2015

• Was a volunteer at RESALA charity association where I worked on solving problems of poor people and helped them to live better.

Period: 2011-2013