

# Admission Acceptance/Deposit Form

**TO RESERVE YOUR PLACE, COMPLETE THIS FORM AND RETURN WITH YOUR PAYMENT TO:**

**Bursar Office**

Stony Brook University  
Post Office Box 619  
Stony Brook, NY 11790-0619 • Fax: (631) 632-9318



**Stony Brook  
University**

## STONY BROOK UNIVERSITY ADMISSION ACCEPTANCE/DEPOSIT CARD

**IF YOU PAY ONLINE BY CREDIT CARD, YOU DO NOT NEED TO RETURN THIS FORM.**

To reserve your place at Stony Brook, pay your deposits by the due date noted on the upper right of your letter of admission. You are encouraged to pay online at [www.stonybrook.edu/newstudent](http://www.stonybrook.edu/newstudent). Or you may return this form with your payment.

STUDENT LAST NAME (PLEASE PRINT)		FIRST NAME		MIDDLE NAME	
ADDRESS	STREET/APT.#	CITY	STATE/PROVINCE	ZIP CODE	COUNTRY (IF NOT U.S.)
HOME PHONE	CELL PHONE	E-MAIL			

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STONY BROOK ID NUMBER

**I am enrolling for:** ☐ Fall 20\_\_ ☐ Spring 20\_\_ **as a** (check one) ☐ Freshman ☐ Transfer

**I am submitting the following payment(s):**

☐ Tuition Deposit \$150\* ☐ Campus Housing Deposit \$200\* ☐ Orientation Fee \$300

\*Deposits are automatically applied toward your first semester cost

SIGNATURE OF STUDENT	DATE
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**IMPORTANT: Include student's Stony Brook ID number on check or money order.**

**Make check or money order payable to STONY BROOK UNIVERSITY.**

Those who wish to make payment with a wire transfer should contact the Bursar's Office at (631) 632-9316.

**Deposit and Orientation Fee Refund Policies** and procedures for students who decide not to attend (visit [www.stonybrook.edu/bursar/withdrawals](http://www.stonybrook.edu/bursar/withdrawals) for more information):

- **Tuition Deposit Refund:** You may fax your request for a refund of the **\$150 Tuition Deposit** to (631) 632-9318 or mail it to: Student Accounts/Refund Unit, 261 Administration Building, Stony Brook University, Stony Brook, NY 11794-1351. For fall, requests for refunds of the Tuition Deposit must be received by May 1 or 30 days after the offer of admission, whichever is later. For spring, requests for refunds of the Tuition Deposit must be received by November 1 or 30 days after the offer of admission, whichever is later. No Tuition Deposits will be refunded once classes have begun.
- **Housing Deposit Refund:** All students requesting a refund will be assessed a forfeit fee of \$100. Applications for a partial refund of the \$200 Campus Housing Deposit must be made in writing and faxed or postmarked by August 15 for the fall semester, or January 15 for the spring semester. Applicants who submit a housing deposit after August 15 for the Fall semester, or January 15 for the Spring semester, must request a refund by the start of classes. Fax your request to (631) 632-9211 or mail to: Campus Residences, Mendelsohn Quad, Stony Brook University, Stony Brook, NY 11794-4444. There are no refunds of the room deposit after the first day of classes, regardless of whether the student is enrolled for the semester.
- **Refund of the Orientation Fee:** Refund of the Orientation Fee: Students who withdraw from the University prior to attending the first part of Orientation may be eligible for a refund of the Orientation Fee, minus a \$100 processing fee, up until five business days before the first day of classes. All requests for reimbursement must be made in writing and submitted to the Office of Student Orientation and Family Programs, W3519 Melville Library, Stony Brook University, Stony Brook, NY 11794-1901; or faxed to (631) 632-7144.