Meeting Details

- Organizer: CS2450-002 Team Two
- Date: January 20, 2022
- Time: 7:55pm – 9:07pm
- Location: Microsoft Teams
- Attendees: Ethan Taylor, Jaden Albrecht, Cody Strange, Tyler Deschamps

Topics Discussed

- Set roles:
  - Ethan Taylor: GUI Developer
  - Jaden Albrecht: Team Manager
  - Cody Strange: Scribe and Milestone document builder
  - Tyler Deschamps: Chart and Milestone document builder
- Tasks:
  - Create project email and google drive[Cody Strange]
  - Research Tkinter[Ethan Taylor]
  - Begin MoSCoW charts[Tyler Deschamps]
  - Research templates for PERT and Gantt charts[Tyler Deschamps]
  - Read chapters 11, 12, 13[Cody Strange, Ethan Taylor, Jaden Albrecht]
  - Set up meeting with Professor[Jaden Albrecht]

Summary

- Notes:
- Everyone is equally confused about the project, but we have found areas that we can start in and are preparing for our first meeting with the Professor.
  - Took stock of talent and skills of teammates
    - Three have python Experience up to CS2420
    - One has had some workings with GUIs
    - Only four out of six members four out team
    - One has knowledge of Trello to use as a project management tool to start us off with
  - Currently everyone plans on participating in the role of being a programmer, this may vary depending on the workload of certain individuals

- Topics for next time:
  - More detailed description of everyone's strengths
    - Has anyone used Scrum?
    - Years of programming experience
  - What does everyone's schedule look like, how much time can everyone expect to dedicate
  - Clarification on roles

- Next Meeting: January 21, 2020 @ 6:00pm, Microsoft Team