00 - Getting started with the course
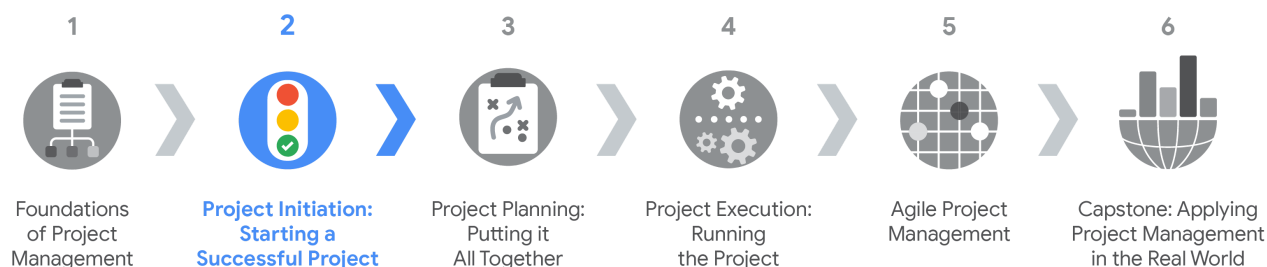
Where is this course?

- Google Career Certificates - Project Management

My Notes

> My notes for this overall course will be laid out by module in the course, and have subheadings in order to differentiate between different topics/videos that are presented in the courses. I'll add in any extra notes/resources that I use where necessary, and hope it will be helpful for anyone looking!

Program and Course overview

1	2	3	4	5	6
Foundations of Project Management	Project Initiation: Starting a Successful Project	Project Planning: Putting it All Together	Project Execution: Running the Project	Agile Project Management	Capstone: Applying Project Management in the Real World

- Course overview
    - 4 week program - Course 2
    - Lesson Types
        - Videos
            - Google Employee as an instructor
        - Readings
            - Introduces new ideas and case studies to build on top of videos
        - Discussion Forums
            - Explore course topics for better understanding, and talk with peers
        - In Video Questions
            - Check up on learning as you go during videos
        - Practice Quizzes
            - Checks understanding, and gives feedback. Important to do
        - Graded Quizzes

- - Measures progress by grading quizzes
  - Ungraded Peer-Review activities
    - Practice applying skills that you are working to master. Other learners can view this, and give feedback
  - Graded Peer-Review activities
    - Assess the ability to apply skills, other learners will grade your work, and give feedback
  - Tips
    - Take all 6 courses
- Complete all items in order
- Take time to do all the readings
- Don't be afraid to rewatch a video
- Take part in as many learning opportunities as possible

Helpful Resources to get started

- Helpful Habits
  - Plan your time
    - Set up regular study times and stick with them
    - Use a Calendar/Timetable system to create a schedule, and list what you plan on doing each day to break down the work into achievable goals
  - Be curious
    - Ask questions, and search for more details online
    - Take notes on any extra information that you have gained
  - Take notes
    - Take notes on any content that you find interesting, that way you can refer to it later to revise or get any extra content
    - An effective way to make connections between different topics
  - Chat
    - Reach out with other learners to gain more information, and potentially have any questions you may have answered
  - Update your profile
    - Update your profile to something presentable, and something that allows for other people to get to know you more
- Finding more Information
  - Project Management Institute
    - A good resource for those in project, program, or portfolio management professions

- Provides guides, industry standards, articles, templates, job boards, certifications, etc.
- Scrum Guides
  - Defines "Scrum", which is used in Agile project management
  - Describes Scrum's roles, events, artifacts, and the rules that bind them together
- Foundations of Project Management - Glossary
  - Can find out specific terms (for this unit) in the glossary