



# Gyimah Akua Attaa Awuah

## Curriculum Vitae

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Hanoi, VN



## EDUCATION

Bachelor Degree - International  
Business Administration  
FPT University, Hanoi, VN  
2014 – 2018

St. Roses Senior High School  
Akwatia, GH  
2008 – 2012

## COURSES

160 Hours TEFL Course  
*TEFL Fullcircle, Online*  
2019

## LANGUAGES

English – native

Twi – native

Vietnamese – B1

Czech – A1

## CHARITY

International Medical Corps -  
Financial support for single  
mothers in developing countries  
2017 – 2019

## PROFESSIONAL PROFILE

Compassionate, creative and enthusiastic teacher with valuable experience in classroom administration, professional development, and project planning. Extensive experience in the education environment as a student-centric instructor, academic facilitator and instructional coach. Equally effective whether performing independently or as a member of a teaching team. Well versed in the technology of education, both classroom and online.

## EXPERIENCE

BRITISH SCHOOL CENTER | Hanoi, VN | 7/2017 – Now

English Teacher - Full time

Teaching English students from Kindergarten to adults.

- Create a lesson plan for each weekly lecture.
- Provide one-on-one assistance to students after class.
- Motivate students to increase their passion for learning English.
- Set the topics for each class and guide the students to practice effectively.
- Develop and supervise tests and quizzes to be completed by students.
- Encourage student participation in the classroom.
- Direct students to create their own practice dialogues by using the language materials that we introduced in the classroom.

PRIVATE CLASSES | Hanoi, VN | 3/2014 – Now

English Teacher

During my studies, before I started my full time position at British School Center, I have been also working as a part time teacher at other english centers, kindergartens and as a private tutor. **List of books** I have been using:

- Family and friends, books 1 - 6
- Solution Elementary student book, books 1 - 9
- Grapeseed, books 1 - 4
- Jolly phonics
- IELTS books 1 - 4
- CAMBRIDGE PET, books 1 - 9

References Available Upon Request.