

Christopher Richardson

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Authorized to work in the US for any employer

Work Experience

Office Manager

Medleys auto care-Louisville, KY
October 2021 to Present

My responsibilities at medleys auto care range vastly from day to day. On an average day I will spend nearly 4 to 5 hours maintaining and running the office, which includes duty's such as writing estimates for vehicle repairs. Repairing and maintaining office computers, modems, routers and other appliances. The rest of my time during the day is spent doing repairs to automotive vehicles.

Emergency Medical Technician

Jeffersontown fire department-Louisville, KY
January 2020 to October 2021

At the Jeffersontown fire department I was responsible for responding to 911 emergencies, treating and transporting patients. Another aspect of the job charged me with the task of maintaining and repairing ambulances and firetrucks.

Emergency Medical Technician

Yellow Ambulance-Louisville, KY
October 2018 to January 2020

My duties at yellow ambulance are extensive and encompass both emergent and non-emergent situations. My teammates and I work to ensure that every patients needs are met no matter the origin or stress level of the situation.

Internet Representative

Charter Spectrum DSR-Louisville, KY
August 2014 to June 2019

My daily responsibilities at spectrum include educating customers about our services, Guiding customers through the process of initiating or regaining internet services, and lastly I need to maintain a calm demeanor when dealing with lrate or panicked individuals while trying to find a resolution to their issue.

Education

Associate's degree in General Studies

University Of Louisville - Louisville, KY
August 2013 to May 2016

None in general education

Indiana University Southeast

Diploma

Seneca High school

Skills

- BLS (Less than 1 year)
- CPR (Less than 1 year)
- EMT Experience
- Office Management

Certifications and Licenses

EMT-B

June 2019 to Present

Currently certified as an EMT-Basic.

CPR/AED

June 2019

CPR/AED Certified.