[A picture containing text

Description automatically generated](https://www.smartsheet.com/try-it?trp=11576&utm_source=integrated-content&utm_campaign=/content/asset-tracking-templates&utm_medium=Simple+Asset+Management+Example+doc+11576&lpa=Simple+Asset+Management+Example+doc+11576&lx=PFpZZjisDNTS-Ddigi3MyABAgeTPLDIL8TQRu558b7w)**SIMPLE ASSET MANAGEMENT TEMPLATE EXAMPLE**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| REORDER | ITEM NO. | NAME | MANUFACTURER | DESCRIPTION | COST PER ITEM | STOCK QUANTITY | ASSET VALUE | REORDER LEVEL | DAYS PER REORDER | ITEM REORDER QUANTITY | ITEM DISCONTINUED? |
| OK | A123 | Item A | Wells and Co. | Item A description | $12.00 | 45 | $540.00 | 50 | 14 | 100 | Yes |
| REORDER | B123 | Item B | Knox LLC | Item B description | $20.00 | 234 | $4,680.00 | 50 | 30 | 20 |  |
| OK | C123 | Item C | Cole | Item C description | $30.00 | 50 | $1,500.00 | 50 | 2 | 50 |  |
| OK | D123 | Item D | Cole | Item D description | $10.00 | 20 | $200.00 | 50 | 14 | 10 |  |
| OK | E123 | Item E | Sanding Co. | Item E description | $20.00 | 200 | $4,000.00 | 50 | 30 | 100 |  |
| REORDER | F123 | Item F | Cole | Item F description | $30.00 | 100 | $3,000.00 | 50 | 2 | 20 |  |
| OK | G123 | Item G | Cole | Item G description | $10.00 | 50 | $500.00 | 50 | 14 | 50 | Yes |
| OK | H123 | Item H | Cole | Item H description | $20.00 | 20 | $400.00 | 50 | 30 | 10 |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |
| OK |  |  |  |  | $0.00 |  | $0.00 |  |  |  |  |

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