Marcela-Maria SKRBIN
Fullstack Web Developer

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📱 788872323

🪪 Driving licence

🔗 https://portfolio-page-marcela-maria-skrbins-projects.vercel.app/

🏠 22 Rue Amiral de Grasse
Quai Amiral Infernet

📍 NICE - NICE

Languages

Croatian
Mother tongue

French
Bilingual

English
Bilingual

German
Intermediate

Italian
Intermediate

Chinese
Lower intermediate

Presentation

I am a punctual and motivated individual with excellent time management skills. I am a good communicator with proven interpersonal skills and am used to working in a team while being able to show initiative. I am dedicated to my work and always ready to learn and develop new skills in order to improve my performance. I am looking for an environment where these qualities will be recognized and appreciated.

Assets

Personality assets
· Critical thinking and problem solving
· Ability to carry out multiple tasks
· Effective time management
· Learns quickly
· Excellent IT skills

Education

Designer-developer of web and mobile applications
From January 2024 to April 2024
La Capsule - Coding Bootcamp Nice Nice, France
Certification: Level 6 (Bachelor's degree)
Advanced notions of JavaScript: React, React Native, NextJs, TypeScript, Redux Toolkit, Node.Js, Express, Mongoose, TDD

Master in Finance
From September 2015 to October 2021
Faculty of Economics and Management Zagreb. Croatia Zagreb, Croatia
· Average: 4.5/5.0
· Dissertation Title: World Cryptocurrency Market
· Analysis of financial statements of financial institutions and commercial companies. in particular the balance sheet, the income statement

Computer skills

Computer assets
Microsoft Office Pack (Advanced)
Web Development
HTML, CSS, JavaScript (advanced)
Programming
Python (beginner)

Interests

Music (piano)

Foreign languages

Travel

Work experience

Administrative Assistant
From March 2022 to November 2022 **H&V Yachting Monaco** Monaco
· Preparation and submission of VAT registration applications to French/Monegasque, Italian and Croatian tax and accounting services for companies whose main activity concerns yacht rental
· Assistance and preparation of documents required for the importation of non-European yachts through Monaco Customs
· Collection and collection of customer data for VAT declarations, including all related compliances
· Contact with French and international customers, boat captains and managers, daily bilingual communication by telephone and by mail
· Advanced use of Microsoft computer programs and other industry-related systems and software

Work experience

Operational manager

From November 2022 to April 2023 **SOS Yachting Nice** Nice, France
· Management and responsibility for daily operations
· Preparation of customer invoices
· Information and advice for customers regarding possible regulatory and legal changes
· VAT declarations of clients' yachts
· Maintaining accounts for clients' yachts
· Participation in reflection concerning the Group's commercial action and the definition of the Group's commercial strategy
· Participation in professional fairs in France and internationally
· In charge of relations with the French tax administration

Internships

Intern. e.Fakti Business consulting
· Balance sheet review and preparation of annual financial statements
· Preparation of VAT and other tax declarations
· Organization and monitoring of the process of accounting for transactions and their examinations
Translator. Croatian Informatics Association
· Translation and preparation of computer tasks for schoolchildren and high school students
Student assistant for computer science department. Faculty of Economics and Management
· Assistance to teachers
Maintaining student back records Helping students complete tasks
· Monitoring of students laying exams

Seminars

· Participation in the online language program for learning Chinese "Visit mount Tai. See China. Experience culture" under the support of the Ministry of Education of China (14/12/2021 - 23/12/2021)
· Bayerische Hochschulzcntrum scholarship to improve the German language (BayHost 08/03/2021 - 08/26/2021)
· One-month scholarship from the French government to improve the French language (Nice. July 2019)
· Francophonia professional development (08/12/2019 - 15/12/2019) · CAMPUS15 - Youth Goes for Peace 2012. (Bonn. Germany)

Certificates

· Recognition from the Agency for Education and Training - Knowledge Oscar in 2012 for winning first place in the Croatian National Language Competition
· Elements of Artificial Intelligence 2021
· FLiP - Financial Literacy in Practice 2016
· Open University's Introduction to Video Games Creation - online course 2021. introduction to C# programming language