



## New | Personal Cocoom Notifications in Microsoft Teams



Cocoom can now send notifications directly to the **Microsoft Teams activity feed**.

### Prerequisites:

- Your Cocoom must be **integrated with Microsoft Teams**.
- Cocoom users must be **identified via Microsoft**.

If these conditions are met, activation is done in 3 simple steps:

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### 1. Update the Cocoom app

A Teams administrator must update the Cocoom app via the admin console:

<https://admin.teams.microsoft.com/policies/manage-apps>

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### 2. Grant the new permissions

A screenshot of the Microsoft Teams Admin Center. The 'Permissions' tab is selected in the top navigation bar. Below the navigation, there is a 'Required permissions' section with a 'Download permissions to CSV' button. A note says: 'Review the required permissions for this app and grant admin consent for your org. When you grant consent for delegated permissions, this app can act on a user's behalf when they're signed in. Application permissions allow this app to access the relevant info and act without a user present. Learn more about the permissions and admin consent.' A yellow callout box contains the text: '⚠ Review and grant admin consent for the permissions required to use this app.' and 'Grant admin consent'. The 'Application permissions' section lists two items: 'TeamsActivity.Send' (Send a teamwork activity to any user) and 'User.Read.All' (Read all users' full profiles). Both items have a description below them.

New permissions are required to send notifications.



A Teams administrator must grant them to all users by clicking “**Grant admin consent**” in the console (see image above).

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### 3. Complete the activation

Send an email to **support@cocoom.com** with:

- The URL or name of your Cocoom,
- The email address of a Cocoom administrator.

We will then enable the final step allowing your Cocoom to notify your team in the Teams activity feed.