

2/14 Charlemont Street,
Whitiora, Hamilton 3200

020-4032-2434
sumit1708@outlook.com

To,
The Recruitment Manager

Dear Sir/Madam,

I am writing to express my interest in a **part-time/internship opportunity with up to 20 hours per week**. Motivated, hard-working, and punctual person, came to New Zealand from India on **Student Visa** to pursue a **postgraduate diploma at Waikato Institute of Technology, City Campus, Hamilton**. Willing to work even on Weekends and National holidays. Eager to contribute to the local community, learn more about the local culture, and support businesses in their growth. Sharing my culture and food with new people brings me joy, and I am enthusiastic about acquiring the necessary skills required for the job.

Quick learner, good with computer and IT skills. Previously in my experience, I have managed a team of four people to deliver projects. Actively involved in local volunteering and marathons such as blood donation camps, "Run for Education campaign" in India. Full access to a valid Indian driving license that permits me to drive a four-wheeler in New Zealand for one year. Fit and active with a frequent weekly gym membership program in India.

Proven record of high work ethics with reference letters from my previous employers ready and available upon request. I remain available to discuss my profile and availability at your convenience. Please don't hesitate to contact me on **020-4032-2434** or via email. Please accept my sincere gratitude for considering my application and I look forward to hearing from you.

Please have a great day ahead.

Thank you and warm regards,
Sumit Kumar Sharma