

Accra Digital Center

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Offin Security Limited

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Dear Sir/Madam,

Scheduled Attendance Report

As requested, the following report includes information dated between **21st March 2019** and **21st May 2019** on the proceeding table of contents, grouped according to respective sites

Table of contents

1. Incident Reports
2. Occurrence Reports
3. Attendance Reports
4. Extra Notes

Codetrain Kumasi Roster

Section 1 - Incident Reports

24th April, 2019 2:09 PM

Incident: A mad man came on site

Actions Taken: We bought rice for the mad man

Section 2 - Occurrence Reports

No incidents recorded for the specified time period.

Section 3 - Attendance Report

Date	Number of guards present
11th April, 2019	1
18th April, 2019	8
23rd April, 2019	1
24th April, 2019	2
14th May, 2019	1