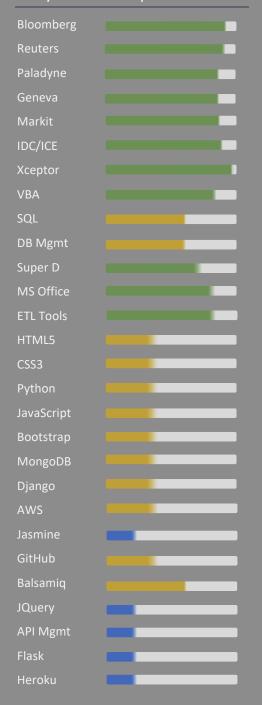


Address:

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System Experience



Summary

I am a highly resourceful, flexible, innovative and enthusiastic individual who has gained a considerable amount of knowledge within financial markets over the length of my career. I learn quickly and can absorb and produce new ideas. I can coordinate, plan and implement these ideas attempting to improve efficiency and accuracy. I am well organized and an excellent team player with a proven ability to work proactively in a complex and busy office environment. I have been involved with many projects and initiatives aimed mainly at process enhancement throughout my career in funds.

Education

CODE INSTITUTE – In Progress

Diploma in Full Stack Software Development.

DUBLIN CITY UNIVERSITY

BA (Hons) Business Studies & Finance.

ST. MARY'S CBS ENNISCORTHY

Junior & Leaving Certificate.

Experience

CARNE GROUP DIGITAL SOLUTIONS LTD

Business Analyst

IT Project Team

Sept 2019 - Present

- Review, analyse and evaluate business systems and user needs.
- •. Performed Client Sales Pitches for High Profile Funds.
- Assigned to most profitable/invaluable clients.
- Document requirements, define scope & objectives and formulate systems to meet overall business strategies.
- Act as liason between IT department for both internal & external clients.
- Support project teams during the analysis, planning, implementation and testing stages of software development and rollout.
- Facilitate meetings and educational workshops for team members and clients.

CARNE GROUP GLOBAL FINANCIAL SERVICES

Manager

Oversight Team

Mar 2019 - Sept 2019

- Establish new Wexford office.
- Recruitment and Selection.
- Managing team of Oversight Associates.
- Oversight of clients ManCo & Non ManCo responsibilities.
- Establish and maintain positive client relationships.
- Monitor Investment Managers Strategy, Portfolio Management and Risk Management.

J.P. MORGAN - ALTERNATIVE TRANSFORMATIONS Assistant Vice President Data Analytics

Dec 2017 - Mar 2019

- Establishing new Dublin based Data Analytics Team.
- Managing analysts & associates & overseeing daily tasks.
- Creating new efficient processes alongside senior staff and overseeing implementation by vendor.
- Overseeing and prioritising development list, reviewing development week's schedules, cost estimates and statements of work from vendor.
- Daily teleconference meetings with worldwide teams to ensure daily SLAs are met and discuss ongoing projects.
- Conversion of multi-billion funds to new system.
- Sourcing suitable vendors for optimal system requirements and evaluating contracts/services.
- Meeting with clients to discuss internal process enhancements and necessary requirements.
- Testing new system releases & logic enhancements.
- Supervising & training teams based in Bangalore, Mumbai, Dublin, Boston and Brooklyn.

US BANK GLOBAL FUND SERVICES Supervisor Investment Operations

Aug 2013 – Dec 2017

- Monitoring and processing high volume trading.
- Pricing and valuation of a full range of complex asset types.
- Overseeing and processing high volume daily corporate actions.
- Subject matter expert and act as support to fund accountants/external vendors.
- Verifying Daily & Monthly pricing movements.
- Manage counterparty files and other external data through life cycle from inception at FTP through to the database and in house applications.
- Integrating & manipulating large complex data sets for automation purposes.
- Creating & manipulating spreadsheet macros/loaders.
- Supervising a growing team, providing training and guidance for their own professional development.
- Liaise and work as part of the broader company resolving issues looking at lowering costs, new reporting requirements or general improvement/advancement projects.
- Quarterly data validation and automation of reporting for financial reporting teams
- Drive innovation and automation liaising with multiple groups within the organisation.

Skills Highlights

- Complex problem solver
- Strong decision maker
- Project Management
- Client Management
- Quick Learner
- Motivated
- Innovative
- Creative
- Flexible

Project Highlights

Carne Group

Platform Enhancement: Develop platform for Carne Groups largest external clients and aligning IT development with internal clients/BAU. I was tasked with combining the requirements and managing the relationship of Carnes two highest profile clients.

J.P. Morgan

Platform Build: Created a scalable new back office platform for JPM alternative investments business which was then adopted into their mutual funds business. Total AUM on platform: +€300bn

Quintillion - US Bank

Trade Overloads: Client start trading in excess of 1 million trades a day or 125,000+ trades an hour. Solved a complex issue using existing platforms by amalgamating data trends in trade files.

Synergy Project Post Takeover: After being acquired by US Bank I was tasked with forming a project team to learn each other's business and systems requirements. The objective was to merge both platforms and renegotiate vendor contracts as one entity to ensure maximum efficiency.

Hobbies & Interests

GAA Soccer
Gym Music
Travel Computing
Strategy Games Socialising

<u>References</u>

Available upon request