

CURRICULUM VITAE FOR LUBANI NONDO

Knockalisheen Accommodation	Phone: 0899648328
Knockalisheen Road	Email: lubspanet@yahoo.co.uk
Meelick	lubaninondo@yahoo.com
Co. Clare	Marital Status: Single
Ireland	Citizenship: Zimbabwean
Languages:	English, Ndebele, Sotho
Date of Birth:	18/02/1989

SKILLS AND QUALIFICATIONS

- Mcom Economics degree (Midlands State University, 2014- June 2016)
- Msc Banking and Financial Economics degree (National University of Science and Technological, 2013-June 2016)
- Bachelor of Commerce Economics Honours Degree (Midlands State University, 2008-2012)
- Ability to work under pressure with less supervision to meet deadlines
- Self-starter that demonstrates professionalism, integrity, competence and a strong work ethic
- Effective communication (good command of both English speaking and writing skills), interpersonal and multi-tasking skills
- Ability to work independently or with team work
- Result oriented with strong analytical and problem solving skills
- Forecasting tools i.e e-views, stata, excel, and gretl
- Very comfortable in dealing with figures

- **WORK EXPERIENCE**

1. **Worked at Meikles Stores Bulawayo Accounting Department/Office Manager as an attache (2011)**

Duties performed at Meikles Stores include

Data capturing

Preparation and compilation of GRNs, CPVs and IHMs

Supervision of negative report clearance

Overseeing of stock movement at Meikles Grill and Pub

Reconciling bank statements
Handling of queries from customers and head office
Preparing accounting books
Responsible for End of Day and End of Month data backing up
Contributed in meetings

2. Ministry of Education

Taught at: Ntepe High school (May-August 2009)
Dibutibu secondary school (May-August 2010)
Ekusileni Secondary school (Jan- March 2013)

Subjects taught

Mathematics, economics and English

3. Teller at Standard Chartered Bank (from March 2013-October 2013)

Duties Include Charging cards

Cashing cheques, taking deposits and loans payments, Processing withdrawals
Selling bank products, Western unions operations, Processing RTGS and OTTs.

4. Teaching Assistant at Lupane State University (Accounting and Finance Department- From November 2013 – December 2017)

Taught

Mathematics for Economists 1, Mathematics for Economists 2, Principles of Microeconomics, International Trade Theory and Policy, Quantitative Methods
Agricultural Economics, Public Sector Economics

Tutored

Econometrics, Quantitative Methods, Principles of Macroeconomics,
Macroeconomics.

AWARDS AND ACCOLADES

Awarded 2 MSU book prizes

REFERENCES

Mr Charumbira	Mr Ndlovu	Mr Tapera
Economics Lecturer	Economics Lecturer	Quality Assurance Director
Midlands State University	Midlands State University	Lupane State University
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