## Recycling Hive

## Instructions for Jane

- Register to join the Marlborough Hive
- Contact site owner, via website to request that you are made 'Queen Bee'

## Once Queen Bee status has been approved:

- Accept any member/worker bee/public collection requests as you receive them from Tom
- Accept member request from Chris BUT don't accept his worker bee/public collection requests!
- Delete the membership request from 'Rogue User'
- Add some collections for yourself:

Please note that National locations are **real** data that will be visible to all other Hives in the future. So please ensure data is added accurately!

Category	Item	Location	Business	Address	Condition	Charity
Food/drink packaging	Baby food pouches	Private - Home	n/a	Made up	Rinsed out with lids back on.	Pick your favourite or leave blank.
Electrical items	Mobile phones	Public - Local	Made up	Made up	Factory reset	Pick your favourite or leave blank.
Gardening	Plant pots	National – drop-off	B&Q	n/a	Clean	Leave blank
Food/drink packaging	Babybel wrappers	National – postal	Mitchell's Marvellous Models	25 Hadrian Court, Killingworth , Newcastle Upon Tyne, NE12 6BY	Clean/food free	Leave blank
Food/drink packaging	Can multipack carrier	Private – Work	n/a	Made up – different to your home address	As they are	Pick your favourite or leave blank.

Once you've finished, please follow feedback instructions on Page 1.