Tindy Chan

Address: London | Telephone: 07511476669 | Email: tindyc@bath.edu

Enthusiastic graduate with a degree in Politics, work experience in Business, and a keen interest in Technology.

MSc-educated graduate specialised in Political Sciences with a passion for Technology and Consulting. Has diverse work experience in Business Development, Customer Service, and Marketing, and broad voluntary experience in roles including strategic planning, project delivery and fundraising skills. A strong communicator and active listener with excellent analytical skills and the ability to provide out of the box solutions to complex problems. Is looking for a challenging Consulting Graduate Programme.

Core Skills

- Analytical Skills
- Problem-Solving
- Communication & Presentation
- Organisational Skills
- Project Management
- High Learning Ability

Education & Qualifications

Code Institute
Diploma in Software Development   **Nov 2019 – Present**

Practical Full Stack Developer diploma focusing on current industry requirements. Modules include HTML5, CSS3, JavaScript, Python, GitHub, Data Management, Agile Development, and Frameworks.

King's College London
Master of Arts in Global Ethics and Human Values   **Sep 2018 – Sep 2019**

Broad degree covering challenging contemporary law, philosophical topics and urgent ethical issues, from globalisation and climate change to war, terrorism, poverty, inequality, justice and human rights.

- Achieved a 2:1
- Modules including International Justice, Ethics, and Contemporary Political Philosophy
- Active member of the Law, Politics, Debating, Art, Cryptocurrency and Languages societies

University of Bath
Bachelor of Science in Politics and International Relations (Hons)   **Sep 2014 – Jun 2017**

Wide-ranging programme including domestic, regional, and international politics as well as global developments, ideology, and international history.

- Achieved a 2:1
- Active member of the Politics, Debating, Sky Diving, Scuba Diving, and HKPASS societies

Work experience

Shine Mount Limited | London
Sales & Business Development Manager   **Nov 2018 – Present**

Shine Mount Ltd is a strategic sourcing specialist, introducing new brands of quality homeware into the UK and European markets.

- Identify, organise, and analyse clients' needs; ideate, develop, and execute marketing strategies in line with target customer group requirements and business objectives; produce marketing and sales reports; achieved to increase website traffic and conversions for Chinese-speaking regions
- Build and maintain strong, long-lasting customer relationship with clients
- Discuss clients' requirements in terms of the products' materials, size and other criteria as well as the logistics and time frame. Plan and prepare a presentation of the products to clients if needed;
- Identify opportunities to sell new products, use new platforms, and trade in new geographies; work with management to develop and execute business development strategies

Chan Neill Solicitors | London
Paralegal Intern   **Jun 2018 – Aug 2018**

Chan Neill Solicitors provide legal advice on commercial, corporate, property litigation and immigration matters.

- Responsible for conducting legal research, drafting legal documentation and handling administrative tasks. Additionally, set up and ran a charity end-to-end on behalf of the firm.

Voluntary experience

Personal Support Unit Fundraising Committee | London
Secretary   **Oct 2017 – Jul 2018**

Raised funds and increased brand awareness by organising and executing events and activities; supported clients throughout the court process.

University of Bath Scuba Diving Club | Bath
Secretary   **Oct 2016 – Jul 2017**

Recruited new members to the club; established and managed relationships with other societies; organised and ran events and training programmes for members.

Hong Kong Public Affairs and Social Services Society | London
Public Relations Officer   **Oct 2014 – Jul 2015**

Organised various events in the UK and HK to raise political, economic, and social awareness, and to boost community involvement.