

Commercial Countertop Installation Planning Checklist

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Pre-Installation Requirements

- ☐ Confirm project timeline and unit count
 - ☐ Small projects (10-20 units): 1-2 weeks
 - ☐ Medium projects (50-100 units): 2-4 weeks
 - ☐ Large projects (100+ units): 4-8 weeks
- ☐ Verify casework/cabinetry installation is complete
- ☐ Ensure electrical and plumbing rough-ins are finished
- ☐ Confirm wall finishes are complete (paint, tile, etc.)
- ☐ Schedule field measurements after casework installation
- ☐ Coordinate access to all units with property management
- ☐ Verify delivery access and staging area availability
- ☐ Confirm elevator or loading dock access if applicable

Tip: Field measurements should be scheduled immediately after casework installation to ensure optimal fit and minimize delays.

Material Selection

- ☐ Review material options (Granite, Quartz, Marble, Porcelain)
- ☐ Consider durability requirements for high-traffic areas
- ☐ Evaluate maintenance requirements
- ☐ Compare cost vs. performance for your budget
- ☐ Select edge profiles (straight, beveled, bullnose, ogee)
- ☐ Choose finish type (polished, honed, leathered)
- ☐ Confirm material availability and lead times
- ☐ Request material samples for approval

Timeline Planning

- ☐ Week 1: Casework installation and field measurements
- ☐ Week 2-3: Countertop fabrication (varies by project size)
- ☐ Week 3-4: Finish trim carpentry installation
- ☐ Week 4-5: Countertop installation
- ☐ Final: Quality inspection and walkthrough

Note: Actual timelines vary based on project size, material availability, and coordination with other trades. Always build in buffer time for unexpected delays.

Budget Planning

- ☐ Material costs (typically \$50-120/sq ft depending on material)
- ☐ Fabrication costs
- ☐ Installation labor
- ☐ Sink fixtures and cutouts
- ☐ Edge profiles and finishes
- ☐ Delivery and staging
- ☐ Permits and inspections (if required)
- ☐ Waste disposal
- ☐ Contingency (10-15% recommended)

Questions to Ask Your Contractor

- ☐ What is your experience with projects of this size?
- ☐ Can you provide references from similar projects?
- ☐ What is your typical timeline for [X] units?
- ☐ How do you handle coordination with other trades?
- ☐ What warranty do you provide on workmanship?
- ☐ Do you handle permits and inspections?
- ☐ What is your process for quality control?
- ☐ How do you handle change orders?
- ☐ What payment schedule do you require?
- ☐ Are you licensed and insured?

Common Mistakes to Avoid

- ☐ Not scheduling measurements early enough
 - ☐ Choosing materials without considering maintenance
 - ☐ Underestimating timeline requirements
 - ☐ Not coordinating with other trades
 - ☐ Selecting contractor based solely on lowest price
 - ☐ Not reviewing contractor's portfolio and references
 - ☐ Failing to account for waste and breakage in budget
 - ☐ Not having a clear change order process
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Serving Michigan, Ohio, and Indiana

This checklist is provided as a general guide. Actual requirements may vary by project. Contact us for a detailed consultation.