# CODE PLUS PLUS (CODE++) CONSTITUTION

**Mission Statement:** To foster a culture of teamwork within Northern Illinois University, and to encourage members to seek out opportunities, inside and outside their department, to expand their knowledge. Specifically, students will be able to develop and fine-tune their software development, teamwork, and leadership skills by working on numerous projects with fellow students.

## ARTICLE I - NAME

***Section A:*** This organization shall be known as *Code Plus Plus*

***Section B:*** "CODE++" may be used as an alias when referring to Code Plus Plus.

***Section C:*** "Computer Science" will be referred to intermittently as CS.

## ARTICLE II - PURPOSE

***Section A:*** The purpose of CODE++ at Northern Illinois University is to:

1. Enrich the Computer Science culture of Northern Illinois University.
2. Showcase student CS projects.
3. Unite individuals with similar interests.
4. Encourage volunteering and networking.

***Section B:*** The purpose of CODE++ to members is to:

1. Provide real world experience in CS.
2. Encourage computer science activities such as coding projects.
3. Assist members in the pursuit of programming knowledge.
4. Encourage participation in school events.
5. Develop industry connections as well as student-to-student contacts.
6. Organize fundraisers.

***Section C:*** Our specific goals at Northern Illinois University are to:

1. Host CS-oriented cultural events.

2. Foster campus growth in computer science

3. Encourage student involvement in computer programming and projects.

4. Provide students with an interactive experience that incorporates computer science.

*Section D:*  Our specific goals as members are to:

1. put our experiences within CODE++ towards building our resumes.

2. Collaborate on programming projects.

3. Learn principles of software design.

4. Provide assistance and tutoring with computer science studies.

### ARTICLE III - MEMBERSHIP

*Section A:*  Membership in CODE++ shall be limited to NIU students, alumni, and/or faculty and staff of NIU.

*Section B:*  CODE++ shall have a faculty advisor.

*Section C:*  CODE++ officers shall be elected by organization members. CODE++ officers are required to be enrolled in at least 6 semester credit hours at NIU and maintain a cumulative GPA of 2.5.

*Section D:*  CODE++ activities, including meetings and events, will be open to all organization members.

1. CODE++ meetings will be held once every 2 weeks at a location designated by the executive officers of the organization.

2. CODE++ executives and officers will be expected to come to every meeting or have an approved individual represent them at the meeting.

   a) Approved member is any member who is an assistant to the executive/officer being represented at the meeting.

3. Code++ meetings shall be delegated by the President or their appointee.

**Section E:**    The standard etiquette of CODE++ meetings and events shall be:

1. All attendees must not speak over one another
2. All attendees must be respectful of all people
3. All attendees must keep noise to a minimum
4. All attendees must be respectful of all property

**Section F:**    Violation of organizational standard etiquette rules may result in immediate expulsion from the organization of any member of the organization decided by the Officers of the organization through a simple majority vote

## ARTICLE IV - LEADERS

**Section A:**    When referring to either Executive Officers or General Officers, the term "officer" or "officers" shall be used.

**Section B:**    When referring to only Executive Officers, the terms "executive officer", "executive officers", or "executives" shall be used.

**Section C:**    The Executives of CODE++ shall consist of:

1. President
2. Vice President
3. Executive Coordinator
4. Treasurer
5. Advisor
6. Project Supervisor

**Section D:**    The General Officers of CODE++ shall consist of (*multiple allowed):

1. Outreach Administrator*
2. Student Association Ambassador*
3. Marketing Manager*
4. Academic Coordinator*

**Section E:**    The duties of the President are to:

1. Hold tiebreaker votes in an event where the vote is evenly split.
2. Appoint committees.

        3.  Complete any tasks required for the purposes of CODE++.

**_Section F:_**    The duties of the Vice President are to:

        1.  Fulfill President's duties in President's absence.

        2.  Fulfill Executive Coordinators duties in Executive Coordinator's absence.

        3.  Complete any tasks required for the purposes of CODE++.

**_Section G:_**    The duties of the Executive Coordinator are to:

        1.  Keep track of attendance.

        2.  Record time (in minutes) during organization meetings.

        3.  Maintain formal records during organization meetings.

        4.  Keep track of "points" accrued per member

**_SectionHF:_**    The duties of the Treasurer are to:

        1.  Collect and keep record of any finances involved with CODE++.

        2.  Physically handle cash when needed at CODE++ events.

        3.  Handle all digital transactions when needed at CODE++ events.

        4.  Plan and manage all fundraising activities.

**_Section I:_**    The duties of the Project Supervisor are to:

        1.  Oversee project development.

        2.  Coordinate resources for projects.

        3.  Assign members to projects as needed.

**_Section J:_**    The duties of the Outreach Coordinator are to:

        1.  Organize meetings.

        2.  Manage public/organization events.

        3.  Coordinate with the advisor for necessary permissions.

        4.  Coordinate with the Treasurer for maintaining records.

**_Section K:_**    The duties of the Student Association Ambassador are to:

        1.  Serve as a representative to the NIU Student Association.

2. Forward all notes of interactions with the NIU student associations to all executives of the organization and to any necessary officers of the organization.

***Section L:*** The duties of the Marketing Manager are to:

1. Maintain social media platforms (social media manager)
2. Develop and maintain organizational website (lead web developer)
3. lead student recruitment efforts (marketing officer)

***Section M:*** The duties of the Academic Coordinator are to:

1. Coordinate, organize, and manage student tutoring sessions.
2. Coordinate, organize, and manage student teaching events.

## ARTICLE V - ELECTIONS

***Section A:*** Schedule

1. Elections will be held at the end of each semester for all officer positions on the final organization meeting.
2. Elections will be held at the beginning of the academic year for all executive positions on the date of the first organization meeting.

***Section B:*** Nominations

1. Eligibility
   a. All members are eligible for nomination
   b. A member may only be elected for one officer position unless approved by a majority vote of the President, Vice President, or Executive Coordinator.
   c. In the case of a vacancy of a position:
      i. If no nominees were chosen, the president, vice president, or Executive Coordinator shall determine how the role is to be filled or if it is to be filled

        ii. If a nominee was chosen, but was removed, or left of their own volition, another election will be held at a maximum of two weeks after vacancy

***Section C:*** Voting

1. Elections shall be decided by a simple majority vote by all members who are present during the election.
2. Every member is entitled to vote only once per election.
3. One point accrued by each individual member of the organization is considered equivalent to one vote in favor of that member
   a. Points are accrued by individual members through the completion or participation in various sanctioned events, meetings, and activities of the organization.
   b. Points cannot be transferred or traded
   c. Points per each event, meeting, and activity are determined by majority vote of the officers of the organization
2. For each position, the member with the most votes wins the election
   a. If a member does not utilize their vote by the end of the election, their vote thereafter will not be counted for that election.
   b. All points accrued by each member are reset to a total of zero at the beginning of the academic year

***Section D:*** Impeachment Process

1. To impeach a member from an elected or assigned position, a ⅔ majority or greater of the members of the organization must sign a petition asking for the removal of the Officer
   a. Or a ¾ majority or greater of Officers must sign a petition asking for the removal of the Officer

      b. No more than one Officers removal may be called for per petition

2. The Officer brought for impeachment shall come before the other Officers of the organization at an appointed date, time, and location determined by the Executive Officers.

3. The members who created the petition must come before the Officers of the organization at an appointed date, time, and location determined by the Executive Officers

      a. if an officer is being impeached, said officer cannot participate in determining the date, time, or location of the impeachment process

4. At the appointed date, time, and location, the members who lead the petition will have a maximum of 15 minutes to explain their case as to why the officer violated the organization rules or failed in their responsibilities

      a. If the members who lead the petition fail to appear at the appointed location and at the appointed date and time, the impeachment process is cancelled unless it is proven that unreasonable circumstances prevented the members from appearing and adequate evidence is provided to the officers of the organization.

            i. The definition of "unreasonable" shall be decided by the president of the organization, unless the president is being impeached.

                  1. If the president is being impeached, the Executive Officers not undergoing a current impeachment process, or preparing for a future impeachment process, shall decide what

            constitutes the definition of "unreasonable" by a majority vote

5. At the appointed date, time, and location the officer being impeached will given a maximum of 15 minutes to present his/her defense as to how they upheld organization rules and fulfilled their responsibilities.

    a. If the officer being impeached fails to appear at the appointed location and at the appointed time, the officer will be removed from his/her position unless it is proven that unreasonable circumstances prevented the Officer from appearing and adequate evidence is provided to the Executive Officers of the organization

        i. The definition of "unreasonable" shall be decided by the president of the organization, unless the president is being impeached.

            1. If the president is being impeached, the Executive Officers not undergoing a current impeachment process, or preparing for a future impeachment process, shall decide what constitutes the definition of "unreasonable" by a majority vote

6. After both parties have had the opportunity to present their case, the officers present shall vote on the removal of the officer in question.

## ARTICLE VI - AMENDMENTS

**_Section A:_** Any amendments to the constitution must be initiated in a meeting with at least three executives present. Amendments must also have a 2/3 majority member votes.

***Section B:***    The President has the authority to veto any changes.

>    1.  To overturn a veto, 8/10 or more members of the organization must approve of the amendment.

## Article VIII - NON-DISCRIMINATION CLAUSE

Every organization shall guarantee to all students the right to enjoy fair, impartial, and equal treatment including but not limited to- full membership and full participation in the organization- and shall not discriminate unlawfully on the basis of sex, race, national origin, ancestry, marital status, age, color, political views or affiliation, religious views or affiliation, sexual orientation, gender identity, or disability status.