

# HUMAN RESOURCES MANAGEMENT SYSTEM

Produced By



CODE-X TECHNOLOGY

# Our Company

At Code-X Technology, our mission revolves around enhancing our customers' businesses and lifestyles through the power of technology. As the leading innovative digital service provider in Myanmar, we take immense pride in our journey of growth and success.

Established in 2018, Code-X Technology has swiftly become a prominent player in the industry. With over six years of experience, we've earned the trust of 60+ valued customers and have delivered successful projects across diverse sectors.

Our team consists of more than 28 highly skilled professionals who are deeply committed to offering intelligent digital solutions. Our focus is on providing services that are not just smart, but also designed to elevate our clients' experiences.

Our origin story began in 2018 as ICT IT Solution, with the visionary Mr. Win Thu at the helm. Fueled by a strong desire to revolutionize digital services for our esteemed clients, we embarked on this exciting journey.

In 2019, Code-X Technology emerged to provide comprehensive digital solutions at affordable prices, coupled with exceptional service quality. Our extensive array of services includes:

- Website Design and Development
- Software Development
- e-Commerce Solutions
- CCTV and Access Control Systems
- Server and Networking Services
- Fire Production System
- PA System
- PABX/IP PBX System
- Hotel Lock & Energy Saving System
- MATV System IoT
- Development Web
- Hosting

The journey of our first year has been a thrilling one, and we are eager to continue creating and sharing innovative technologies. Our commitment remains steadfast as we strive to push the boundaries of what technology can achieve for our clients and partners.

Thank you for being a part of our story. Together, we're shaping a brighter digital future.

# **How do business use human resources?**

HR plays a key role in developing, reinforcing and changing the culture of an organization. Pay, performance management, training and development, recruitment and onboarding and reinforcing the values of the business are all essential elements of business culture covered.

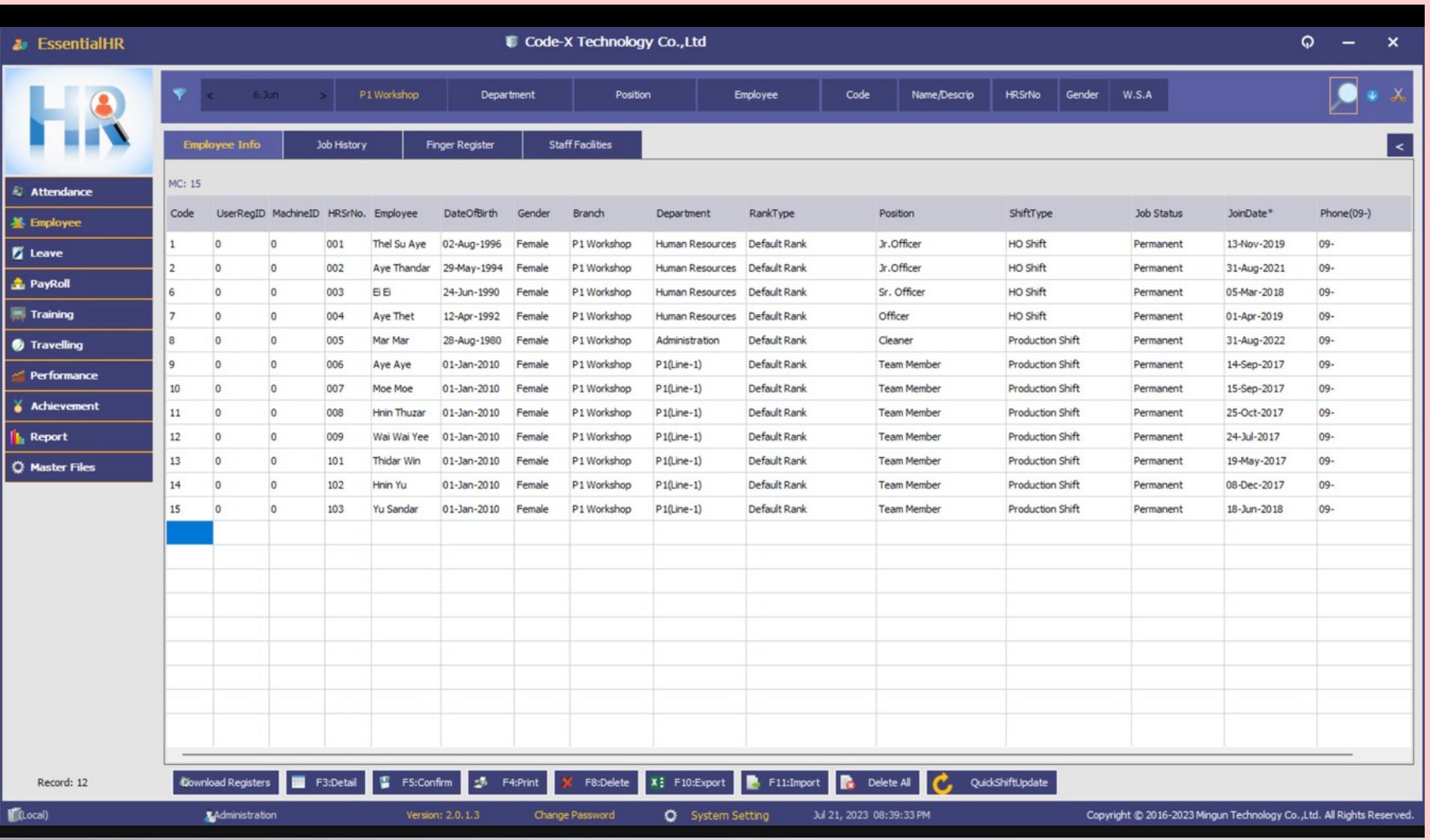
# **Why do businesses use human resources?**

Human resources' main role is to improve employee performance, which makes the overall company function better and achieve more. HR services include anything related to managing and developing employees within the organization.

# All Feature

- Employee management
- Job history
- Attendance
- Leave
- Payroll & pay slips •
- Training
  - Travelling
  - Performance appraisal •
- Achievement
  - Variety Excel Export & Reports





# Employee management

- Personal information
- Employee & job employments info
- Job history
- Wages structure by jobs
- Working experience.
- Qualifications
- Family info
- Emergency contacts
- Employee skills
- Documents attachment
- Friendship
- Fetching fingerprint device users registration info
- Staff facilities

# Attendance

- Support devices (ZK, HIP, Suprema, FKAttend, Realand)
- Branch attendance upload/download (via FTP server)
- Mobile Attendance
- Manual attendance entry (if missed device)
- Daily attendance statements.
- View mode :
  - Payroll Attendance
  - Attendance Maintain
  - Finger print device raw data.
- Overtime request & approval

# Leave

**Leave Form Entry**

Leave Invoice and Employee Info		Leave Calculation		Adjustment for fine/action									
Leave Date	10-Aug-2023	Leave Type	Absent Leave	Paid	Adj Day: 0 Per day Cost: 0								
Leave ID		Entitlement Balance	100										
Leave No.		Days Already Taken	0										
Code:	8053 HRSr.No: HRSrNo-8053	Available Days	100										
Employee	Zin Ko (8053)	Type	FullDay										
NRC.No		From Date	10-Aug-2023	To Date 10-Aug-2023	1								
Location	P1 Workshop	Total Leave Days	1	Closing Balance	99								
Department	Human Resources	Leave Status	Approved	Approved By:									
Position	Admin Manager	Remarks											
Job Status													
File Attachment													
<table border="1"><thead><tr><th>Date</th><th>Title</th><th>Edit</th><th>Remove</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr></tbody></table>						Date	Title	Edit	Remove				
Date	Title	Edit	Remove										
<p>Image files Doc files PDF files</p>													
<p>Preview</p>													

- Employees' Leave entitlements
- Leave Form Request
- Mobile Leave request
- Mobile Leave approval
- Leave balance view

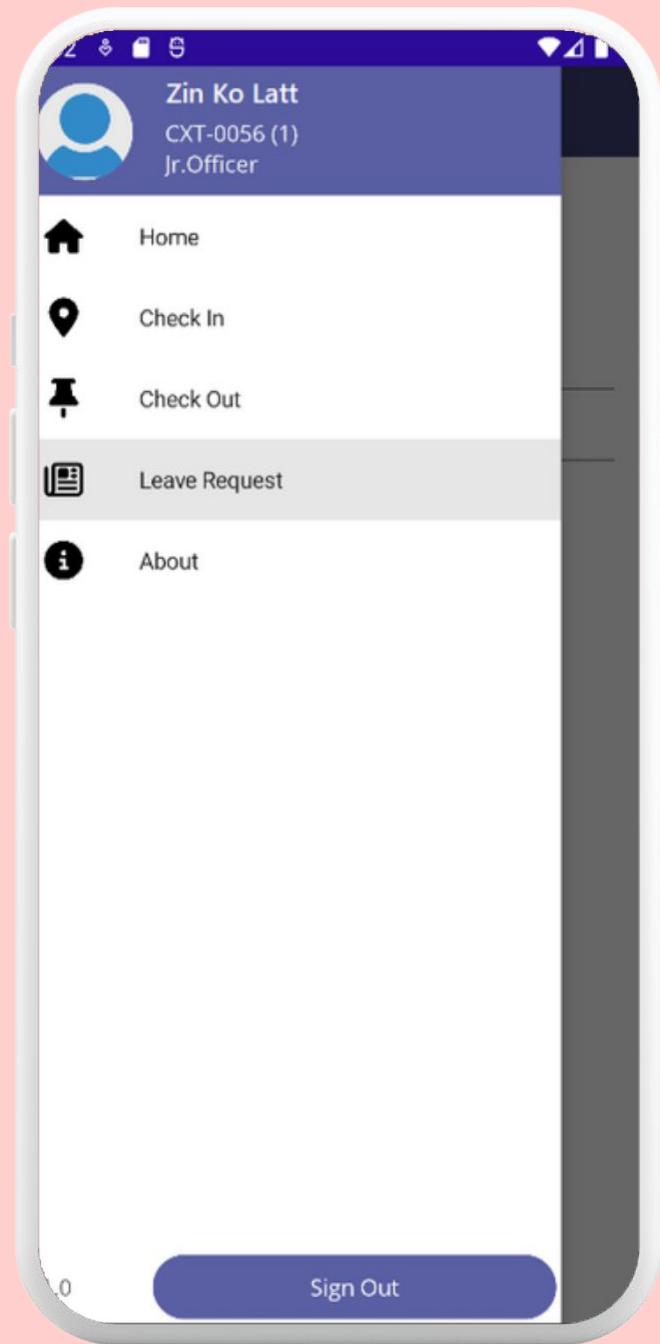
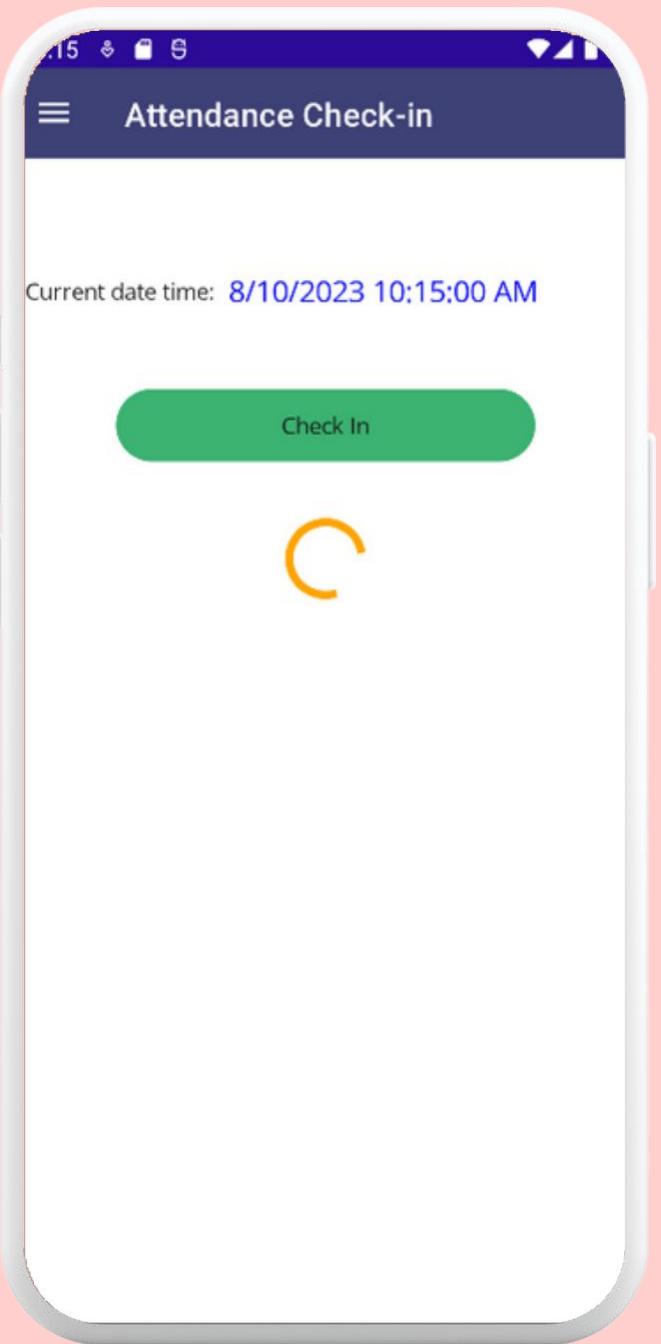
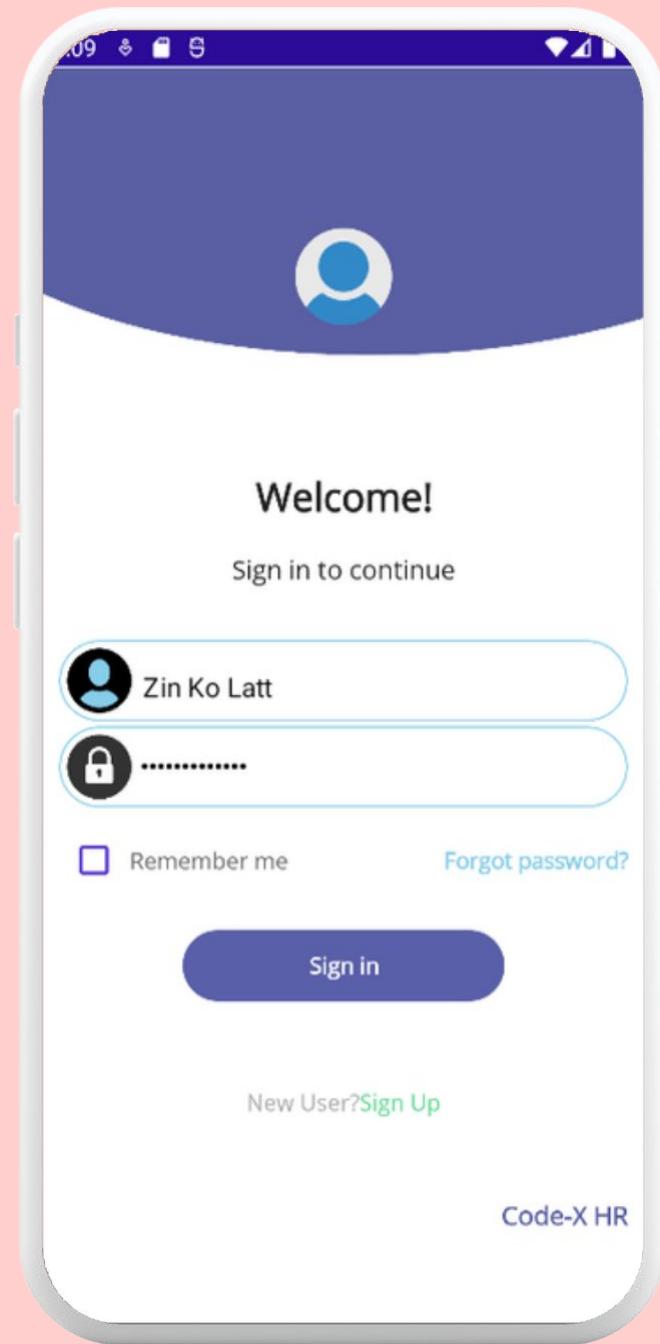
# Payroll & Pay Slip

**PayRoll Calculation and Entry**

Date :	31-Jul-2023	Location :	Head-office Location	Branch :	--All--	Currency :	MMK	SysSetting									
Invoice No:							Wages										
Pay Month:	June	2023	Filter Dept:	Remarks :		Checking Att											
Method :	Salary	Employee :	Taxable Ledger		JobHistory												
					Join/Resign												
							NoSlip All	<input type="checkbox"/>	PDF All	<input type="checkbox"/>							
Code	HRSrNo	Name	Department	JoinDate	Position	Gender	DaysOfMonth	Holidays	Working Days	Absent Days	Paid Days	Basic Pay	OTHR	OT Amount	Post Allowance	Performance Bonus	Attendance Bonus
1 001	Thel Su Aye	HR	13-Nov-2019...	Jr.OF	F		30	4	26	30	144,000	21	25,200	100,000	166,000	10,000	
2 002	Aye Than...	HR	31-Aug-2021...	Jr.OF	F		30	4	26	30	144,000	21	25,200	100,000	176,000	10,000	
6 003	Ei Ei	HR	05-Mar-2018...	Sr. OF	F		30	4	26	30	144,000	20.5	24,600	200,000	296,000	10,000	
7 004	Aye Thet	HR	01-Apr-2019 ...	OF	F		30	4	26	30	144,000	21	25,200	142,000	184,000	10,000	
8 005	Mar Mar	Adm	31-Aug-2022...	CL	F		30	4	26	30	144,000	21	25,200	32,000	34,000	10,000	
9 006	Aye Aye	P1-L1	14-Sep-2017 ...	TM	F		30	4	26	30	144,000					10,000	
10 007	Moe Moe	P1-L1	15-Sep-2017 ...	TM	F		30	4	26	30	144,000	34	40,800			10,000	
11 008	Hnin Thuzar	P1-L1	25-Oct-2017 ...	TM	F		30	4	26	30	144,000	19	22,800			10,000	
12 009	Wai Wai Yee	P1-L1	24-Jul-2017 1...	TM	F		30	4	26	30	144,000	14.5	17,400			10,000	
13 101	Thidar Win	P1-L1	19-May-2017...	TM	F		30	4	26	30	144,000	8.5	10,200			10,000	
14 102	Hnin Yu	P1-L1	08-Dec-2017...	TM	F		30	4	26	30	144,000	34	40,800			10,000	
15 103	Yu Sandar	P1-L1	18-Jun-2018 ...	TM	F		30	4	26	30	144,000	25.5	30,600			10,000	

Record: 12 Adv Bal F5:Confirm F8:Delete > Import Column F10:Export Quick Exp PDF F4: PaySlips print option

- Setup payroll format
- Payroll calculation (auto integrated with Attendance, Leave, Over times tracking)
- Preview & print Pay slip
- Payroll report & Annual tax calculation report exporting.
- Monthly Payroll summary



## Mobile Attendance

- Check In, Check Out
- Leave Request
- Overtime Request
- Attendance Approval
- Leave-request Approval
- Overtime Approval

## Travelling

- travels entry
- transports & accommodation

## Performance appraisal

- setup Grade
- setup Rating scale
- Criteria setup (Assessment-form)
  - Appraisal cycles entry
  - Peer-to-peer
  - Assessment form entry
  - Assesses Summary reports & export

## Achievement

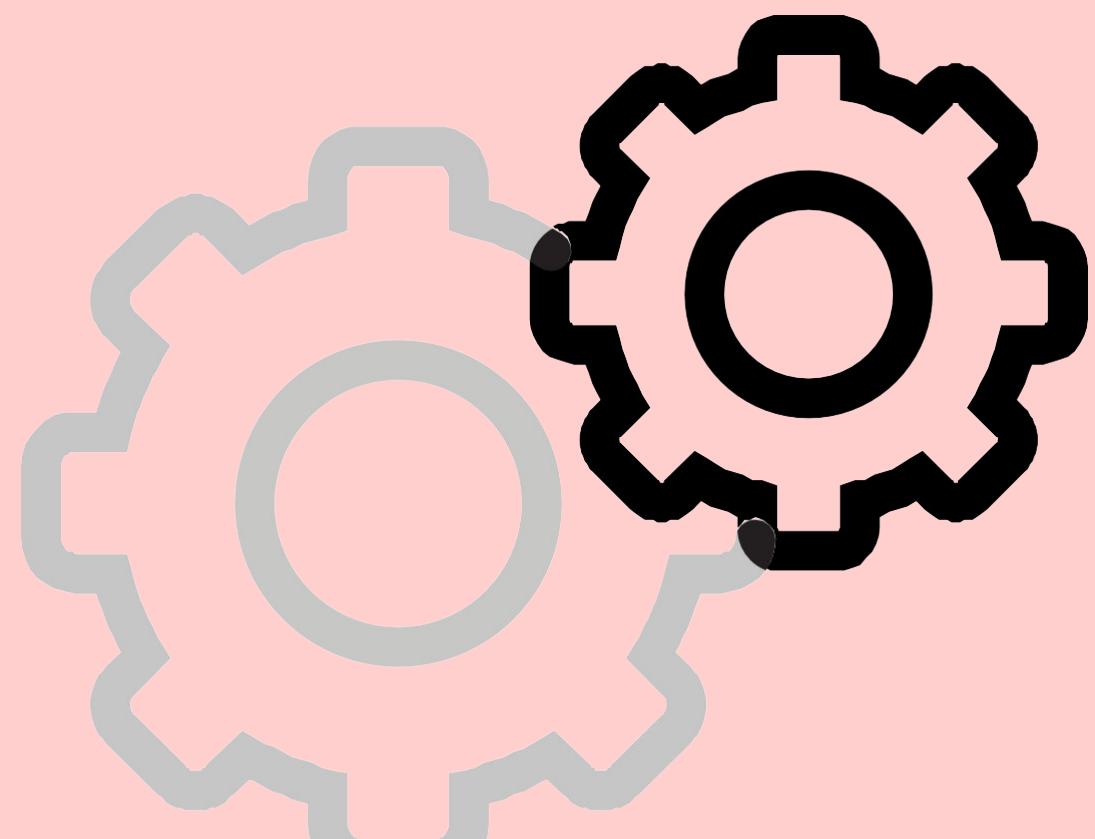
- Punishment
- Reward

## Reporting:

- Variety reports in all features & modules.
- Export to excel, .tsv
- Preview & Print reports.

## Training

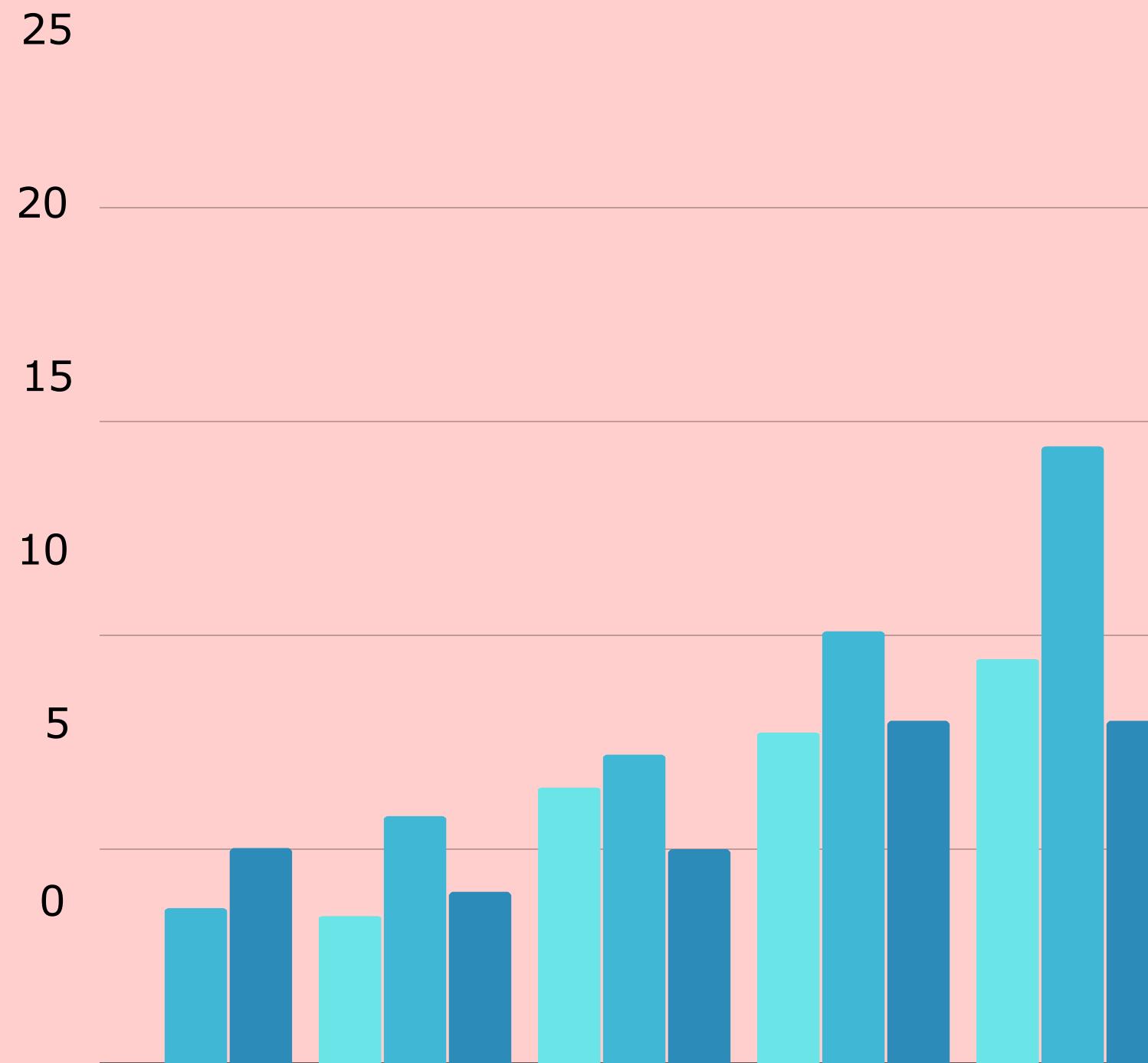
- Setup training type
- Assign training to employees
- Schedule training



# Our Offered Services

## HR Software-

- No software license (lifetime granting)
- Free 2 months trial and training provided
- Optional Annual Services plan



## SME Package

<b>Package</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Employee	<b>30</b>	<b>50</b>	<b>75</b>	<b>100</b>	<b>200</b>
Attendance	Yes	Yes	Yes	Yes	Yes
Leave Form	Yes	Yes	Yes	Yes	Yes
Payroll	Yes	Yes	Yes	Yes	Yes
Training	-	-	Yes	Yes	Yes
Travelling	-	-	Yes	Yes	Yes
Performance Appraisal	-	-	-	-	Yes
Achievement (punishment, award)	-	-	Yes	Yes	Yes
Roles & User rights	Yes	Yes	Yes	Yes	Yes
Multi-currency	-	-	-	-	Yes
Multi company access	-	-	-	-	Yes
General Reports	Yes	Yes	Yes	Yes	Yes
Data risk management	Yes	Yes	Yes	Yes	Yes
User Account	2	3	3	4	4
Install PCs	1 server & 1PCs	1 server & 2PCs	1 server & 2PCs	1 server & 3PCs	1 server & 3PCs
<b>Price</b>	15 Lakh	20 Lakh	30 Lakh	40 Lakh	50 Lakh

<b>Package</b>	<b>Corporate Package</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>
Employees	<b>500</b>	<b>1000</b>	<b>1500</b>	<b>2000</b>	<b>2000+</b>
Attendance	Yes	Yes	Yes	Yes	Yes
Leave Form	Yes	Yes	Yes	Yes	Yes
Payroll	Yes	Yes	Yes	Yes	Yes
Training	Yes	Yes	Yes	Yes	Yes
Travelling	Yes	Yes	Yes	Yes	Yes
Performance Appraisal	Yes	Yes	Yes	Yes	Yes
Achievement (punishment, award)	Yes	Yes	Yes	Yes	Yes
Roles & User rights	Yes	Yes	Yes	Yes	Yes
Multi-currency	Yes	Yes	Yes	Yes	Yes
Multi company access	Yes	Yes	Yes	Yes	Yes
General reports	Yes	Yes	Yes	Yes	Yes
Db risk management	Yes	Yes	Yes	Yes	Yes
User Account	5	6	6	7	unlimited
Install PCs	1 server & 4 PCs	1 server & 5 PCs	1 server & 5 PCs	1 server & 6 PCs	1 server & multi-PCs
<b>Price</b>	60 Lakh	80 Lakh	100 Lakh	120 Lakh	150 Lakh

## **Additional Functions into Software System**

- Additional and Customized features and functions will be charged.

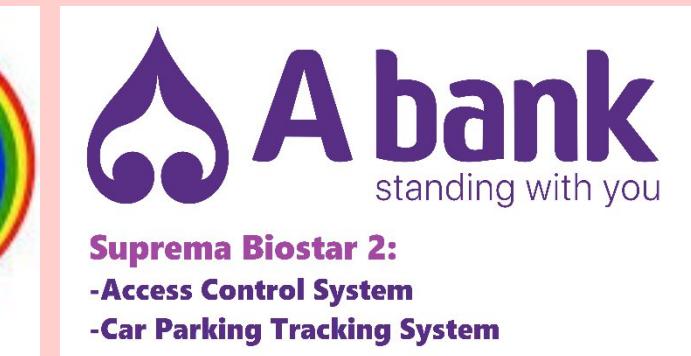
## **Optional Annual Services Plan for SME**

- Annual Services Fee for Package A = 80,000 Ks
- Annual Services Fee for Package B = 100,000 Ks
- Annual Services Fee for Package C = 130,000 Ks
- Annual Services Fee for Package D = 150,000 Ks
- Annual Services Fee for Package E = 200,000 Ks

## **Annual Services Plan for Corporate**

- Annual Services Fee for Package F = 300,000 Ks
- Annual Services Fee for Package G = 400,000 Ks
- Annual Services Fee for Package H = 500,000 Ks
- Annual Services Fee for Package I = 600,000 Ks
- Annual Services Fee for Package J = 800,000 Ks

# Our Clients



27 + SME CLIENTS



Briefly elaborate on what you want to discuss.

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WEBSITE

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CALL US

09-970 599 433, 09-455 232 057

# Connect with us.