IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF _____

	Case No: _____
State of Oregon	
Plaintiff	**MOTION TO SET ASIDE CONVICTIONS AND SEAL RECORDS OF ARREST**
vs	
Defendant	

The above named defendant, appearing self-represented requests the court for an order setting aside the convictions and sealing official records in this case, including the records of arrest pursuant to ORS 137.225.

Full Name: _____ **Date of Birth:** _____

Arresting Agency: _____ **Date of Arrest** _____

Arrest Charges: _____ **Sentencing Date:** _____

Disposition/ Convictions: _____

Current Address of Defendant: _____ **Telephone:** _____

Declaration

1. I am the defendant in the above matter. I submit this motion and declaration to set aside convictions and seal records of arrest.
2. A copy of the motion and declaration to set aside convictions and records of arrest was served on the District Attorney of the county where the convictions occurred.
3. A complete set of fingerprints has been served on the District Attorney of the county where the convictions occurred.
4. The information pertaining to this matter as set out in the motion is true to the best of my knowledge and belief;
   a. More than three years have elapsed since the date of pronouncement of judgment.
   b. I have fully complied with and performed the sentence of the court in this case.
   c. My conviction is one of the offenses which ORS 137.225 allows to be set aside.
   d. I have not been convicted of any other state, city or federal offense (other than motor vehicle violations) within the ten year period immediately preceding this filing of this motion. This includes any other conviction for conduct associated with the same criminal episode that caused the conviction that I now seek to have set aside.
   e. I do not have criminal charges pending against me at this time in this or any other state, city or federal court.
   f. I have not had a conviction set aside by order of any court within the ten year period immediately preceding the filing of this motion.

I hereby declare that the above statements are true and complete to the best of my knowledge and belief. I understand they are made for use as evidence in court and I am subject to penalty for perjury.

_____   _____   _____
Defendant's Signature   Defendant's Name (typed or printed)   Date

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Certification of service on District Attorney

On _____ I mailed delivered a copy of this motion and attachments to the District Attorney for:

☐ Umatilla County, 216 SE 4th Street, Pendleton OR 97801, 541-278-6270
☐ Umatilla County, 915 SE Columbia Drive, Hermiston OR 97801, 541-667-3081
☒ Morrow County, 100 Court Street, PO Box 664, Heppner OR 97836, 541-676-5626

_____   _____   _____
Defendant's Signature   Defendant's Name (typed or printed)   Date

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Certificate of Document Preparation

Check all that apply:
   I chose this form for myself and completed it without paid help
   A legal help organization helped me choose or complete this form, but I did not pay money to anyone
   I paid (or will pay)_____for help choosing, completing, or reviewing this form

_____   _____   _____
Defendant's Signature   Defendant's Name (typed or printed)   Date

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF _____

State of Oregon
_____
                              Plaintiff

vs

_____
                              Defendant

Case No: _____

ORDER TO SET ASIDE CONVICTION AND SEAL RECORDS OF ARREST

The above named defendant, appearing self-represented requests the court for an order setting aside the convictions and sealing official records in this case, including the records of arrest.

Full Name: _____

Date of Birth: _____

Arresting Agency: _____

Date of Arrest: _____

Arrest Charges: _____

Sentencing Date: _____

Disposition/ Convictions: _____

The Court, being fully advised, makes the following findings of fact.
1. A copy of the motion to set aside and declaration was served on the District Attorney.
2. The District Attorney has filed with the court a notice of no objection to the set aside of conviction and records of arrest in this matter.
3. Positive identification of the defendant has been established by the Department of the State Police Bureau of Identification, and further identified as to state bureau number or submitting agency number.
4. The circumstances and behavior of the defendant from the date of arrest warrant setting aside the above records of conviction and arrest.

The court orders that the arrest be set aside.
- The convictions above are set aside;
- The clerk of the court is directed to seal all files and records relating to said proceeding, including the record of arrest resulting in the criminal proceeding.
- The clerk of the court is directed to send a certified copy of this order to all appropriate criminal justice agencies.

_____   _____

Certificate of Document Preparation. Check all that apply:
☐ I chose this form for myself and completed it without paid help
☐ A legal help organization helped me choose or complete this form, but I did not pay money to anyone
☐ I paid (or will pay)_____for help choosing, completing, or reviewing this form

_____   _____   _____
Defendant's Signature   Defendant's Name (typed or printed)   Date