

**DEPARTMENT FOR THE WELFARE OF SC/ST/OBC
GOVT. OF NCT OF DELHI**

“JAI BHIM MUKHYAMANTRI PRATIBHA VIKAS YOJNA”

FREE COACHING SCHEME FOR SC/ST/OBC/EWS STUDENTS

Department for the welfare of SC/ST/OBC, GNCT of Delhi invites applications in the prescribed format from eligible institutions/organizations registered under relevant act engaged in professional coaching activities for empanelment under “ Jai Bhim Mukhyamantri Pratibha Vikas Yojna”.

IMPORTANT INSTRUCTIONS.

1. The details of the scheme including eligibility criteria for coaching institutions , fee payable to the coaching institutes for various coaching programmes and application format etc. can be seen and downloaded from “ **What’s New**” on the website of the Department i.e. [**Scstwelfare.delhigovt.nic.in.**](http://Scstwelfare.delhigovt.nic.in)
2. The coaching institutes / organizations will submit their complete proposals in the prescribed format along with all the necessary documents. The proposals should be forwarded to the Special Secretary, Department for the Welfare of SC/ST/OBC, GNCT of Delhi, B-Block, 2nd floor, Vikas Bhawan, I.P.Estate, New Delhi-110002.
3. Application form should be duly filled and signed by President/Secretary/CEO/Head of the institution or the authorized signatory of the NGO/Organization/Society.
4. Department for the welfare of SC/ST/OBC, GNCT of Delhi reserves the right, without any obligation or liability, to accept or reject any or all of the proposals at any stage of the process, to cancel or modify the process or any part thereof, or to change any of the terms and conditions at any time, without assigning any reasons thereof. The Decision of the Department in this regard shall be final and binding on the Organization/Society/Institution.
5. The last date for receipt of proposals in the Department is 7 days from the date of publication of this advertisement **(i.e.13-09-2019)**. Interested NGO/Organization/Society/institution can contact the Department on these telephone numbers 011-23378278, 011-23378279 for clarification, if any.

‘ Jai Bhim Mukhyamantri Pratibha Vikas Yojna ’

1. Background

- i. Council of Ministers, Govt. of NCT of Delhi vide Cabinet Decision No.2526 Dated 12-12-2017 has considered and approved implementation of the scheme “ Jai Bhim Mukhyamantri Pratibha Vikas Yojna” through Department for the welfare of SC/ST/OBC Minorities for providing coaching to SC students for preparation of various competitive Exams.
- ii. It has felt that for empanelment of more reputed coaching institutes under the scheme, maximum prescribed coaching fee under the scheme for various courses should suitably enhanced. Further, it has desired to expand the scope of the scheme for non SC students also.
- iii. Subsequently, Council of Ministers, Govt. of NCT of Delhi vide Cabinet Decision No.2741 Dated 03-09-2019 has considered and approved certain amendments under the scheme regarding enhancement of maximum prescribed coaching fee and inclusion of students from ST/OBC/EWS Categories in addition to SC students.

2. Objective

The objective of the Scheme is to provide quality coaching for economically disadvantaged **SC/ST/OBC/EWS** candidates to enable them to compete in Competitive examination and succeed in obtaining an appropriate job in Public/ Private sector.

The courses for which the Coaching will be imparted shall be as follows:

- i) Civil Service Examination conducted by UPSC and State Public Services Commissions for both Preliminary and main exam.
- ii) Judicial Services Examination.
- iii) Entrance examination for professional courses for students with science stream i.e. Engineering, Medical, NDA and CDS etc.
- iv) Entrance examination for other professional courses i.e. MBA, CLAT etc. and such other disciplines, Government may decide from time to time.
- v) Group-A & B Exams other than Civil Services Exam conducted by UPSC.
- vi) Other Group A&B examinations conducted by State Public Service Commissions (SPSCs), SSC , Officers Grade examinations for recruitment in the Banks, LIC, GICs, PSUs where minimum prescribed qualification for appearing in exam is graduation.
- vii) Exams for Group-C posts where minimum prescribed qualification for appearing in exam is 10th / 12th.
- viii)

2. Implementing Agencies

The scheme will be implemented through the reputed institutions/centers run by the registered private institutions /NGOS.

3. Eligibility criteria for applying for Empanelment of Coaching Institutions.

- i) The institute should be a registered body or run by any organization registered under the Societies Registration Act, 1860/ Companies Act, 2013 or any other relevant Act of the State/ Union Territory.
- ii) The institute should have experience of at least 3 years as on date of notification inviting applications from institutions for empanelment by the Department.
- iii) The institute should have been fully functional for a minimum period of 3 years at the time of applying under this scheme and having a minimum enrolment of 100 students in the courses as indicated at para 2 here in above each year for at least two years, immediately prior to the year in which selected for empanelment.
- iv) The institute must have proper infrastructure to meet the entire requirement for providing quality coaching in the courses applied for.

4. Eligibility criteria and selection of beneficiary students.

- i) The students must have secured prescribed percentage of marks in the qualifying examinations for which free coaching is proposed to be imparted under the scheme;
- ii) The students should be selected by the coaching institution based on academic criteria/ eligibility test prescribed by the institution itself. However, institution may relax these criteria for SC candidates suitably. In the absence of any criteria fixed up by the institution, students should be selected based on merit prepared on the basis of marks obtained by them in the qualifying examinations for appearing in the relevant competitive examinations for which coaching is to be imparted.
- iii) Sponsoring Department may also nominate some needy students for coaching under the selected institutions.
- iv) Students belonging to SC/ST/OBC/EWS residing in Delhi and pass out 10th and 12th class from the schools in Delhi having total family income of not more than Rs. 8 lacs per annum will be eligible under the scheme.
- v) For the students having family income of up to Rs. 8 lacs per annum, full admissible coaching fee is to be provided by the Government.
- vi) Income, Caste and EWS certificate duly issued by office of the concerned District Magistrate should be obtained from the students by the empanelled institute.
- vii) Benefits under the scheme can be availed by a particular student not more than twice, irrespective of the number of chances; he/she may be entitled to in a particular competitive examination. **However only 50 % of**

admissible coaching fee is to be provided by the Govt. for students who avail 2nd time coaching facility under the scheme. The coaching institution will also be required to take an undertaking from the students that they have not taken benefit more than twice under the scheme.

- viii) Where examination is conducted in two stages viz. Preliminary and Main, the candidates will be entitled for free coaching for both the examinations. They will be entitled for free coaching for both Preliminary and Main examinations as per their convenience. However, there will be no restriction on number of chances for coaching for interview, if the candidate is selected for interview.
- ix) The selected students shall have to attend all classes. In the event of any students remaining absent for more than 15 days, without any valid reason, benefits of free coaching to him/her shall be discontinued and another students shall be taken in his/her place.

5. Ratio of the Candidates

The ratio of students who have completed their studies from Govt. and Private Schools to be coached under the Scheme will be 75:25.

- I. For the competitive examinations where minimum eligibility qualification is class 12th or above, Category of the students (Govt. School or Private School) may be decided on the basis of school from where they passed XIIth class. In the other cases of the competitive examinations, where minimum required qualification is matriculation, in such cases category of students may be decided on the basis of school where they have passed their Xth class.
- II. While formulating the scheme, main criteria behind fixing the higher side ratio of students (75%) from Govt. School is that the maximum number of the students from Govt. Schools is actually justified for coaching. As such coaching institutes are allowed to maintain 75% as a minimum percentage of students from Govt. School i.e. Students from Govt. Schools can be more than 75% in a particular batch.

6. Selection of Reputed Institutions

- i) The Department for the welfare of SC/ST/OBC/Minorities will invite the proposals from the implementing agencies.
- ii) The proposals received from the implementing agencies after necessary field inspection by the designated officers of the Department will be considered by a Committee consisting of the following:-
 - a) Principal Secretary/ Secretary (SC/ST),
Chairman
 -

- b) AAO, DSCST Member ---
- c) Two representatives from relevant background to be decided by the Department --- Member
- d) Concerned Deputy Director (SC/ST) Secretary --- Member
- iii) The concerned Branch will carry out a preliminary screening of the proposals received and shortlist those, which prima facie satisfy the eligibility criteria laid down and have all prescribed supporting documents under the scheme. Such shortlisted proposals shall be considered by the above Committee. The Committee will further shortlist institutions which prima-facie appear to be suitable for conducting the coaching programme.
- iv) The coaching institutions will be selected for a period of 3 years. The coaching institution once selected by the Department, will not have to apply afresh in response to the advertisement as prescribed at S. No. i) above during the project period unless they are asked to do so. However, the cases of release of funds to empanelled institutions would be considered by the Selection Committee every year. The empanelled institutes will apply in separate format prescribed by the Department, at Form – II.

Note: with a view to give the scheme wider publicity, the coaching institute will issue advertisement in the local newspapers and invite applications from the eligible candidates as per provisions of the scheme.

7. Funding Pattern

- i) The Department for the welfare of SC/ST/OBC/Minorities, Government of Delhi will fund the entire expenditure.
- ii) The grants-in-aid along with eligible amount of stipend for the students will be released directly to the institutions/centers concerned.
- iii) Grants-in-aid will be released to institutions concerned in two installments for each proposal for a respective year.
- iv) The second installment of Grant-in-aid to **registered private institutions/NGOs** would be released on production of Utilization Certificate, complete details of stipend paid to students coached, and details of expenditure made and after receiving a satisfactory inspection report from the designated officers of the Department.
- v) Funds would not be released to those empanelled organizations after first year who have failed to show satisfactory performance.
- vi) The grants-in-aid to all empanelled organizations would be released during 2nd and 3rd year only after receipt of the due

Utilization Certificate, list of students coached with the previous year's grant, details of stipend paid to students, Audited Accounts in respect of previous year's funds, outcomes of the students coached during previous year.

8. Quantum of Fee

I). Duration and quantum of fee for coaching programme.

S. No.	Name of course for which coaching to be provided	Duration of Coaching	Maximum ceiling of Coaching fee paid to institution (excluding GST) per candidate (in Rs.)
1.	Civil Service Examination conducted by UPSC and State Public Services Commissions for both Preliminary and main exam. Coaching for all the syllabus except option subject.	Minimum 12 months.	100,000
2.	Civil Service Examination conducted by UPSC and State Public Services Commissions for both Preliminary and main exam. Coaching for optional subject.	Minimum 4 Months.	40,000
3.	Judicial Services Examination.	Minimum 12 months.	100,000
4.	Entrance examination for professional courses for students with science stream i.e. Engineering, Medical, NDA and CDS etc.	Minimum 11 Months	100,000
5.	Entrance examination for other professional courses i.e. MBA, CLAT etc.	Minimum 6 months	50,000
6.	Group-A & B Exams other than Civil Services Exam conducted by UPSC.	Minimum 6 months	50,000
7.	Other Group A&B examinations conducted by State Public Service Commissions (SPSCs), SSC, Officers Grade examinations for recruitment in the Banks, LIC, GICs, PSUs where minimum prescribed qualification for appearing in exam is graduation.	Minimum 5 Months.	30,000
8.	Exams for Group-C posts where minimum prescribed qualification for appearing in exam is 10 th / 12 th .	Minimum 4 Months.	25,000

9.	Coaching classes for preparation of the interview for students selected for interview.	Minimum one month.	Rs. 10,000 for Civil Services Exams and Rs. 5,000 for other exams.
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Note: Above is maximum prescribed coaching fee and minimum duration of coaching programme, which is not applicable on all the empanelled coaching institutes under the scheme. Screening Committee of the Department may categorized the coaching institutes within the prescribed upper limit of the coaching fee under each above mentioned segment for coaching. Coaching fee under each category of the institute will be fixed up by the department agreeable to both the parties on the basis of reputation of the coaching institute in imparting quality coaching, availability of infrastructure, faculty, past experience etc.

- II). In case of students, who are otherwise eligible under the scheme but desire to avail the facility of coaching from a non empanelled premier institution (Vazirao IAS Academy, Vaziram and Ravi institute for CSE, Vajirao & Reddy institute, FIITJEE etc.), the government will pay the fee admissible under the scheme to the institute irrespective of their fee structure.**

However, the Committee mentioned under the heading “Selection of Reputed Institutions” at para 5 above, will decide the fee structure for different examinations as well as duration of coaching after getting the market feedback every year. Accordingly, it may vary from year to year.

9. Stipend

Monthly stipend of Rs.2500/- per students will be paid for local students for attending the coaching classes. The institute would have to pay stipend to each student on monthly basis through PFMS/ ECS or cheque . Cash payment would not be allowed.

10. General Provisions

- i. The institute shall maintain full record of progress for coaching and placement of the candidates.
- ii. Grant-in-aid released to the institutions shall be dealt with in a separate account by the institute.
- iii. The institutions shall utilize the grant-in-aid for specified purposes only. In the event of the grantee institution acting in contravention of the condition, the institution will be liable to refund the amount received with 18% penal interest and other action, as deemed necessary.

- iv. After conclusion of the coaching programme, the institution shall submit to the Department for the welfare of SC/ST/OBC, within a month, the utilization certificate and audited accounts certified by the chartered Accountant. The audited accounts should include the following:
 - a) Income and expenditure accounts/Balance Sheet including Receipts and Payments Account of the institution in respect of grants-in-aid received during the year; and
 - b) A certificate to the effect that the grantee institution has not received any other grant for the same purpose from any other Ministry/Department of the Government of India, State Government/UT Administration and any other Government/Non-Government organization.

11. Review of performance and monitoring

- i) The designated officer of the department shall monitor the running of **registered private institution/NGOs** at least once in a year and submit a report in the prescribed format.
- ii) **Department shall conduct the periodic review, from time to time, of the projects being run under the scheme.**
- iii) The coaching institutions will have to submit the course-wise list containing names of SC candidates with address and telephone/mobile number at the start of the course and at the end of the financial year they will have to submit the results declared till then for each exam along with roll number of these candidates.
- iv) There will be a review of the performance of the coaching institutions at the end of 3 (three) years and the assessment will be based on the results of SC candidates provided coaching under this scheme.
- v) The continuation of funding to the coaching institution will entirely depend on the performance and success of the SC candidates coached by the coaching institution in various competitive exams. The coaching institution shall Endeavour to achieve optimum success rate for Scheduled Cases students every year for continued support.
- vi) The Department reserves the right to discontinue funding under the Scheme at any point to time if the performance of the coaching institute is found to be unsatisfactory.

12. Modifications in the modalities of the scheme.

If require, Slight Modifications/ Amendment in the modalities for implementation of the scheme shall be made with the prior approval of the Minister in Charge.

**FORMAT for empanelment of coaching institute under
“ Jai Bhim Mukhyamantri Pratibha Vikas Yojna”.**

**Government of NCT of Delhi
Department for the welfare of SC/ST/OBC**

i. Details of Coaching Institution (hereinafter Organization)

Sl. No.	Particulars	Information
1.	Name of Organization (if name of Coaching Institution is different than the name of organization, please indicate clearly)	Name of Organization: Name of Coaching Institution:
2.	Address of Organization (in case Address of registered Headquarter is different that Address of Correspondence, please give both Addresses separately)	Registered Address: Address for Correspondence: Tel. No. Email-id : Address of Coaching Institution: Tel: Email-id:
3.	Whether Society/Trust/Company/Others	
4.	a. Whether registered at NGO Portal of NITIA Aayog, if yes UID No. b. Whether registered under GST, if yes registration number	
5.	Date of Registration/ date of renewal (if applicable) with valid Registration Number (Please enclose a legible copy of valid Registration Certificate. If it is in other language, it should be translated in Hindi or English)	

6.	Name of President/ Chairman/CEO	
7.	Name of Secretary	
8.	Telephone/Mobile*	
9.	Email*	

* To be communicated in case of any changes from time to time.

ii. Own Branches/ Centers of the Coaching Institution:

Sl. No.	Particulars	Information
1.	Addresses of coaching centers/ Branches owned by the organization (not franchise) in Delhi	1. 2. 3. 4.
2.	Addresses of coaching centers/ Branches taken on rent by the organization (not franchise) in Delhi	1. 2. 3. 4.

iii. Branch or Centre-wise list of Faculties engaged for Coaching (Please give separate Tables for each Centre):

S.No.	Name of Faculty	Male/Female	Education Qualification	Expert in which Subject	Experience (in years)	Regular of part Time*

* Regular means- on the pay roll of the Coaching institution.

iv. Specialization of Coaching Institution (Based on success in past three years):

Sl. No.	Particulars	Information
1.	Pre-medical/Pre-Engineering	Yes/No
2.	Management	Yes/ No
3.	Law (CLAT)	Yes/No

4	UPSC/State Public Service Commission/SSC	Yes/No
5	Judiciary service Exam	Yes/No
6.	Others (Please specify name of Courses)	Yes/No

v. Whether organization has ever been blacklisted, if so, please indicate:

- I. Name of Blacklisting Authority:**
- II. Date of Blacklisting:**
- III. Reason from blacklisting:**
- IV. Date of deletion of name from Blacklist:**

vi. Branch/Centre-wise Infrastructure available with the organization for Coaching (Separate Table for Each Centre):

Sl. No.	Particulars	Information
1.	Location and Address of Building	
2.	Facilities in the building	No. of Class Rooms: No. of Toilets: Whether Library is available, if yes number of books available:
3.	Whether building is rented or owned	
4.	If rented, indicate lease period (if any). Enclose copy of lease deed.	

vii. Whether Audited Accounts (with Auditor's Report) for last Three years attached:

Yes/No

viii. Results of Coaching for last three previous Years (Separate table for each year):

Year	Name of Examination for which Coaching Imparted	Total No. of Students Coached	Number of Students qualified in the exams	% age of selection

ix. Past Experience of Government Sponsored Coaching Programmes (If applicable):

Year	Whether Project of Central of State Government (if State Government, name the State)	State/ District where Coaching Programme was run (with Address)	No. of Total Students awarded the Project

x. Comparative details of coaching programme being conducted/to be conducted by the coaching/ training Institute:-

For coaching/ of candidates under “Jai Bhim Mukhyamantri Pratibha Vikas Yojna” as proposed by the institute					for coaching of other candidates under the Institute’s normal coachingprogramme for same course			
Name of coaching course/ training programme	Duration			Fee proposed per candidate	Duration			Fee charged per candidate
	Month	Days	Hr.		month	Days	Hr.	

xi. Declaration by President/Secretary/CEO of the Organization

I,.....President/Secretary
of
.....
, Son/ daughter/ wife of
.....
. resident of
.....
.....(Address) hereby declare that the information given above is true to the best
of my knowledge.

**Signature of President or Secretary/CEO
(Give Full Name Signing Authority)
Official Stamp**

xii. Lists/ Documents to be enclosed:

- i. All Documents as mentioned in the list enclosed.**
- ii. Managing Committee of the Organization.**

**(Note: each page of application and attached documents should be signed by
signing authority)**