## **Onboarding Checklist for Tim Stimmonson**

| Start Date: 02/12/2023           |  |
|----------------------------------|--|
| Title: System Administrator      |  |
| Department: Executive            |  |
| Company Cell Phone Provided: Yes |  |
| User account created             |  |
| Zoom account created (licensed)  |  |
| Laptop provided                  |  |
| Computer/Email Training Complete |  |