



**Superior Court of California
County of Los Angeles**

Please return to:
Alternative Dispute Resolution Office
Los Angeles Superior Court
320 West Temple Street, Room G-25
Los Angeles, CA 90012
Phone: (213) 830-0458
Email: MediationPanel@lacourt.org

**APPLICATION FOR APPOINTMENT TO LOS ANGELES SUPERIOR COURT'S
MEDIATION VOLUNTEER PANEL**

Please type the information on this form as you would like it to be displayed in your profile. Only complete and legible applications will be processed.

1. PERSONAL INFORMATION

Name: (Mr./Ms./Mrs./Hon./Dr.)	(Last)	(First)	(M.I.)
Current Occupation:			
Mailing Address (can be a post mailbox with physical street address, but not a U.S. post office box):			
(Street)	(Suite)	(City)	(State) (Zip)
Primary Phone:	Secondary Phone:	E-Mail:	

2. MEDIATION TRAINING

- ☐ I have completed a minimum of 25 hours comprehensive classroom and practical mediation training that meets [California's Dispute Resolution Program Act guidelines](#). If checked, please submit certification showing completion of the required mediation training.

List Mediation Training Provider(s):

Organization	Course Title	Hours	Date Completed

- ☐ I am seeking admission to the panel and have not completed the required mediation training. I request to participate in the 25-hour mediation training provided by the Los Angeles Superior Court on Mediating the Litigated Case. In consideration of the free mediation training to be provided by Los Angeles Superior Court, I agree to accept and complete eight pro bono mediation assignments in a 24-month period.

3. MEDIATION EXPERIENCE

Number of years of experience as a Mediator:

- ☐ None ☐ Less than 1 year ☐ 1-3 years ☐ 3-5 years ☐ 6-10 years ☐ more than 10 years

I have mediated or co-mediated at least two cases within the past three years.

- ☐ No ☐ Yes In how many cases were you the sole mediator within the past three years? _____

Provide information for at least two cases you have mediated within the past three years:

Panel or Organization Mediated For	Case Name	Case Type	Number of Hours	Date (month/year)

4. REFERENCES

List two individuals who are familiar with your mediation skills or professional experience:

Name:	Firm:		
Address:	City:	State:	Zip:
Phone:	Email:		
Relationship:			
Name:	Firm:		
Address:	City:	State:	Zip:
Phone:	Email:		
Relationship:			

5. LEGAL EXPERIENCE

Are you actively engaged in practicing law at this time?

☐ Yes

☐ No

California State Bar Number: _____

Date Admitted: _____

Number of years of experience:

Total active litigation: _____

Simple case litigation: _____

Complex case litigation: _____

Plaintiff representation: _____

Defense representation: _____

Both Plaintiff and Defense: _____

Field of legal practice:

☐ Civil

☐ Family

☐ Probate

☐ Criminal

☐ Other: _____

Number of years: _____

Number of years: _____

Number of years: _____

Number of years: _____

Number of years: _____

6. SUBJECT MATTER EXPERIENCE

Indicate the areas in which you have subject matter and process expertise:

☐ Auto

☐ Breach of Contract/Warranty

☐ Business Tort

☐ Civil Rights

☐ Collections

☐ Defamation

☐ Eminent Domain/Inverse Conversion

☐ Family Law

☐ Fraud

☐ Insurance Coverage

☐ Medical Malpractice

☐ Other Contract

☐ Other Employment

☐ Other Personal Injury/Property Damage/Wrongful Death

☐ Other Real Property

☐ Partnership & Corporate Governance

☐ Probate

☐ Product Liability

☐ Professional Negligence

☐ RICO

☐ Uninsured Motorist

☐ Unlawful Detainer

☐ Writ of Mandate

☐ Wrongful Eviction

☐ Wrongful Termination

☐ Other: _____

7. LANGUAGE CAPABILITIES

List any languages, other than English, in which you can conduct a mediation:

<input type="checkbox"/> Armenian	<input type="checkbox"/> Russian
<input type="checkbox"/> Chinese - Cantonese	<input type="checkbox"/> Spanish
<input type="checkbox"/> Chinese – Mandarin	<input type="checkbox"/> Tagalog
<input type="checkbox"/> Korean	<input type="checkbox"/> Vietnamese
<input type="checkbox"/> Other (list all that apply):	

8. EDUCATION

Provide postsecondary education information:

Institution	Degree or Certificate	Major	Start Date	End Date

9. EMPLOYMENT HISTORY

Provide employment history for the last five years:

Employer Name and Location	Position Description	Start Date	End Date

10. PROFESSIONAL LICENSES

Provide professional licenses you hold:

Type of License	State	Date Obtained	License Number	Status (active/inactive)

11. COURT ADR PANEL EXPERIENCE

Are you currently or have you ever been on any Court ADR panel? ☐ Yes ☐ No If yes, detail below:

Court	Type of ADR Services Provided	Start Date (month/year)	End Date (month/year)

12. AFFILIATION WITH DISPUTE RESOLUTION PROVIDER ORGANIZATIONS

List affiliations with dispute resolution providers, including any governmental entities:

Organization	Description of Affiliation	Start Date (month/year)	End Date (month/year)

13. MEDIATION FORMAT

I have a subscription to the following virtual platform(s) to conduct mediation sessions:

☐ Webex ☐ Zoom ☐ Microsoft Teams ☐ Other remote platform: _____

☐ Upon request, I will conduct mediation sessions in person. Please list the full physical address below.

Note: Court facilities will not be offered for mediation sessions.

Do you require participants to submit a brief? ☐ Yes ☐ No

How many volunteer assignments do you expect to be available to accept?

☐ 2 per year (minimum) ☐ 4 per year (minimum if LASC provides training) ☐ 5-10 per year ☐ more than 10 per year

☐ On occasion, I can accept cases on short notice.

☐ I would like to act as a mentor for new panel members.

14. COMPENSATION

☐ I agree to provide three hours of virtual pro bono mediation plus preparation time for each case in which I am assigned as a mediator for the Los Angeles Superior Court's Mediation Volunteer Panel.

☐ For cases where the parties request to continue after the three hours of pro bono mediation, my hourly rate for mediation is: \$_____. I agree to notify the ADR Office if my hourly rate changes and will not charge more than the rate posted on the mediator profile listing.

☐ I am willing to provide a reduced hourly rate upon request.

15. STATEMENT OF INTEREST

Please provide a brief statement as to why you are interested in participating in the Los Angeles Superior Court's Mediation Panel:

16. HOW DID YOU LEARN ABOUT THE COURT'S MEDIATION VOLUNTEER PANEL?

- ☐ Notice to Attorneys
☐ Bar Association: _____
☐ Individual: _____
☐ Other: _____

17. PRIOR DISCIPLINE OR CONVICTIONS

1. Has your license to practice law in California, or any other state, ever been suspended or revoked? ☐ Yes ☐ No
If yes, please attach a full explanation, including date(s) of suspension or revocation and date(s) of reinstatement.
2. Has any other professional license been suspended or revoked? ☐ Yes ☐ No
If yes, please attach a full explanation, including date(s) of suspension or revocation and date(s) of reinstatement for each such license.
3. Have any disciplinary actions ever been taken against you by any state, federal, or professional licensing board/agency? ☐ Yes ☐ No
If yes, please attach a full explanation for each action including nature of offense, date of disciplinary action, length of sentence and/or probation and amount of restitution, if any.
4. Have you ever been suspended or removed as a mediator or ADR neutral, either temporarily or permanently, by a court or ADR organization? ☐ Yes ☐ No
If yes, please attach a full explanation, including date(s) of suspension or revocation and date(s) of reinstatement.
5. Have any sanctions of \$1,000 or more been imposed against you by a court in any single case in the last 5 years, excluding discovery sanctions? ☐ Yes ☐ No
If yes, please attach a full explanation for each such case.
6. Have you ever had a judgment entered against you in connection with your role as an attorney? ☐ Yes ☐ No
If yes, please attach a full explanation for each such case.
7. Have you ever been a party to any legal proceeding? ☐ Yes ☐ No
If yes, please attach a full explanation for each such case.
8. Have you ever been declared a vexatious litigant? ☐ Yes ☐ No
9. Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No
If yes, please attach a listing of all convictions since your 18th birthday including offense, date and place of conviction and sentence, and date of release from custody and/or probation/parole. Driving under the influence must be reported.

Criminal or disciplinary actions will not automatically bar you from inclusion in the program. Each case is considered individually. However, failure to list criminal convictions or professional disciplinary actions taken against you will result in automatic removal from the program.

18. AGREEMENT/CERTIFICATION

If selected to serve on the Superior Court of California, Los Angeles County Mediation Volunteer Panel, I agree to:

1. Provide preparation time and the first three hours of virtual mediation pro bono for each case in which I am assigned as a mediator by the Court's ADR Office. I understand that in the event the parties wish to continue the mediation beyond three hours, the parties will be responsible for payment at the hourly rate listed on the Court's website.
2. Prepare for and conduct a minimum of two virtual pro bono mediation sessions in a 12-month period for cases assigned by the Court's ADR Office (or eight cases in a 24-month period for those receiving Court-sponsored training). I understand that I am encouraged to mediate additional cases as availability permits.
3. Comply with the General Rules Relating to Mediation of Civil Cases contained in California Rules of Court, rules 3.835 and 3.836 and 3.837.
4. Comply with the Rules of Conduct for Mediators in Court-Connected Mediation Programs for Civil Cases contained in California Rules of Court, rules 3.850-3.860.
5. Comply with the Local Rules of the Superior Court of California, County of Los Angeles and General Orders governing the Mediation Volunteer Panel.
6. Submit certification showing completion of required mediation training to the Court's ADR Office with this application or upon request.
7. Attend orientation and training sessions sponsored by the Court as required.
8. Permit the Court to publish mediator profile and contact information on the Court's website and in other publications as the Court sees fit.
9. Be observed by ADR Office staff, with the consent of counsel and parties, during a mediation session.
10. Report to the Court's ADR Office any criminal convictions promptly as well as any disciplinary action taken against me by any state, federal or professional licensing board and/or agency within five days of conviction or final decision of licensing board and/or agency.
11. Not exploit my service as a court mediator by including reference to such position in any advertising, or on any letterhead, business card, telephone listing, or social media profiles (listing on a curricula vita is permissible).
12. Acknowledge that selection and appointment to the Court's Mediation Volunteer Panel is solely at the discretion of the Superior Court of California, County of Los Angeles for the purpose of assisting the public and does not constitute an employment relationship.
13. Waive any claims against the Superior Court of California, County of Los Angeles, its judges, employees, and agents for damage, injury, or other harm arising from or connected to mediation services I rendered in a court-referred matter.
14. Indemnify, defend, and hold harmless the Superior Court of California, County of Los Angeles, its judges, and employees from any claim, lawsuit, damages, or liability of any kind, arising out of any conduct of mine in the rendering of services to any person or persons in connection with my inclusion on the Mediation Volunteer Panel and ADR providers list maintained by the Superior Court of California, County of Los Angeles.
15. Acknowledge that the Superior Court of California, County of Los Angeles does not provide liability or malpractice insurance for mediators on the Mediation Volunteer Panel.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ (date) at _____ (city), California.

Signature

FOR ADR OFFICE USE ONLY			
	REVIEWED	AUTHORIZED	ADDED TO PANEL