SAMANTHA SMITH

WEB DEVELOPER

404-482-5100 info@coderedtech.net

**QUALIFICATIONS**

* Full-stack web development
* Mobile-first web and apps
* Proficient in Excel, PowerPoint, Word
* Experience in social media marketing campaigns

**EXPERIENCE**

**Rousse Republic, LLC (Atlanta, GA) Dec 2015 - present**

**Tech, Digital Media, and Entertainment**

* Web and app development
* Social media management
* Sales, marketing, and event promotion
* Admin, AP/AR

**Osprey Corporation (Atlanta, GA) Dec 2016 – Jul 2017**

**Accounting & Executive Assistant**

* Created account receivables and created accounts payable
* Responded to client queries and quote generation
* Collaborated with sales team for follow-up action
* Ad-hoc management projects

**Red Bull (Santa Monica, CA) Jan 2014 – Jan 2015**

**Administrative Assistant (AppleOne temporary assignment)**

* Created account receivables
* Created accounts payable
* Responded to client queries and created quotes
* Collaborated with sales team for follow-up action
* Ad-hoc management projects

**The Hercules Campus, LLC (Los Angeles, CA)**

**Property Assistant (AppleOne temporary assignment)**

* AP/AR, 5-10 invoices weekly
* Entered work orders and purchase orders in Yardi property management software
* Assisted the property management team

**EDUCATION**

**Full Stack Web Development 2017 - 2018**

Career Foundry (Berlin, Germany)

**Business and Music**

Los Angeles City College (Los Angeles, CA) **2011 - 2014**

Faulkner University (Montgomery, AL)

Dean’s List (3.8 GPA)

**REFERENCES**

* Available upon request

**https://www.linkedin.com/in/samantha-smith-50780ba3/**

