

Week 6 | Wrapping up

The final week focuses on making a final push towards learners' goals and discussing ways in which they can continue with the course materials. If your Learning Circle is longer than 6 weeks, you can keep using the same format as prior weeks (repeating or creating new activities) and save this card for the final week.

CHECK-IN (10 MIN)

- Recap last week's plus/delta
- **Stand-up:** what I worked on last week, what I am working on this week, and what I'll need help on.

COURSEWORK (50 MIN)

- Support learners in finding a good stopping point if it seems they won't finish the course.

ACTIVITY (10 MIN)

When you reach a good stopping point, convene in a circle to share your work and debrief about the experience.

- **First:** Go around the room and share a victory they've achieved. This could be by showing an example of their work or sharing an anecdote.
- **Next:** Ask learners if there is anything they'd like to keep learning now that the Learning Circle is over. It could be to continue with coursework they didn't finish, sign up for a new course in a different subject, or a personal goal like explore new job opportunities in the field.
- **Finally:** Brainstorm ways to help learners find ways to reach their goals, by continuing to meet with each other, finding new resources, etc.

SURVEY (10 MIN)

If you find it beneficial, distribute the learner survey included in the appendix of the facilitator handbook. This will give you some good feedback on the learner's experiences and prime them for an engaging plus/delta.

PLUS/DELTA (5 MIN)

This week is meta - ask learners to share one thing that went well for them over the past 6 weeks, and one thing that they would like to change for the next iteration of Learning Circles.

CERTIFICATES (5 MIN)

Hand out certificates to participants who finished the online course and/or attended 5 of the 6 sessions.

FEEDBACK (AFTERWARDS)

Send wrap up email to all the learners including a quick summary of the session summarizing the experience and encouraging them to keep learning together. We'd really appreciate you forwarding this, and any additional feedback you have, over to us by emailing thepeople@p2pu.org. This will greatly help us improve Learning Circles going forward.

Thank you for all the work you put into this Learning Circle, we hope you'll do it