

## Interview Evaluation Form

Type of Interview (tick as appropriate):	Face to Face / Telephonic
Candidate Name:	
Interviewed For:	
Name of the employee who referred this candidate (if applicable):	
Total Experience:	Relevant Experience:
Current Location:	Preferred Location:
Willingness to relocate (if applicable):	Notice period:
Reasons for Job Change:	
Availability of relevant documents:	
Other relevant details (if any):	

## Level-1 – Technical Round

Interview Mode (tick as appropriate):		Face to Face / Telephonic	
Date of Interview			
Interviewer(s) Name:			
Evaluation areas	Mark Obtained	Maximum Score	Remarks / Comments
<b>IMPRESSION</b> <i>(Appearance / Grooming)</i>			
<b>EDUCATION</b> <i>(Level of education)</i>			
<b>COMMUNICATION</b> <i>(Clarity of speech)</i>			
<b>ATTITUDE</b>			
Adaptability			
Attitude toward work / Other people			
<b>TECHNICAL KNOWLEDGE</b> <i>(Relevant Technical knowledge)</i>			
<b>Mark Obtained in Exam</b> <i>(Logical Reasoning + Technical)</i>			
<b>Overall Score:</b>			
<b>Questions Asked</b>		<b>Answers Obtained</b>	
Current Salary / Expected Salary / Notice Period:			
Area of concern (if any):			
Additional Comments / Interviewer's Recommendations:			
<input type="checkbox"/> Selected <input type="checkbox"/> Rejected <input type="checkbox"/> On-hold			

