**Implementation Sheet:**

**Foundation GmbH**

1. **Templates required:**
2. Action Plan Foundation GmbH (ref-no: [•])
3. Special Power of Attorney (ref-no: [•])

* German version (ref-no: [•]), or
* Bilingual version (ref-no: [•])

1. Standard Articles of Association (ref-no: [•])
2. Circular resolution:

* German version (ref-no: [•]), or
* Bilingual version (ref-no: [•])

1. Sample signature form for each managing director (ref-no: [•]);

* German version (ref-no: [•]), or
* Bilingual version (ref-no: [•])

1. Registry filing (ref-no: [•]).
2. **Text Modules required:**
3. Special Power of Attorney

* German version text modul (ref-no: [•]) tbi in (ref-no: [•]):

[•]

* Bilingual version text modul (ref-no: [•]) tbi in (ref-no: [•]).

[•]

1. Circular Resolution:

* German version text modul (ref-no: [•]) tbi in (ref-no: [•]):

[Herr/Frau][[1]](#footnote-2) [Name Geschäftsführer 1], geb. [Geburtsdatum Geschäftsführer 1], wird [mit sofortiger Wirkung/mit Wirkung zum [Datum Wirksamtkeit der Bestellung]][[2]](#footnote-3) zum Geschäftsführer der Gesellschaft bestellt. [Herr/Frau][[3]](#footnote-4) [Name Geschäftsführer 1] vertritt die Gesellschaft [selbstständig/gemeinsam mit einem weiteren Geschäftsführer/gemeinsam mit einem weiteren Geschäftsführer oder Prokuristen].[[4]](#footnote-5)

* Bilingual version text modul (ref-no: [•]) tbi in (ref-no: [•]).

|  |  |
| --- | --- |
| 1. [Herr/Frau][[5]](#footnote-6) [Name Geschäftsführer 1], geb. [Geburtsdatum Geschäftsführer 1], wird [mit sofortiger Wirkung/mit Wirkung zum [Datum Wirksamtkeit der Bestellung]][[6]](#footnote-7) zum Geschäftsführer der Gesellschaft bestellt. [Herr/Frau][[7]](#footnote-8) [Name Geschäftsführer 1] vertritt die Gesellschaft [selbstständig/gemeinsam mit einem weiteren Geschäftsführer/gemeinsam mit einem weiteren Geschäftsführer oder Prokuristen].[[8]](#footnote-9) | 1. [Mr/Mrs] [Name Geschäftsführer 1], born [Geburtsdatum Geschäftsführer 1], is appointed managing director of the Company [with immediate effect/with effect as of [Datum Wirksamtkeit der Bestellung]]. [Mr/Mrs] [Name Geschäftsführer 1] shall be authorized to represent the Company [individually/collectively with another managing director/collectively with another managing director or registered agent]. |

Notes:

1. Alternatives/Options re Standard AoA:

* Number of shareholders;
* Re each shareholder: individual or legal entity;
* AoA to executed as notarial deed: execution by shareholder or under PoA;
* Amount of share capital (of each shareholder)

1. Alternatives/Options re Circular resolution:

* Number of shareholders;
* Re each shareholder: individual or legal entity;
* Number and sex of managing directors to be appointed.

1. Alternatives/Options re Sample signature form for each managing director:

* Number and sex of managing directors to be appointed.
* Authorisation to represent the company of each MD (solely or jointly).

1. Alternatives/Options re Registry filing:

* Number of applicants (depends on number of appointed MDs in this case).

1. **Alternative**: male or female managing director. [↑](#footnote-ref-2)
2. **Alternative**: appointment with immediate effect or on a future date to be specified. [↑](#footnote-ref-3)
3. **Alternative**: male or female managing director. [↑](#footnote-ref-4)
4. **Alternative**: authority of representation, ie. Individually or together with another representative. [↑](#footnote-ref-5)
5. **Alternative**: male or female managing director. [↑](#footnote-ref-6)
6. **Alternative**: appointment with immediate effect or on a future date to be specified. [↑](#footnote-ref-7)
7. **Alternative**: male or female managing director. [↑](#footnote-ref-8)
8. **Alternative**: authority of representation, ie. Individually or together with another representative. [↑](#footnote-ref-9)