

# RESUME

## Girja Shankar Pandey

### CONTACT

+91 6260716696  
gspandey404@gmail.com

Village kota post Dubha bara prayagraj  
Uttar Pradesh 212107

### SKILLS

- Team Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

### LANGUAGES

- English
- Hindi



### PROFILE

To be the associated with the progressive organization which give me spoke to update knowledge and skill in accordance with latest trend and technology and be the part of team which dynamically work towards ultimate aims of organization success.



### WORK EXPERIENCE

3 years work experience as Accountant in Gurudev Motors Raipur.

### EDUCATION

Class 10<sup>th</sup> passed with UP Board in 2015.

Class 12<sup>th</sup> passed with UP BOARD in 2017.

B.Com. passed from Pandit Ravi shankar shukla university raipur Chhattisgarh in 2021.

### ADDITIONAL QUALIFICATION

PGDCA passed from Pandit Ravi shankar shukla university raipur Chhattisgarh in 2022.



### PERSONAL DETAILS

Father's name - Mr. Vinod kumar Pandey  
Date Of Birth - 08/10/1999  
Address - Village Kota Post Dubha bara prayagraj-  
Uttar Pradesh 212107.  
marrital status - married  
Nationality - Indian  
Religion - Hindu  
Gender - Male