

Date 15/10/2025

## GYANKAMAO CO-DIRECTOR AGREEMENT

This Agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_, 2025, between Gyankamao (hereinafter referred to as "the Company") and

Mr./Ms. \_\_\_\_\_, (hereinafter referred to as "the Co-Director").

### 1. Purpose

The purpose of this Agreement is to define the roles, responsibilities, behavioural expectations, and policies that every Co-Director must follow to maintain discipline, professionalism, and transparency within Gyankamao.

### 2. Terms & Conditions

#### 1. Mandatory Attendance

The Co-Director must attend all official events, meetings, and training sessions organized by the Company.

If the Co-Director is unable or unwilling to attend any event, they must provide a valid and acceptable reason in advance.

#### 2. Team Support & Ethical Conduct

The Co-Director is responsible for providing proper guidance, support, motivation, and ethical leadership to their team members.

#### 3. No Misleading or False Commitments

The Co-Director must ensure that no person is misled or convinced for payments under false promises or commitments.

#### 4. Refund Handling & Internal Process

If any person requests a refund or raises a financial dispute

The Co-Director must inform the Company immediately.

The refund will be processed in the proper manner, which includes refunding the active income, passive income, Co-Director's share, mentor's share, and 5% partnership amount (whichever applies).

The Co-Director will receive proper proof of refund, ensuring complete transparency.

**REGARDING GYANKAMAO**

**THE GYANKAMAO**  
 Proprietor

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### 5. Cooperation in Case of Complaint

If any complaint is raised against the Co-Director:

They must fully cooperate with the Company in resolving the issue.

The goal is to ensure that neither the concerned person develops negativity towards the Co-Director nor towards the Company.

The Co-Director must follow all internal procedures required for fair resolution.

### 6. 5% GK Partnership Amount

If the Co-Director chooses to receive the 5% partnership amount in their GK Wallet, it will be processed between the 1st to 15th of every month.

If they choose to receive it in their bank account, it will be processed after the 15th of every month.

### 3. Breach of Agreement

If any of the above terms are violated, Gyankamao reserves the right to

Withhold or revoke partnership benefits

Suspend or terminate the Co-Director's position

Take disciplinary or legal action as per company policies.

### 4. Declaration

I, the undersigned Co-Director, hereby declare that:

I have read, understood, and agreed to the updated terms and conditions.

I will comply with all company rules, ethical guidelines, and responsibilities.

I understand that violating any terms may result in suspension or termination.

Signed by:

Co-Director Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For Gyankamao

Authorized Signatory: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Seal/Stamp: \_\_\_\_\_

**THE GYANKAMAO**

 **Ritik** Proprietor

**REGARDING GYANKAMAO**