

RESUME

POOJA SHUKLA

Address. - Village Dandi Chhipiya Post - Phool Tehsil – Naigarhi
Distt. - Rewa
State - Madhya Pradesh
Pincode - 486331
Mob.no. - 7987677301
Email Id - poojashuklamishra1994@gmail.com

EDUCATIONAL QUALIFICATION

Course	Board/University	Branch	Percentage	Year
10 th	MPBSE BHOPAL	ALL SUBJECT	69.00	2010
12 th	MPBSE BHOPAL	ARTS GROUP	47.00	2015
ITI	SCVT	COPA	77.00	2015
B.COM	APSU REWA MP	COMMERCE	57.00	2019
MBA	BU BHOPAL	HR	75.00	2021

EXPERIENCE

- 3 Year Working experience Lok Sewa Kendra Mauganj, As a Computer Operator.
- 1 Year working experience in Dial 100 Bhopal.
- 1 Year working experience in Airtel Company, as telly caller (Costumercare).

STRENGTH

1. Good communication skills.
2. I am friendly hard working honest towards my work.
3. Good leadership.
4. Easy to handle any situation.
5. Flexible in any Environment.

PERSONAL DETAILS

- Name : Pooja Shukla
- Father's name : Shri Bhagwan Prasad Shukla
- Phone : +91-7987677301
- Date of birth : 15 Oct, 1994
- Marital status : Married
- Language known : English, Hindi
- Present Address : Village Dandi Chhipiya Post Phool Tehsil - Naigarhi ,Distt- Rewa (M.P.)

DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

Place.....

Dated.....

POOJA SHUKLA