

## RESUME

Name : A.Saritha

E-Mail : sarithaarepalli2@gmail.com.

Phone no : +91 6303221917

### CAREER OBJECTIVE

To associate with an organization which progresses dynamically and give me a chance to improve my knowledge, enhance my skills and guide me to be update to the upcoming technology and be a part of the team that excel in work towards the growth of the organization.

### Experience

I have 2 year of experience in voice process at World tripco pvt lmt and also Healthcare Domain at MedPlus pvt ltd.

Roles&Responsibilities: Monitoring & attend the inbound calls and explaine to customers.

### ACADEMIC PROFILE :

I have completed Post graduation M.sc computer science in Kakatiya University campus at warangal.

### PERSONEL COMPETENCIES

- Can work effectively in team, as well as individually.
- Adaptive to new situations.
- Quick learner.

## TECHNICAL SKILLS

- MS Excel
- Digital marketing
- Typing speed 30 wpm

## PERSONAL INFORMATION

|                        |                            |
|------------------------|----------------------------|
| <b>Gender</b>          | : Female                   |
| <b>Fathers Name</b>    | : A.ELLAIAH                |
| <b>Status</b>          | : <b>unmarried</b>         |
| <b>Languages Known</b> | : English,Telugu and Hindi |
| <b>Address</b>         | : Hydetabad                |

## DECLARATION

I hereby declare that all particulars furnished above are true to the best of my knowledge & belief.

**DATE:**

**Saritha. A**