

# **KUSUM ROHIT**

+ 91 7041667500

kusumrohit177@gmail.com

Dynamic and motivated BBA professional possessing a strong academic background in both Human Resources Management and Finance. Proficient in utilizing Tally software for accounting, bookkeeping, and generating financial reports. Eager to leverage this unique blend of people-centric HR understanding and numerical financial acuity to support organizational goals in an entry-level role. Possesses excellent analytical and communication skills.

## **EDUCATION**

### **BBA (HR , Finance )**

Anand Commerce College , SPU University

2024 - 2025

GPA: - 7.63

### **Higher Secondary School**

2021 - 2022

Percentage : - 76.14

Gujarat Secondary & Higher Secondary Education Board

2019 - 2020

Percentage : - 53.83

## **SKILLS**

**Skills:- Decision making, Time management, Adaptability, empathy**

**Software skills:- Tally prime with GST**

**software editing skills:-MS office (Ms Excel , Ms word, PowerPoint)**

## **WORK EXPERIENCE**

**Youth Red cross program .**

## **INDUSTRIAL VISITS**

**Visit to HLE Glasscoat LTD – Anand**

**Visit to Akshar Plastic Pvt. Ltd - Anand**

## **RELEVANT COURSE & CERTIFICATION**

**Tally Prime With GST**

**Finishing School Programme**