

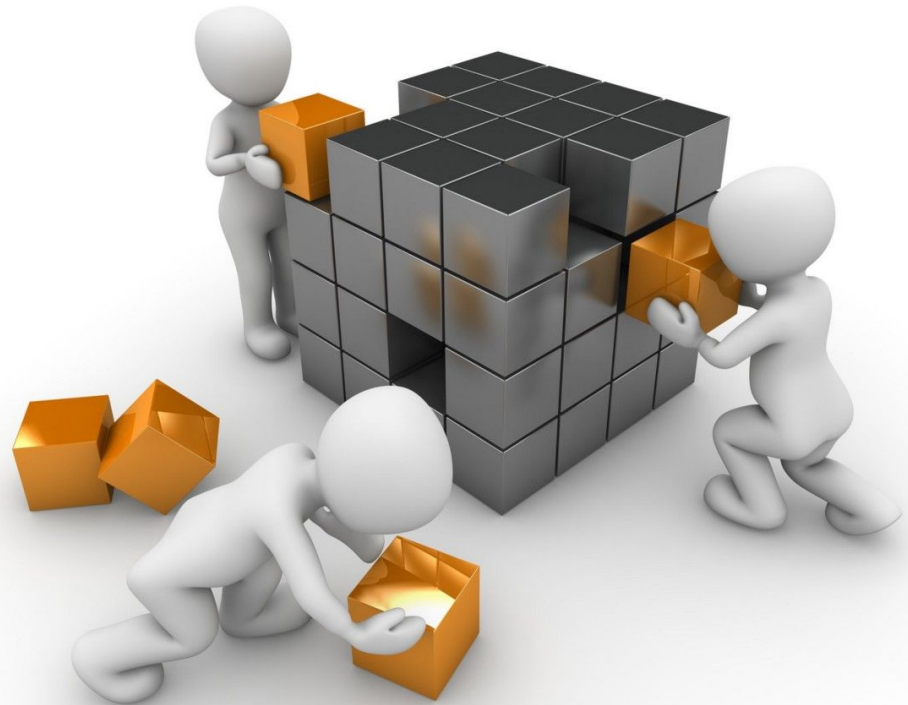
GUIDED PROJECT

Practice Activity (after Task 5)

Prepare, Clean, Transform, and Load Data using Power BI



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This activity is optional and ungraded.
The goal is to test your understanding.

Activity One:

To complete the first activity, please follow the instructions below:

- Select the **Sales** query from the Queries pane.
- Click the data type icon next to the **DailySales** column.
- Select Decimal Number.
- The data type icon changes to the Decimal Number icon.

Go ahead and pause the video until you complete the task. When you're done, unpause the video and we will go over the solution together. Good luck!

Activity Two:

To complete the second activity, please follow the instructions below:

- Select the **Sales** query from the Queries pane.
- Move the DailySales Column to be between **SubCategory** and **Quantity** columns
- Rename Month Name to **OrderMonthDate**
- Move the **OrderMonthDate** column to come after the **OrderDate** column

Go ahead and pause the video until you complete the task. When you're done, unpause the video and we will go over the solution together. Good luck!

Activity Three:

To complete the third activity, please follow the instructions below:

- Select the **Sales** query from the Queries pane.
- From the **ShipDate** column, create a new column called **Year** that returns the year for each **ShipDate**.
- Change the data type of the **Year** column to Text
- **Question:** How many different years are there?
- Once you have answered this question, remove the **Year** column,

Go ahead and pause the video until you complete the task. When you're done, unpause the video and we will go over the solution together. Good luck!