**COLLABORATIVE TOOLS ACCESS CONTROL**

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| S/N | TOOLS | ACCESS CONTROL/SETTINGS |
| 1 | photo | Open/close of profile photo |
| 2 | contact | Only share with |
| 3 | location | Open/hide |
| 4 | contact | blocked |
| 5 | Messenger timer | On/off |
| 6 | messages | Read only, read/write, Execute, disappearing messages |
| 7 | Account | Two-step verification, delete account |
| 8 | Account info | Request Report |
| 9 | Phone number | Change Phone number |
| 10 | Notification | On/off |
| 11 | Sound | Vibrate , loud, Silent |
| 12 | Network Usage | Data saver mood |
| 13 | Calls | Outgoing, incoming |
| 14 | Media upload | Auto, Best Quality , Data Saver |