

(i) Printed Pages : 3

Roll No.

(ii) Questions : 9

Sub. Code :

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Exam. Code :

0	0	2	7
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Bachelor of Computer Applications 1st Semester
1128

COMPUTER FUNDAMENTALS AND COMPUTING
SOFTWARE

Paper : BCA-16-103

Time Allowed : Three Hours]

[Maximum Marks : 65

- Note :—** (1) The question paper consists of **FOUR** units.
(2) The students are required to attempt **ONE** question from each unit and the compulsory question.
(3) All questions carry equal marks.

SECTION—A

1. (a) Describe various input devices of computer system. 7
(b) What are the different types of printers ? Explain the working of the same. 6
2. (a) Mention different secondary storage devices. Explain in detail any three of them. 6
(b) Differentiate between compiler and assemblers. 7

SECTION—B

3. (a) Write a note on following internal commands :
(i) TYPE (ii) VER (iii) VOL 6

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- (b) What is the role of Wildcards characters in DOS ? Discuss giving example. 7
4. (a) Write a note on following external commands :
- (i) DELTREE
 - (ii) RESTORE
 - (iii) SCANDISK 6
- (b) What are the different types of windows ? Discuss in detail. 7

SECTION—C

5. (a) What is a template in Word Processing Package ? How is it used to create a document ? 7
- (b) Describe the Check Spelling and grammar option in Word. How is it useful ? 6
6. (a) What are the different options to format text in word processing package ? Discuss in detail. 7
- (b) Mention the steps to create a table, list for a document in word. 6

SECTION—D

7. (a) What are the different options to view a spreadsheet ? Also discuss the various options to enter text in a cell. 7
- (b) Define macro in spreadsheet package. How to create and run a macro ? 6
8. (a) What are the printing options available in spreadsheet package ? How to sort the records in a spreadsheet doc ? 7

- (b) Mention the steps to create a presentation. How to incorporate animation using presentation ? 6

(Compulsory Question)

9. Attempt the following questions briefly :

- (a) Define BIT and BYTE 2
- (b) Define the characteristics of computer. 2
- (c) What is difference between warm boot and cold boot ? 2
- (d) Differentiate between application software and system software. 2
- (e) How to create header and footer in Word ? 2
- (f) Mention the steps to create indexes and bibliographies. 3