

(i) Printed Pages: 3]

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(ii) Questions : 9]

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**Bachelor of Business Administration**  
**4th Semester Examination**

**1047**

**HUMAN RESOURCE MANAGEMENT**

**Paper : BBA-224**

**Time : 3 Hours]**

**[Max. Marks : 80**

*Note :- Attempt four questions out of six from Section-A.  
two questions each from Section B and C.*

**Section-A**

1. (a) Outline the managerial and operative functions performed by the HR Manager.
- (b) Explain the importance of maintaining the HR records for the organizations.
- (c) How do you differentiate training from development ?

- (d) Importance of placement and induction for employees.
- (e) What is the purpose of creating personnel inventory for the organization ?
- (f) What are the components of an HRM environment ?

### **Section-B**

- 2. Outline in detail the challenges faced by the HR managers in ensuring that the organizations are attracting the right people in the organizations.
- 3. What is the meaning and significance of HRP for the organizations ? Explain its process in detail. What are the methods used for effective HRP in the organizations ?
- 4. Outline the process of recruitment and selection in detail. What are the methods employed by the organizations these days ?
- 5. What do you understand by succession planning ? Outline the advantages and disadvantages of succession planning as a tool of manpower planning.

### **Section-C**

6. Discuss the organization design, composition and functions of the HR department.
7. Outline the internal and external environmental factors impacting the HR policies of the organization in today's post globalized environment.
8. What is the significance of conducting HR research for the organizations ? Outline the techniques of conducting HR research.
9. Outline the objectives of conducting an HR audit ?  
Discuss its process and types in detail.