

# Capitalization and punctuation



# Punctuations

- The use of periods, commas and other marks to help make the meaning of written works clear.
- Punctuations does for writing what pauses and changes of voice do for speech.



- I *can't* find the pickles.
- *Grandpa John's* mule is in the pasture.
- She *didn't* come to dinner.
- *They'll* be here shortly.





# The apostrophe

( ‘ )

A punctuation mark used to show possession or omissions in spelling.



- Donna had four dishes with chile: salsa, green stew, red chile posole and green chile and corn.
- The child was remarkably imaginative: She created an entire city filled with fairies, princes and princesses by using story books, figurines and coffee tables.



# The colon

( : )

A punctuation mark most commonly used before a series of items, explanations or long quotations.





- Juanita, Tran and billy are the best soccer players in the school.
- Lazily, the river sings us a lullaby.
- During the morning, the squirrels ate all the bird seed.
- Since we are friends, I want you to come to my birthday party.



# The Comma

(,)

A punctuation mark used to separate structures in a sentence.





- Hey!
- Ouch! That hurt.
- Wow! That was an exciting movie.
- Come in!
- She just won the race!



# The exclamation Point

(!)

A punctuation mark used to show strong emotions.



- The cat drank my milk.
- Emily was pretty but wicked.
- Please put the groceries away.
- Hand me the pliers.
- Dr. Gregory will be five minutes late.





# The period

(.)

A punctuation mark used to show  
the end of a sentence or shortened  
word.



- What?
- Pardon?
- This is good, isn't it?
- How far is it to the grocery store?



# The question mark

(?)

A punctuation mark put at the end of a word, phrase, or a sentence that asks a question.





- “Quick!” I said, “We’ve got to get someplace safe.”
- “The Titan’s Curse” is my favorite book in The Percy Jackson Series.



# Quotations Marks

(“ ”)

The punctuation marks mainly used to show the beginnings and end of quoted speech or written works.



- In the winter, we usually go skiing; when summer comes, we head for the beach.
- The class voted a road through the Petroglyph National Monument; nevertheless, the developer continues to try and change the vote.





# The semicolon

(;)

A punctuation mark used in specific instances as an alternative for a comma or period.



- Each student needs to bring his/her own lunch.
- We could have peas and/or carrots with the roast.



# The slash/virgule

(/)

A punctuation mark used to show a choice.





- He said, “*The wind blew the tree down.*”
- *Singapore* is an exciting city.
- My favorite fictional character is *Ahren Schreave*.
- *The Catastrophic History of You and Me* is a book about the afterlife.
- Now / am ready to go.



# capitalization

- Capital letters: the large letters of the alphabet.
- Used in the first word in the sentence even those words inside the quotation marks.
- The pronoun I.
- Use capital letters to begin words in a title; always capitalize the first and last word.
- Proper noun.

