

General Aptitude

18PDH101T

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Voices

Voices

What are **Voices**?

The voice of a **verb** tells whether the **subject** of the sentence

- **Performs**, or
- **Receives** an action

Types of Voices

There are **two** types of voices

- **Active Voice**

- the subject performs the action expressed by the verb.

Example: Ram **sings** a song.

- **Passive Voice**

- the subject receives the action expressed by the verb.

Example: A song **is sung** by Ram.

Active Voice vs. Passive Voice

Tense	Active Voice	Passive Voice
Present Simple	He writes a letter.	
Present Continuous	He is writing a letter.	
Present Perfect	He has written a letter.	
Present Perfect Continuous	He has been writing a letter.	
Past Simple	He wrote a letter.	
Past Continuous	He was writing a letter.	
Past Perfect	He had written a letter.	
Past Perfect Continuous	He had been writing a letter.	
Future Simple	He will write a letter.	
Future Continuous	He will be writing a letter.	
Future Perfect	He will have written a letter.	
Future Perfect Continuous	He will have been writing a letter.	

Active Voice vs. Passive Voice

Tense	Active Voice	Passive Voice
Present Simple	He writes a letter.	A letter is written by him.
Present Continuous	He is writing a letter.	A letter is being written by him.
Present Perfect	He has written a letter.	A letter has been written by him.
Present Perfect Continuous	He has been writing a letter.	Not applicable
Past Simple	He wrote a letter.	A letter was written by him.
Past Continuous	He was writing a letter.	A letter was being written by him.
Past Perfect	He had written a letter.	A letter had been written by him.
Past Perfect Continuous	He had been writing a letter.	Not applicable
Future Simple	He will write a letter.	A letter will be written by him.
Future Continuous	He will be writing a letter.	Not applicable
Future Perfect	He will have written a letter.	A letter will have been written by him.
Future Perfect Continuous	He will have been writing a letter.	Not applicable

Voice Rules

There are **two** basic rules

- The places of **subject** and **object** will be **interchanged** in the sentence.
- Only 3rd form of the **verb** or **past participle** (e.g. written) will be used as a **main verb** in passive voice.

The sentences of following tenses **can't be changed to passive voices**.

- Present perfect continuous
- Past perfect continuous
- Future perfect continuous
- Future continuous
- Sentences having intransitive verbs

Practice Exercises

Frame questions using the Passive voice. Some are in Present Tense and some are in Past Tense

1. Ask about glass. (how / make?)
2. Ask about television. (when / invent?)
3. Ask about mountains. (how / form?)
4. Ask about DNA. (when / discover?)
5. Ask about silver. (what / use for?)

Practice Exercises

Frame questions using the Passive voice. Some are in Present Tense and some are in Past Tense

1. Ask about glass. (how / make?)

How is glass made?

2. Ask about television. (when / invent?)

When was television invented?

3. Ask about mountains. (how / form?)

How are mountains formed?

4. Ask about DNA. (when / discover?)

When was DNA discovered

5. Ask about silver. (what / use for?)

What is silver used for?

Practice Exercises

**Frame the second sentence from the words in brackets.
Sometimes the verb is active, sometimes passive.**

1. There's somebody behind us. (We / follow)
2. This door is a different color, isn't it? (you / paint?)
3. My bike has disappeared. (It / steal!)
4. My umbrella has disappeared. (Somebody / take)
5. A neighbor of mine disappeared six months ago. (He / not / see / since then)

Practice Exercises

Frame the second sentence from the words in brackets.
Sometimes the verb is active, sometimes passive.

There's somebody behind us. (We / follow)

We are being followed.

This door is a different color, isn't it? (you / paint?)

Have you painted it?

My bike has disappeared. (It / steal!)

It has been stolen!

My umbrella has disappeared. (Somebody / take)

Somebody has taken it!

A neighbor of mine disappeared six months ago. (He / not / see / since then)

He hasn't been seen since then.

Practice Exercises

1 a: What's the City Hotel like? Can you recommend it?

b: I've never stayed there, but _____ (it / supposed) very good.

2 a: How much are these paintings worth?

b: I'm not sure, but _____ (they / supposed) very valuable.

3 a: I heard that Laura has gone away.

b: Yes, _____ (she / supposed / living) in London now.

4 a: Is it true that your neighbours were lucky in the lottery?

b: Yes, _____ (they / supposed / win) a lot of money.

5 a: Is it possible to climb to the top of the tower?

b: Yes, _____ (the view / supposed) very nice.

Practice Exercises

1 a: What's the City Hotel like? Can you recommend it?

b: I've never stayed there, **but it is supposed to be** (it / supposed) very good.

2 a: How much are these paintings worth?

b: I'm not sure, but **they are supposed to be** (they / supposed) very valuable.

3 a: I heard that Laura has gone away.

b: Yes, **she is supposed to be living** (she / supposed / living) in London now.

4 a: Is it true that your neighbours were lucky in the lottery?

b: Yes, **they are supposed to have won** (they / supposed / win) a lot of money.

5 a: Is it possible to climb to the top of the tower?

b: Yes, **the view is supposed to be** (the view / supposed) very nice.

THANK YOU