

**PROPOSAL WRITING**  
**A PROPOSAL**  
**FOR**  
**MODERNIZATION OF LANGUAGE LABORATORY FACILITY**

**Submitted to**  
**The Chairman**  
**ABC ENGINEERING COLLEGE**  
**Sasthri Nagar, Chennai-50**

**Prepared By**  
**Dr.R.Xxxxxxxxxxxxxx**  
**Professor of English**

**APRIL 2020**

## **A PROPOSAL FOR MODERNIZATION OF LANGUAGE LAB FACILITY**

### **PURPOSE:**

With the importance given to communication skills among technical students, it is found mandatory that a language laboratory be set up on the premises of the campus. It can be used to develop the aural and oral skills of the students.

### **OBJECTIVE:**

Language lab would strengthen the students' communication skills and at the same time, the wide variety of software available will help the faculty in their research. The learner-centered approach and variety will take our students to heights.

### **EXECUTIVE SUMMARY:**

1. Project Title : Modernization of language lab facility.
2. Name / Designation of the Proposer: Mr.R.XXXXXXXXXX/ProfessorofEnglish.
3. Duration of the Project : Three Months.
4. Amount Required :Hardware: Rs.11.00 lakh  
Software: Rs.01.20lakh  
Rs.12.20 lakh

### **STATEMENT OF THE PROBLEM:**

The institute's present audio-system is not sufficient to conduct Programmes like British English course, GRE/TOEFL etc..

**TECHNICAL PLAN:** It is proposed to go for a 30 booth lab system with provision for expansion. The estimated coat for acquisition of hardware and software is:

<b>S.No</b>	<b>Equipment &amp; Material</b>	<b>Estimated Cost(IN LAKHS)</b>	<b>Justification</b>
1	Thirty student booth, each having a head-set and teacher's	11.00	A reliable and easily operable system is required to serve the need for

	control unit.		effective communication.
2	Spares & accessories	00.50	Essential for keeping
3	Empty CD's	00.20	For recording new material and student's voice.
4	Audio-video instructional material	00.70	Required by students & faculty
5	Books	00.50	For up-dating knowledge

#### **MANAGEMENT PLAN:**

The installation of the entire system would be done by the technical personnel of the company from which the equipment is bought. The technical staff of the Institute's Computer Department would take over the responsibility of maintaining it after it starts functioning. The faculty will take responsibility for producing teaching material. Dr. S. ZZZZZZZX Assistant Professor of English will be Professor in Charge of the Lab. The other faculty of the Humanities Department will take in turns.

**COST ESTIMATION:** A sum of Rs. 12.20 lakh is required to establish this proposal.

#### **CONCLUSION:**

The aim of technical education is to help students survive in this highly competitive world. Professionals trained with this facility will develop their communication. it will undoubtedly accelerate the names of our Institute.