**CURRICULUM VITAE**

Name : Victor Mwashi Shikutwa

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Date of Birth: 26th June, 2003  
Religion: Christian

Nationality: Kenyan

**PROFESSIONAL SUMMARY**

Detail-oriented and highly motivated ICT professional with comprehensive technical expertise in web development, computer systems maintenance, and network infrastructure. Currently pursuing a Diploma in ICT at Nairobi National Polytechnic with hands-on experience gained through internship at Jelteks Limited. Possesses strong problem-solving abilities with proficiency in multiple programming languages, hardware troubleshooting, and network configuration. Committed to delivering efficient technological solutions while continuously expanding technical knowledge in a dynamic IT environment.

**EDUCATION BACKGROUND**

**The Nairobi National Polytechnic** \*(2021 - Present)\*

**Diploma in Information Communication Technology (ICT)**

* Specializing in Software Development and Network Administration
* Key Modules:
  + Advanced Web Programming (HTML5, CSS3, JavaScript, PHP)
  + Database Management Systems (MySQL, Oracle)
  + Computer Networks and Cybersecurity Fundamentals
  + System Analysis and Design
  + Hardware Maintenance and Troubleshooting
* Expected Graduation: [Month, Year]

**Kaptik Secondary School** \*(2017 - 2020)\*

**Kenya Certificate of Secondary Education (KCSE) - C Plain**

* Relevant Subjects:
  + Mathematics (D-)
  + English (C+)
  + Kiswahili (C+)
  + Computer Studies (A plain)
* Activities: Member of Computer Club, assisted in school computer lab maintenance

**Kaptik Primary School** \*(2016 - 2017)\*

**Kenya Certificate of Primary Education (KCPE)**

* Scored 325 out of 500

**Seventh Day Adventist Primary School** \*(2005 - 2015)\*

* Foundation in Computer Literacy and Basic IT Skills

**TECHNICAL PROFICIENCIES**

**Web Development**

* **Front-end:** HTML5, CSS3, JavaScript (ES6+), Bootstrap, Responsive Design
* **Back-end:** PHP (OOP), MySQL Database Management
* **Development Tools:** Visual Studio Code, Git, XAMPP/WAMP Server

**Networking & Infrastructure**

* Network Device Configuration (Routers, Switches, Access Points)
* IP Camera and Analog CCTV Installation{Hik vision, Dahua)
* LAN/WAN Setup and Troubleshooting
* Network Simulation using Cisco Packet Tracer
* Structured Cabling and Cable Management

**Hardware & System Administration**

* Computer Assembly, Repair and Maintenance (Desktops, Laptops)
* Operating System Installation (Windows, Linux) and Configuration
* Software Installation, Troubleshooting and Updates
* Virus Removal and Data Recovery Techniques
* Printer Installation and Maintenance

**Productivity Tools**

* Microsoft Office Suite (Word, Excel, PowerPoint, Access)
* Technical Documentation and Reporting

**PROFESSIONAL EXPERIENCE**

**Jelteks Limited** \*(Internship - [Duration, e.g. March 2023 - August 2023])\*

**IT Support Technician**

* Diagnosed and resolved hardware/software issues for 50+ workstations
* Installed and configured operating systems and application software
* Assisted in network infrastructure setup including:
  + Router and switch configuration for office network
  + Installation of 15+ IP and analog CCTV cameras
  + Structured cabling for new office setup
* Provided technical support to staff, reducing downtime by 30%
* Performed preventive maintenance on all office computers
* Documented IT inventory and maintained service records

**PROJECTS & ACHIEVEMENTS**

**Web Development Projects**

* Developed a fully responsive e-commerce website using HTML, CSS, JavaScript and PHP/MySQL
* Created a school management system with user authentication and database integration

**Networking Projects**

* Designed and simulated a corporate network infrastructure using Cisco Packet Tracer
* Configured a small office network with multiple VLANs and firewall rules

**Hardware Projects**

* Built and configured 10+ custom PC setups for various purposes
* Successfully recovered data from 20+ corrupted storage devices

**CERTIFICATIONS & TRAINING**

* Cisco Networking Academy Certification (CCNA 1)
* Microsoft Office Specialist Certification
* Computer Hardware Repair Certification
* **Soft Skills:**
  + Excellent Communication and Interpersonal Skills
  + Strong Analytical and Problem-Solving Abilities
  + Team Player with Leadership Capabilities
  + Adaptability to New Technologies
  + Time Management and Organizational Skills

**ADDITIONAL INFORMATION**

* **Languages:** English (Fluent), Swahili (Fluent)
* **Availability:** Immediately available for full-time positions
* **Interests:**
  + Emerging Technologies (IoT, AI, Cloud Computing)
  + Cybersecurity Trends
  + Open Source Contributions

**REFEREES**

1. **Mr. Geoffrey Wanyama**  
   Position: IT Manager, Jelteks Limited  
   Company: Jelteks Limited  
   Phone: +254 722 111519  
   Email: [gwanyama@gmail.com](mailto:gwanyama@gmail.com)
2. **Mr. Mark Kavita**  
   Position: IT Admin, Chandarana Supermarkets Limited  
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