Champion

1. Have a set of instructions containing the meeting link and the information on how to use the system ready for use by any pupil wishing to participate. For ease of use, if you minify the URL, it can make things much easier – for the pilot we will provide both, the full and shorten version of the link.

2. As this is a Pilot session, your online session will be hosted by IBM Host and you will login into meeting as a Guest. Please remain in the session for the entire duration of the online session – keep an eye on chat and help your pupils to use this tool. Pupils will use this tool to ask questions and interract with Mentors. All mentors that will login into your session will be IBMers – they will use their business accounts to login and their names will appear without 'guest' in their name.
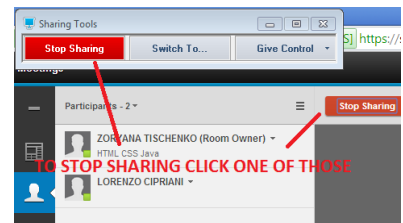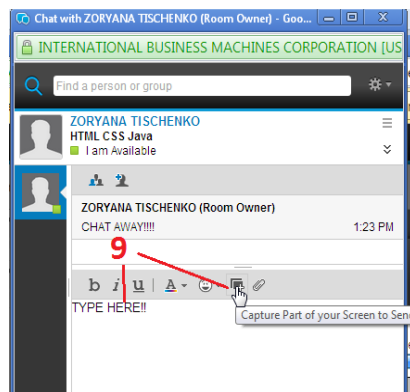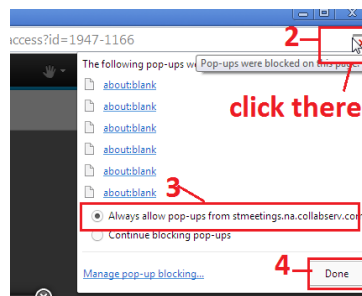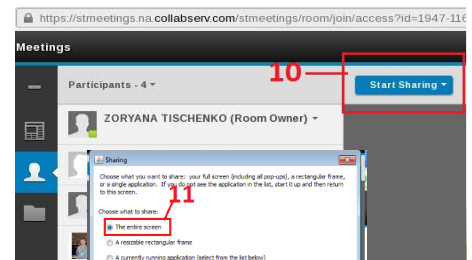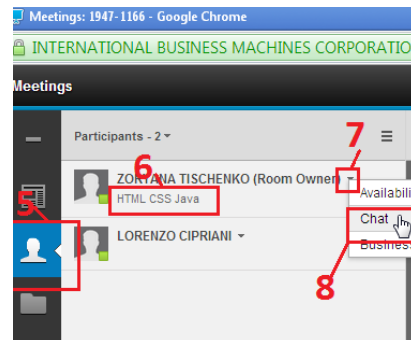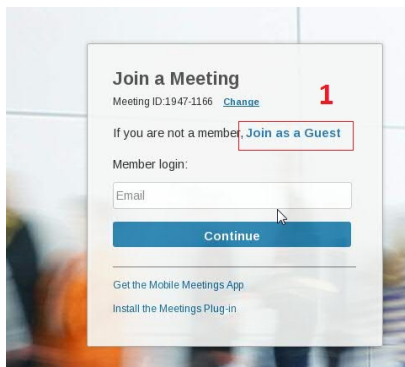
   Yourself and pupils in the room will have 'Guest' appended to their name. Apart from you and IBMers, there will be no other people in the room since this is private meeting room and meeting is conducted via secured encrypted connection. Session will be recoded by IBM Host.

Asking questions in ST Meeting

Click on meeting link and login as a guest. Unblock pop-ups, <u>and only then</u> - hit F5 to refresh page *(otherwise pop up blocker wont go away)*.

Ask your question to mentor with relevant skills by starting separate chat, or drop your question into room chat (*you can also send screenshot from the chat window*)

Share your screen only if you really need to - only one can share at a time. Ask Champion to make you presenter (*then Share Screen button will appear*)

3. Screen share: only one person can share screen at the time. Owner of the room (in this case IBM Host) can make anyone in the room to be a Presenter. If any of pupils ask you that they need to share their screen – ask your IBM Host to make this pupil a Presenter.

- ***Please Note:*** The purpose of this pilot is to generate an interraction between real CoderDojo Pupils and IBMers as Mentors via SameTime Meetings – many Mentors dialling in for this pilot will NOT be an engineers. Please take this into account, and work with pupils to generate interaction on some simple questions – we only need to show that Chat, Screen Share and (optionally) Screen Capture can be used by Pupils.

- We expect that future release of SameTime will have Audio and Video functionality also enabled, also, in the next release there will be less work in lights of enabling extentions/plugins (it will be more friendly). Next release will also have Rich Client (more powerful Chat).

- Since we are working in global corporate company – it takes long time for Global Management to make decisions on Global Grants. To spead up this process as much as possible we need to provide to our Global Corporate Citizenship information on SameTime Meetings Pilots, thus we are not waiting for next release and doing pilots now instead.

- If we succeed in obtaining grant for IBM SmartCloud SameTime Meetings for CoderDojo Remote Mentoring (this process is already initiated and the Pilot you are taking part in – is part of this process), then we will reach out to our (and other IT companies) technical community (there are over 450K of IBMers around the globe and big part of them are engineers) and when this, hopefully, takes place – pupils from any CoderDojo on globe, will be able to get advise on any existing / emerging technology.