

# **Attendee Agreement**

# **Instructions**

This is a sample agreement which all attendees and their parents should review and agree to prior to attending your Dojo. The Champion should review the below document and amended it to suit the needs of your Dojo.

**[INSERT DOJO NAME]** Dojo is volunteer run and does not have the capacity to manage consents. Therefore attendance at **[INSERT DOJO NAME]** is dependent upon all parents, guardians and attendees agreeing to the below Mentor Agreement terms.

Organizers will enforce these rules throughout our events. We are expecting co-operation from all participants to help ensuring a safe environment for everybody.

Attendees violating these rules may be sanctioned or expelled from the event and future events at the discretion of the event organizers.

#### **Overview**

Be cool.

### Registration

Signing up to attend events beforehand is mandatory. This is to ensure safety and abide by venue capacity regulations.

Register a ticket for each person attending. One for each adult AND one for each child. If you do not have a registration we reserve the right to not admit you. We sincerely wish to accommodate everyone but operate on a first come first serve registration basis.

You may not bring guests who have not registered.

### **Timeliness**

Please arrive on time to our events out of respect for our mentors (instructors) who are volunteering their time. If you arrive late to an event you may not be admitted or may not receive instruction.



### Safety

Youth under the age of [INSERT AGE BASED ON YOUR DOJOS RECOMMENDED GUIDELINES/CHILD PROTECTION POLICY] must be accompanied at all times by a parent/guardian. Do not leave your child unattended.

We suggest that parents stay nearby in designated lounge areas or chairs in the event space and are welcome to not participate (but always have the option to).

### **Equipment**

Please be mindful of the equipment graciously lent to us for events. Especially our loaner laptops so that they can be used by future coders!

## **Laptops**

Laptops are required at all events unless otherwise specified. Please bring laptops with power cords and working wireless Internet.

#### **Food & Drinks**

We ask parents/guardians to contribute towards beverages and snacks for events to keep expenses low, as we are a volunteer non-profit organization. Donations or bringing items to share is very welcome, but not required.

Be careful around equipment with food and drinks. Preferably finish eating and/or drinking before using computers.

### Clean up

We rely on hosting our events for free at pro bono spaces. Please be courteous and clean-up after yourself and encourage others to do the same.

#### **Code of Conduct**

We value the participation of each attendee of the CoderDojo **[INSERT DOJO NAME]** community and want all attendees to have an enjoyable and fulfilling experience. All participants are expected to show respect and courtesy to other attendees throughout our events.

#### **Short Version**

CoderDojo [INSERT DOJO NAME] is dedicated to providing a harassment-free experience for everyone, regardless of gender, sexual orientation, disability, physical appearance,



body size, race, or religion. We do not tolerate harassment of event participants in any form.

All communication should be appropriate for a professional audience including people of many different backgrounds. Sexual language and imagery is not appropriate for any event.

Be kind to others. Do not insult or put down other attendees. Behave professionally. Remember that harassment and sexist, racist, or exclusionary jokes are not appropriate for CoderDojo **[INSERT DOJO NAME]**.

We, **[INSERT DOJO NAME]** are not liable for any activities including communication or transactions that occur outside of our events.

#### **Solicitation**

Aggressive recruiting, marketing of commercial goods, apps, services is strictly prohibited at **[INSERT DOJO NAME]** events. Please contact us beforehand for written consent.

You may ask individual mentors for tutoring, private lessons or any other services to occur outside of our events and not in affiliation with **[INSERT DOJO NAME]**. We, **[INSERT DOJO NAME]** do not provide any tutoring.

### **Emergency**

In the case of an emergency or the unlikely event of a serious illness/accident am ambulance/doctor may be called.

#### **Model Release**

Coderdojo uses photographs to record and promote its activities. Any person in attendance at our Dojo may appear in photographs that are used on the Coderdojo webpage(s) and in the Coderdojo Twitter feed or for general public relations purposes. By attending [INSERT DOJO NAME], you consent to being filmed/photographed and the release, publication, exhibition, or reproduction of the footage to be used for public relations, videos, inclusion on websites, or any other purpose by CoderDojo [INSERT DOJO NAME].

You waive all rights you may have to any claims for payment or royalties in connection with any exhibition, televising, or other publication of these materials, regardless of the purpose or sponsoring of such exhibiting, broadcasting, or other publication.

If you would like to not be included (or for your child to not be included) in any published



materials, please speak to the filmmakers/photographers directly. You are under an obligation to ensure you (your child) is aware they are not to be photographed.

#### **Contact Information**

If you have any questions do not hesitate to reach us at [INSERT DOJO EMAIL ADDRESS].

**Intended for RP Pilot Participants** 

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