# **Managing Volunteers**

# Recruitment

# **Finding Volunteers**

Finding volunteers who come to the Dojo consistently and are good at what they do is hard work, but once you have a good set of them then they make your job much easier. Here are some ideas of how you can find volunteers

## **Start locally**

Put up notices in places like local business centres or community centres to generate local interest and to find mentors and get parents who have technical background involved as mentors. We encourage getting non technical mentors

# **Colleges & Universities**

Approach colleges/universities with information on how to become a CoderDojo mentor.

## **Companies**

Reach out to local companies that may have technical employees and encourage them to get involved.

#### **Twitter**

Set up a Twitter account for your Dojo and start reaching out to your local tech community.

#### Website

You can set up a website for your Dojo and have an expression of interest form on your site.

# **Recruitment Process**

You should follow a standard recruitment process as part of your child protection procedures. Please refer to our Child Protection 101 document for more information on a safe recruitment process.



## **Induction & Training**

As part of your recruitment process you should give the volunteers and opportunity to experience what the Dojo is like and how it runs. Its easiest to do this by inviting them to a Dojo which is going to run. It might sometimes be a good idea, depending on the experience of the volunteer, to offer to come in early and walk through everything that will happen with the volunteer so they have an understanding of your Dojo before the session.

As part of your child protection policy we recommend that you have some form of awareness training for volunteers. Please refer to our Child Protection 101 document for more information.

# **Thanking & Encouraging Volunteers**

Whilst we are all volunteers, it's a good idea to thank volunteers who help at your Dojo regularly.

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