# Donncha Mac Cóil

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🏠 Booterstown, Co. Dublin

A Masters-qualified Technical Writer with a passion for good communication. Creative, logical, personable, with high standards for professional work and a drive for continual improvement.

## Education

**MA in Technical Communication and E-Learning** (University of Limerick)  — Sep 2022 – June 2023

- Studied principles and practice of Technical Communication
- Developed a portfolio of technical documents (see website)
- Completed assignments and wrote a first-class level thesis
- DITA; interviewing; document design & writing

**Diploma in Computer Programming** (Rathmines College) — Sep 2021 – May 2022

**BA in Philosophy** (Dublin University) — Sep 2005 – May 2009

## Work History

**Novelist** (Independent) — Feb 2013 – Dec 2021

*A 700-page experimental novel currently with a publisher*

- Designed, structured, and brought to completion a complex long-term project
- Edited and formatted the work to the highest literary standards
- Aso wrote for and performed in the Dublin Fringe and Scene + Heard

**Contributor, Checkout Magazine** (Dun Laoghaire) — Aug 2016 – Apr 2017

*A nationally distributed magazine focusing on retail news and events*

- Researched, wrote and adapted articles for both web and online publication
- Reported on trade events, press conferences, conventions, interviews
- Worked with editors and graphic designers on proofing, layout and formatting

**Production Assistant, VPG Media** (Boston) — Jul 2010 – Jun 2011

*A Boston-based company specializing in digital educational media*

- Mastered in-house software to manipulate audio/text and other technical data
- Worked with producers to deliver projects to high standard and on time

## Skills & Proficiencies

- Document production (*Microsoft Word*, *LibreWriter*, *Adobe InDesign*)
- Image editing (*Adobe Photoshop*, *Adobe Illustrator*, *GIMP*)
- Office software (*Microsoft Access*, *Excel*, *Powerpoint*, e-mail clients)
- Programming (*C++*, *Javascript*, *XML*)
- Audio Production (*Acid Pro*, *SoundForge*, *Audacity*)
- E-Learning and Interactivity (*Articulate 360*, *Unity*)
- Founding member of a weekly writer's group; a musician and reader in my free time