



# Request for Deferred Admission

**Student Name:**

First Name

Last Name

KPU Student Number

**Directions for Use**

- Use this form to request a deferral of your offer of admission and confirmation deposit for up to one year.
- Requests for deferred admission are not available to students admitted to limited intake programs.
- Approval of requests for deferred admission will only be granted once. If you are unable to attend in the deferred term, you will need to re-apply for admission, and will forfeit the confirmation deposit.
- Payment of the confirmation deposit amount shown on the original offer of admission is required prior to approval of the request.
- Students may not attend another post-secondary institution during the deferral period. Students who do not comply will need to re-apply for admission, and will forfeit their confirmation deposit.
- Students cannot be registered or waitlisted in classes if they wish to request a deferral.
- Submit this completed form to Student Enrolment Services at any KPU campus, or to [admissions@kpu.ca](mailto:admissions@kpu.ca).
- Submission of this form is not a guarantee that your request will be approved. Once a decision is made, correspondence will be emailed to your KPU email account.

**Deadlines for Submission**

Requests to defer an offer of admission to the Fall, Spring or Summer admission intake must be submitted by the end of the first week of the full term.

Semester dates can be found at: [www.kpu.ca/registration/dates](http://www.kpu.ca/registration/dates)

**Details of Request****My original offer of admission is for:**

Faculty \_\_\_\_\_

Program \_\_\_\_\_

Intake Term/Year \_\_\_\_\_

*(ie: Fall 2016, Spring 2017, etc.)***I wish to defer this offer of admission to:**

Intake Term/Year \_\_\_\_\_

*(ie: Spring 2017, Summer 2017, etc.; Maximum one year from original offer)*Have you paid your Confirmation Deposit? **Y / N**Do you intend to study at another postsecondary institution during the deferral period requested? **Y / N**Are you currently registered or waitlisted for classes? **Y / N**Student Signature Pouly A

Date (dd/mm/yy) \_\_\_\_\_

**Office Use Only**

Date Received

Received by

Date Processed

Processed by