

Software Underground

Board Meeting

30 September 2021

Minutes are recorded in green.

Agenda

We will start at 16.00 UTC on Thursday 30 September. Quorum is 5.

Regrets:

Present: Leiaka, Steve, Dieter, Brendon, Olawale, Matt, Chance, Filippo

Visiting:

Previous meeting

The minutes from the previous meeting are on GDocs here >

https://docs.google.com/document/d/1ferafSq6BK2r_nNdzLoOyZe04x8SsGpdu2nOz-gKwSY/edit

...and on GitHub here >

<https://github.com/softwareunderground/swung-org/tree/master/board>

Remarks:

Recording

Do we want to record board meetings, eg as unlisted YouTube videos (live streamed from Jitsi)? **If so, we can record now.**

Remarks:

- [LAST TIME] Olawale: Yes, great idea; for openness and posterity
- [LAST TIME] Olawale: About how long to keep them for: probably as long as possible except there's a limit of some kind from the org's YouTube account on data size
- [THIS TIME]: No objections.
- How long to keep: Luisa: 3 months, Dieter: unlist after a year.

- Most people okay with keeping unlisted videos indefinitely
- Review in June 2022

Rendezvous

Steve to discuss restarting this program.

Link from Steve

— <https://docs.google.com/document/d/13V9lVeFLlhuzAEZEojAnubB9bTux7KxcqeRFa2yY0E0/edit#>

Remarks:

- Filippo: yes!
- Steve: Make the process more lightweight and self-service, so ppl can host themselves or host for each other. E.g. have a small group of ppl with access to YouTube, so they can make keys, for example.
- Matt: YT keys last forever, so only really need one.
- Goal: join Slack, get in the channel, and self-manage calendar etc.
- Brendon: we should probably get good at virtual things even with virtual meetings
- Steve: Publish the 5-step process and make ppl aware of it and kick-off with Jørgen, ditch the mailing list, keep in calendar
- Dieter: make sure presenters know it's recorded
- Matt: use as a news channel? E.g. oneseismic

Physical meetings

Matt: Is it time yet to think about physical meetings?

Brendon / Chance: meetups, yes, doing a second one soon.

Brendon: large meetings: hybrid format at IMAGE, with recorded talks for example. Personal opinion: not time yet (concerns about delta variant etc.). A little disorganized / last-minute feeling. Around 2000 ppl.

Leiaka: quite expensive too, for testing etc. And the rules are not consistent etc. Was also at IMAGE. Apparently a lot of people pulled talks when asked for recordings, w concerns about IP etc.

Dieter: \$\$\$ Booths, with last-minute cancellations.

Leiaka: meetups are awesome, if ppl are being cautious etc - which they seem to be.

Matt: How can Swung support meetups with technical flavour, given that these might be our only meetings for a while? Sending stickers, T-shirts, w/e.

Brendon, Chance: Need a local rep, or at least someone to finalize the date/time.

Maybe need:

- Local channels
- Someone to name a time and date
- Ideas for content / formats (not really needed?)
- A way to order shirts, stickers, etc.

Matt will poke around the local channels and see if we can provoke more into happening.

Jobs

Steve to discuss proposals for improving the guidelines in #jobs.

<https://docs.google.com/document/d/1RMeRU0g7AbRzl7N3Ostflv6-FXrcTLcbOBkO2RDV0eM/edit#heading=h.x71aw28sicik>

Remarks:

- Filippo: Yes!
- Filippo: What about also a channel for members who want to advertise their courses?
- Dieter: Why not have a set of guidelines that applies more generally to all channels?
- Steve: seems difficult.
- Matt: seems fit for this particular purpose. Please get it onto one page and post in the channel (Action: Steve). Let's see how it goes. If we need guidelines for more channels in the future, we can revisit.
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EDI/COC issues

After Chance's suggestion in July of one more CoC enforcer, we invited Leo, who is always engaged on these issues. He agreed to be named officially as a CoC contact... but I haven't properly added him yet. **This is a TODO for Matt.**

Slack can accommodate custom profiles:

Customize profile

Expand your members' profiles by adding additional fields below

Profile Fields	Hint	
First & Last Name		<i>default field</i>
What I Do	Let other people know what you do.	<i>default field</i>
Phone Number	This will be displayed on your profile.	<i>default field</i>
Affiliation	Be it a university or your company, let people know, where you spend your time	 
Website	Show off your website	 
Github	Highlight your Github profile	 

Create a custom field

Select existing field

They also added a spot for pronouns earlier this year, which Matt enabled per Sean's advice in the June board meeting.

Is there anything else we would like to add to this profile, or remove from it?

This question was posted in Slack:

- <https://swung.slack.com/archives/CHA6GS220/p1627652212000400>
- <https://swung.slack.com/archives/C015VCS9B08/p1627652285002100>

Remarks: None.

Receipts

This was AoB in July, just putting it back on the radar.

Dieter raised the thought of official receipts for donors etc. Some employers pay back society memberships such as SEG and EAGE to their employees. That usually needs sort of an official receipt. Do we have something like this? It might be hard as we are pay-what-you-want-and-only-if-you-want.

We think this is probably automatic in SqSp if switched to 'Fulfilled'? Can this be done automatically? Chance and Steve offered to help figure it out on SqSp and/or Stripe.

Remarks: Stripe Customer Portal could be an option? Matt can check on some monthly billing customers and try, e.g. setting orders to Fulfill.

Dev summit

We need to pick this up again. This is just here to see if anyone wants to help get it going.

Remarks:

- **Matt: Main thing to figure out is *exactly* what the intern would do.**
- **Dieter: I will organize a regular meeting so we can discuss and start some small, regular action.**

"The stack" and the intern

We dropped this as it became too hard to figure out what the intern would do. We'll pick it up again in time for next May-Aug's session. We have contact now with the organization, and made a good start on the Community application form. Maybe we'll have more bandwidth over this Dec to Jan to give it the attention it needs.

Remarks:

- **Filippo: would it make sense to reach out to other organizations and ask for guidance on this issue?**
- **Matt: IDK, I think we know what's required with Outreachy, it's mostly down to us to figure out what exactly we want.**
- **Chance: would everyone be ok with having an intern for something like welly or was there another suggestion?**
- **Consensus seems to be that some regular dev-summit meetings will help us figure out where effort is needed and to start defining what an intern might do.**

Technology selection

We — Matt, Dieter, Filippo, Steve — have not yet met about this.

Remarks:

- **Filippo: shall we try to find a suitable date/time?**

Any other business

- Please raise it

Next meeting

You should have received an invitation for October and November — all have accepted except Dieter and Jo. Please check your calendar.

Parking lot / next meeting

These items will go into the next board meeting(s):

- Olawale: TRANSFORM tutorial contents. Great tutorial contents from the event, do we want to do more by informing new members of these contents either through Slack (pinned message) or LinkedIn of this, or also, a kind of throwback reminder for old members?
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