

Software Underground

Board Meeting

7 April 2022

Minutes are recorded in green.

Agenda

We will start at 17.00 UTC on Thursday 7 April. Quorum is 5.

Chair: The chair is Matt Hall.

Regrets: Luisa, Jo, Dieter, Olawale, Leiaka

Present: Matt, Chance, Brendon, Steve, Filippo

Visiting:

Previous meeting

The minutes from the previous meeting are on GDocs here >

...and on GitHub here >

Remarks:

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Recording

~~Reminder: we are recording meetings now.~~

Remarks:

- **We could not get this to work in Jitsi. Filippo is looking into it.**

Code of Conduct

We have another issue, with the same person as last summer. They served a 2-week ban at the time but only recently resurfaced. Matt, Chance and Leo are discussing.

Remarks:

- Matt and Chance to follow up. [Update, 7 Apr: Done. The member's account was deactivated.]
- Steve will look at the Slack reporting tool
<https://github.com/slackapi/slack-reporting-tool/blob/main/docs/installation.md>

Rendezvous

The March edition was cancelled. No plans for another.

Events

We discussed several upcoming events:

- T22 panel discussion: We discussed inviting maintainers, but could also be 'regulars' or something like that. Seed with some set-up questions. Possible topics: favourite tools, the open source landscape, current trends in 'tech'... Might have to be separate from Transform; not sure about scheduling.
- BOFs at T22: Steve willing to host something here... Matt and Steve to set up a form for people to sign up, provide some structure -- a bit like what we do for the lightning talks.
- Sprints @ T22: Matt needs to get on this!
- Field Camp: Possible arrangement for October 2022. Matt discussing with Brian.

Plausible

- Leo Uieda made the proposal:
<https://github.com/softwareunderground/swung-org/blob/master/proposals/01-plausible-analytics.md>
- We started an account and some maintainers have set up their projects.
- Dashboards can be public; for example: <https://plausible.io/fatiando.org>
- I have set up softwareunderground.org << **Are we okay with this?**
- **Anywhere else we could apply this? Guidelines for what should be included.**

<p>Monthly quota</p> <p>10k pageviews</p> <p>Change plan</p>	<p>Next bill amount</p> <p>\$10.35</p> <p>Update billing info</p>	<p>Next bill date</p> <p>Apr 16, 2022</p> <p>(monthly billing)</p>
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Your usage

Last 30 days total usage across all of your sites

Pageviews	5,946
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Remarks:

- **Unanimous yes on Plausible analytics for software underground site. Matt to state we use Plausible analytics to Privacy statement. [Update: 7 Apr: Done, see <https://softwareunderground.org/privacy>]**

AWS/Jitsi

I think the AWS credits expire this month. We thought only Jitsi would be affected, from our point of view. I think the plan was to look at 8x8, details here > <https://jaas.8x8.vc>

Basic level, with 25 users/mo, is Free.

Recordings and RTMP streaming are \$0.60 per hour, so a board meeting would be about \$1, and TRANSFORM would cost about \$20.

- **Filippo will check this out -- it's either this or continue the self-hosting, we have until maybe June to figure something out.**

TRANSFORM

From January:

We should do it, with less logistics. There needs to be an Annual General Meeting anyways. Tutorials+Lightning talks+AGM. Board to try and get a diverse set of people to host these tutorials, focusing on accessibility.

Accordingly, plans are well underway:

- Sprint, 13 tutorials, 2 'birds of a feather', lightning talks, and AGM.
- 'Thank you things' sent to instructors.
- Sprints will be low-key, in chateau.
- Channels for tutorials all created, each with a corresponding YouTube slot.
- Some social media splashes, but need more, especially on LinkedIn.
- I will try to blog about it tomorrow/Mon.
- **Steve proposed sponsoring 'in kind', providing tutorials as documents.**

Remarks:

- **Steve & Rowan built a conference website, a stack site, with views of tutorial videos, with all notebooks rendered from Transform 2021 and will be done for Transform 2022**
 - <https://transform.softwareunderground.org/>
- **Matt: Add Curvenote as a sponsor of Transform 22 (Unanimous yes)**
- **Steve: No kick off event or after party. We should have one. Suggested Thursday in the Chateau after General Meeting. Maybe an informal meet & greet 5:00 UTC on 4/22 Friday as a way to direct newcomers etc...? [Update: Matt added a couple of slots to the schedule.]**

Receipts for donations

Steve and Matt finally got around to looking at Squarespace and Stripe, and have made some changes to how Stripe notifies people about transactions. Receipts will now be sent for every transaction.

We also turned off automatic subscription renewals. This seems less likely to result in someone accidentally making payments for longer than they intended. Everything should have a 1-year opt-in, is the emerging principle.

Unfortunately, Squarespace does not seem to support the Stripe customer portal.

Remarks: None.

Any other business

- No

Next meeting

- Thursday 28 at 14.00 UTC (**note 1 hour later than usual**) **Note: This is the AGM.**

Parking lot / next meeting

These items will go into the next board meeting(s):

- Cash flow situation - and implications for AWS cloud, Jitsi, meetings, etc. Should be reported at AGM, but can discuss in May board mtg too.
- Propose half-day working session on general and specifically board outlook for the year and up to next AGM. Some time in May/June.