

## Software Underground

# Board Meeting

30 June 2022

**Minutes are recorded in green.**

## Agenda

**We will start at 16.00 UTC on Thursday 30 June. Quorum is 5.**

**Chair: The chair is Matt Hall.**

**Regrets: Brendon, Chance, Jo, Luisa**

**Present: Dieter, Olawale, Leo, Matt, Steve, Leiaka, Rowan**

**Visiting: Ben Jones**

## Previous meeting

The previous meeting minutes are here:

<https://docs.google.com/document/d/1IEGZpK5YfqbxNOTyHuvavsHiz0db4AnLArqSDqBikjl/edit#>

The document is also on GitHub:

<https://github.com/softwareunderground/swung-org/blob/main/board>

Recordings of board meetings (potentially stored for only 6-12 months)

<https://www.youtube.com/playlist?list=PLgLft9vxdduAf4YkO38K9CCjzJnBdsegM>

## Remarks:

- **Delete meetings > 1 yr today after the meeting**

## Swung Day

Goal: talk about the big picture at more than a monthly cadence as we want slightly more space to talk about free-form initiatives. For example, a dev-summit that connects package developers/maintainers in the swung ecosystem and empowering these projects to help them achieve their goals!

### Remarks:

- **Steve: Dev summit objectives too.**
- **This has not happened yet.**
- **September could be good timing, in between Transform events.**

## Pride month

We polled the community, as discussed last month, and the respondents were unanimously in favour of recognizing Pride and donating T-shirt sales proceeds to

<https://www.rainbowrailroad.org/>.

Unfortunately we only sold one of these shirts, the proceeds were USD6.10 (on a sale of USD25).

### Follow-up questions:

- **Will we switch the logo back to the blue/green tonight?**
- **Leave shirts another month and try promoting them?**

### Remarks:

- **From last meeting: Poll the community [done in EDI channel on Fri 27 May]**
- **Give shirts another month**
- **Switch logo back today/tomorrow**
- **Keep an eye out for someone enthusiastic about social media to help**

## AWS/Jitsi

What we're doing now that AWS credits have expired -- Filippo update. We were running JupyterHub, Storage, and Jitsi Server, these credits are up at the end of June. Bill was ~\$900USD per month.

### Remarks:

- **Filippo: cleaned up a bit today. Couple of S3 buckets remaining, probably free**
- **Cost for 2 Jitsi servers (main server and live-streaming server)**
- **What is the use:**
  - **Fatiando community is using Jitsi weekly**
  - **Transform live-streaming is a heavy use annually**
- **Note: there is video capability in Slack (up to 8 people, no recording, we are paying for this!)**

- **Fillipo: to automate and scale this service, and shut down services**

## Plausible

Website analytics, without user tracking and public dashboards, through a [proposal](#) to the board. Seems to be going well after 4 months. We committed to review within 6 months and decide if we'd be continuing.

- E.g. <https://plausible.io/softwareunderground.org>
- And <https://plausible.io/transform.softwareunderground.org>

Current monthly pageviews: 9879 (against a limit of 10k on the current plan). So they might automatically upgrade us at some point.

The current plan is USD9/mo or USD90/yr; next tier (100k pageviews) is USD19/mo or USD190/yr.

Leo may have some comments.

**Proposal: we keep it going and switch to annual billing to save 17%.**

### Remarks:

- **They won't ask you to up the bill if we are over for a small time**
- **Fatiando: there are folders for all documentation**
- **SimPEG: move the documentation over as well**
  - **There are some scripts out there to help**
  - **Can now import google analytics, this was straight forward**
  - **Preserves page views, not demographic**
  - **This will put us over the limit for sure**
- **Add a page on our site:**
  - **Services Swung provides for our community**
    - **Analytics (Plausible)**
    - **Hosting a community event (Jitsi, Chateau...)**
    - **Shop and swag**
    - **Fiscal sponsorship program**
    - **Our evolving handbook**
  - **Fill out a form to ask for access (e.g. to plausible), etc.**

## Fiscal sponsorship program

Software Underground was approved as a **fiscal host** shortly after the last board meeting. This means that it is now possible for other projects ("collectives") to select Swung as a funding channel when they set up their own sponsorship on GitHub. See

<https://github.com/softwareunderground>

We are also set up on Open Collective, which can act as a channel itself (e.g. if a collective is not on GitHub), and could act as a place where collectives can apply as well.

<https://opencollective.com/softwareunderground>

### Next steps:

- **Approve** the hosting fee, currently 0%. Until we know what kind of costs are involved from our side, this feels reasonable. Any costs are part of our contribution.
- **Approve** the current Fiscal Sponsorship Agreement  
<https://softwareunderground.org/fiscal-sponsorship-agreement>
- **Approve** the current application form  
<https://softwareunderground.org/apply-for-fiscal-sponsorship>
- **Decide** on some criteria and process for screening and accepting/rejecting applications, and ensure that all this documentation reflects these.
- **Name** a responsible person to represent Swung in this area.
- **Seek some collectives that might wish to try this service!**

### Remarks:

- **Discuss launching without a transaction fee (in draft at 5%). There is a clause that the agreement can change in future.**
- **Who might we trial this with, then iterate on the terms and process.**
  - **Fatiando, SimPEG, ...**
- **Add this to the 'services' on the website**

## Board positions

As discussed last month, **Rowan Cockett** and **Leonardo Uieda** have offered to step onto the board. According to By-Law #1 we can have 11 directors (we are currently 10), but it makes sense for Steve to rotate out now (Rowan is his colleague at Curvenote) and Filippo will also take the opportunity to step away from the board.

According to the By-Law, we can appoint 1 more director in this way before the next Annual Meeting (April 2023). Since we meant to do this before the last annual meeting, it would be

good to try to find someone else for the board before (say) the end of the year. As usual, all board members will be approved by the membership at the next Annual Meeting. (We do not seem to need board 'elections' just yet.)

**Action: the board needs to reach consensus on this plan. If there is consensus, we don't need a vote.**

#### Remarks:

- Everyone agreed to this, including Steve and Filippo!
- Announcement on Slack
- Blog post about the transition and contributions of Steve and Filippo
  - Contribution of Steve and Filippo, since 2014. Time and attention, welcoming, advocates, (# of t-shirts owned?), rendezvous, directly contributing to Transform and tutorials, moving content into a more digestible form ([transform.softwareunderground.org](https://transform.softwareunderground.org))
  - Filippo! Lots of help and service on the technical side, also organized the first independent software underground event in London in 2019. Came to transform in France, has been a dependable pair of hands.

#### Any other business

- Please drop it here.

#### Next meeting

- Thursday 28 July at 16.00 UTC.

#### Parking lot / next meeting

These items will go into the next board meeting(s):

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