

## Software Underground

# Board Meeting

27 January 2022

**Minutes are recorded in green.**

## Agenda

**We will start at 17.00 UTC on Thursday 2 December. Quorum is 5.**

**Chair: The chair is Luisa Zuluaga.**

**Regrets: Steve**

**Present: Jo, Matt, Luisa, Chance, Leiaka, Brendon, Dieter**

**Visiting:**

## Previous meeting

The minutes from the previous meeting are on GDocs here >

<https://docs.google.com/document/d/1x-UrAcV4FWc08Kfwn6JVaHw0lUlsXYFVIhp3oGiSZ6o/edit#heading=h.qx6ul61omo1u>

...and on GitHub here >

<https://github.com/softwareunderground/swung-org/tree/master/board>

**Remarks:**

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## Recording

Reminder: we are recording meetings now.

**Remarks:**

- **Recording was successfully started**

## Rendezvous

Steve has restarted this program: how is it going?

### Remarks:

- One Rendezvous set up for January - moved to march
- Keep the Rendezvous more “hang-out-ish” to encourage people to interact

Steve setup a web form and shared that in #general, a lower friction way for someone to suggest an event.

still open to ideas on how to encourage people to use rendezvous as a way to meet and share going forward.

- We can help keeping an eye on the channels and suggest recurrent questions/discussions as rendezvous
- Add the Rendezvous to the SWUNG Google Calendar

## Content

From AoB in September:

- Olawale: TRANSFORM tutorial contents. Great tutorial contents from the event, do we want to do more by informing new members of these contents either through Slack (pinned message) or LinkedIn of this, or also, a kind of throwback reminder for old members?
- Analytics on the YouTube videos

### Remarks:

- Chance set up this on the welcome bot for new members
- Filippo suggests to have some kind of end-of-year wrap up blog post
- Top videos on YouTube get 40h of watch time, 3500 impressions a month, 400-500 hours of viewing, 600000 of watch time last year.

## Dev summit

Dieter got something going... how is it working?

### Remarks:

- Dieter: planned to happen the first monday of each month

- Dashboard of subsurface projects. JavaScript tool to go through GitHub repos (ideally for an intern)
- Added the Dev summits to the SWUNG Google Calendar
- Dieter please add your update here :)
- <https://anaconda.org/bioconda> - solution ideas for environment creation

## SWUNG Google Calendar

Revamp the SWUNG Google Calendar

### Remarks:

- Rendezvous? and Dev Summit events are in the calendar, as well as board meetings
- Potentially add other community-proposed events

## Receipts for donations

Receipts: we need to figure out the Squarespace side of things.

### Remarks:

- Matt and Steve will look into it, probably looking into Stripe as an option

## Any other business

- Outreachy intern:
- Dropped for now but can be reprised in March for a July start. We heard back from outreachy (metaproject is a good candidate for an intern project). There needs to be an experienced contact person. The budget is there. Matt and Chance to follow up.
- Transform 2022:
- We should do it, with less logistics. There needs to be an Annual General Meeting anyways. Tutorials+Lightning talks+AGM. Board to try and get a diverse set of people to host these tutorials, focusing on accessibility.

## Next meeting

- We will try to meet on: 24.02.2022
- Matt will set up new calendar events for 2022 **Done**

- Chair for next meeting: Chance

## Parking lot / next meeting

These items will go into the next board meeting(s):

- Technology selection: the group (Matt, Steve, Dieter, Filippo) needs to meet first.
- **Swung, being account owners, costs a few hundred euros/year. AWS is expiring**
- **Analytics on GitHub among others, discussion in #dev-summit channel.**
- Cash flow situation - and implications for AWS cloud, Jitsi, meetings, etc.
- **Year end will be done in the next few weeks, good financial situation.**