

**To.**

**Dean of Student Welfare,**

**P. R. Pote Patil College of Engineering and Management, Amravati**

**P.R. Pote Patil Road, Amravati – 444603**

**Subject:** Proposal for Git & GitHub Workshop – Request for Approval and Budget Allocation

Respected Madam,

We, the members of **Coding Club PRPCEM**, seek your kind approval for organizing an event titled **Git & GitHub Workshop**, scheduled to be held on **19/03/2025** at **Seminar Hall PRPCEM**. This event aims to provide students with a fundamental understanding of Git and GitHub, showcasing collaboration techniques, GitHub Copilot integration, and the process of applying for the GitHub Student Developer Pack. Additionally, participants will build a personal portfolio website using GitHub.

**Event Details:**

- **Event Name: Git & GitHub Workshop**
- **Date & Time: 19/03/2025 on 03:00 PM**
- **Venue: Seminar Hall, PRPCEM**
- **Speakers and Event Student Coordinators :**
  - 1. Karamveer Singh Oberoi, Treasurer & Technical Team Co-Head**
  - 2. Sujal Bhugul, Technical Team Head**
- **Target Audience:**
  - 1. Students interested in version control, web development, and GitHub tools**
  - 2. Mainly this event was requested by 2<sup>nd</sup> Year**

**Students. Expected Outcomes:**

- **Understanding version control with Git and GitHub**
- **Hands-on experience in using GitHub Copilot for web development**
- **Knowledge of collaborative coding using GitHub**

- **Creation of a personal portfolio website**
- **Guidance on availing GitHub Student Developer Pack benefits**
- **Distribution of Git, GitHub, and HTML/CSS cheat sheets to participants**

**Budget Overview:**

Sr. No.	Name	Quantity	Cost	Total
1	Flower Necklace (Haar for Gajanan Maharaj's Photo Frame)	1	150	150
2	Flowers	1	50	50
3	Single Flower Bouquet for Guest	10	20	200
4	Cheat Sheet Printing	150	15	2250
5	Miscellaneous Expenses	1	500	500
Total				<b>3,150 /-</b>

**Sponsorship and Funding:**

We kindly request financial support from the institution to successfully organize this workshop. The funds will be utilized for venue arrangements, printing materials, and other necessary expenses. Your support will help us provide students with valuable learning resources and an engaging experience.

We kindly request your approval and support for this event, including budget allocation and necessary permissions. Your guidance will be invaluable in making this event a success.

Looking forward to your positive response.

**Sincerely,**

**Prof. A. A. Tayade,**  
**Faculty Coordinator,**  
**Coding Club PRPCEM**